



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: MARCH 21, 2023**

**FROM: COMMUNITY & ECONOMIC DEVELOPMENT      WARD: 1**  
**DEPARTMENT**

**SUBJECT: FOURTH AMENDMENT TO JOINT USE AGREEMENT WITH RIVERSIDE  
UNIFIED SCHOOL DISTRICT TO EXTEND THE USE OF CITY-OWNED  
PROPERTY LOCATED AT 1077 N. ORANGE STREET, CURRENTLY KNOWN  
AS THE RIVERSIDE GOLF COURSE, THROUGH DECEMBER 31, 2023**

## **ISSUE:**

Approve the Fourth Amendment to Joint Use Agreement with Riverside Unified School District to extend the use of City-owned property located at 1077 N. Orange Street through December 31, 2023.

## **RECOMMENDATIONS:**

That the City Council:

1. Approve the Fourth Amendment to Joint Use Agreement (Attachment 1 – Amendment) with Riverside Unified School District to extend the use of City-owned property located at 1077 N. Orange Street through December 31, 2023; and
2. Authorize the City Manager, or his designee, to execute the Fourth Amendment to Joint Use Agreement with Riverside Unified School District, including making minor and non-substantive changes.

## **BACKGROUND:**

The Parks, Recreation and Community Services Department, in conjunction with Riverside Public Utilities and the Community & Economic Development Department, negotiated the use of the former Riverside Golf Course with Riverside Unified School District (RUSD) serving as the lead agency.

On September 10, 2014, City Council approved a three-year Joint Use Agreement (JUA) with RUSD to share the former Riverside Golf Course site. The JUA provides RUSD with access to the site for coordinating cross country sports activities to be hosted at the site. The agreement details the property's use and maintenance. There is no compensation to the City associated with the agreement, and either party can terminate the agreement by providing a 90-day prior written notice.

On June 15, 2017, City Council approved a First Amendment to the JUA extending the term for two years, which expired on December 1, 2019. The amendment also detailed the roles and responsibilities of the parties as it related to maintaining the property.

On December 4, 2020, City Council approved a Second Amendment to the JUA extending the term for two additional years, which expired on November 30, 2021. The amendment added terms regarding each party's responsibilities. The City will provide routine maintenance to the grounds, including mowing, tree trimming, and maintenance of City-owned equipment on site. RUSD will provide all upkeep and janitorial services for portable restrooms, trash removal, and improvements, including weed abatement, dust control, and watering during cross county events only.

On January 29, 2022, City Council approved a Third Amendment to the JUA extending the term to November 30, 2022, with one six-month option to extend. No other conditions were altered by this amendment.

### **DISCUSSION:**

The proposed amendment provides RUSD, acting as the lead organizing agency, to continue to access the Riverside Golf Course site until December 31, 2023. Either party can terminate the agreement by providing a 30-day prior written notice.

The JUA allows RUSD to host local, regional, and state cross country meets at the Riverside Golf Course. These cross country meets attract thousands of visitors to the City of Riverside. It is a productive use of space that would otherwise remain underutilized until such time as the site is redeveloped. The agreement between the City and RUSD is mutually beneficial as both parties participate in the maintenance of the land. The chart below highlights the roles and responsibilities of both agencies.

<b>MAINTENANCE RESPONSIBILITIES FORMER RIVERSIDE GOLF COURSE JOINT USE AGREEMENT</b>	
<b>TASK</b>	<b>RESPONSIBLE PARTY</b>
ROUTINE MOWING (ENTIRE SITE)	CITY OF RIVERSIDE
TREE TRIMMING (ENTIRE SITE)	CITY OF RIVERSIDE
REPAIR/MAINTENANCE OF CITY-OWNED EQUIPMENT LOCATED AT SITE	CITY OF RIVERSIDE
JANITORIAL SERVICES/PORTABLE RESTROOMS - FOR CROSS COUNTRY EVENTS ONLY	DISTRICT
TRASH REMOVAL - FOR CROSS COUNTRY EVENTS ONLY	DISTRICT

The Public Utilities General Manager and Parks, Recreation and Community Services Director concur with the recommendations in the staff report.

**STRATEGIC PLAN ALIGNMENT:**

This item contributes to **Strategic Priority 1 - Arts, Culture and Recreation** and **Goal 1.5** – Support programs and amenities to further develop literacy, health, and education of children, youth, and seniors throughout the community.

The item aligns with each of the five Cross-cutting Threads as follows:

1. **Community Trust** – Amending the JUA with RUSD for the use of the Riverside Golf Course shows the City’s commitment to transparency and engagement serving the public interest, which benefits the City’s diverse populations, and results in the greater public good.
2. **Equity** – The City is supportive of the City’s racial, ethnic, religious, sexual orientation, identity, geographic, and other attributes of diversity and is committed to advancing the fairness of treatment, recognition of rights, and equitable distribution of services to ensure every member of the community has equal access to share the benefits of community progress. Amending the JUA with RUSD for the use of the Riverside Golf Course shows the City’s support of their local, regional, and state cross-country events.
3. **Fiscal Responsibility** – The City is a prudent steward of public funds and ensures responsible management of the City’s financial resources. Amending the JUA with RUSD for the use of the Riverside Golf Course ensures accountable management of the City’s financial resources while providing quality public services for all.
4. **Innovation** – The City is inventive and timely in meeting the community’s changing needs and prepares for the future through collaborative partnerships and adaptive processes. Amending the JUA with RUSD for the use of the Riverside Golf Course allows RUSD access to the site for future cross-country events.
5. **Sustainability & Resiliency** – The City is committed to meeting the needs of the present without compromising the needs of the future and ensuring the City’s capacity to persevere, adapt and grow during good and difficult times alike. By amending the JUA with RUSD, the City is dedicated in meeting the present and future needs of RUSD by allowing access to the City’s Riverside Golf Course.

**FISCAL IMPACT:**

The total estimated fiscal impact for the maintenance of the property for the next 12 months to be approximately \$68,250. Sufficient funds are budgeted and available as indicated in the table below.

Fund	Program	Account Number	Amount
General Fund	PRCS - Neighborhood Maintenance	5215000-421204	\$47,250
	PRCS - Tree Maintenance	5215000-421205	\$5,000
	PRCS - Water	5215000-422500	\$6,000
	PRCS - Building Maintenance & Repairs	5215000-424130	\$10,000
<b>Total</b>			<b>\$68,250</b>

Prepared by: Jennifer A. Lilley, AICP, Director  
Community & Economic Development Department

Certified as to  
availability of funds: Edward Enriquez, Interim Assistant City Manager/Chief Financial  
Officer/City Treasurer

Approved by: Rafael Guzman, Assistant City Manager

Approved as to form: Phaedra A. Norton, City Attorney

Attachments:

1. Fourth Amendment to Joint Use Agreement with RUSD
2. Presentation

PVV

1/25/2023

(G)\Real\_Property\Documents\Ward 1\2022\22-1-042 Council – 4<sup>th</sup> Amend to Joint Use Agreement