

Cannabis Testing Laboratory Business Permit Procedure Guidelines and Application Fee

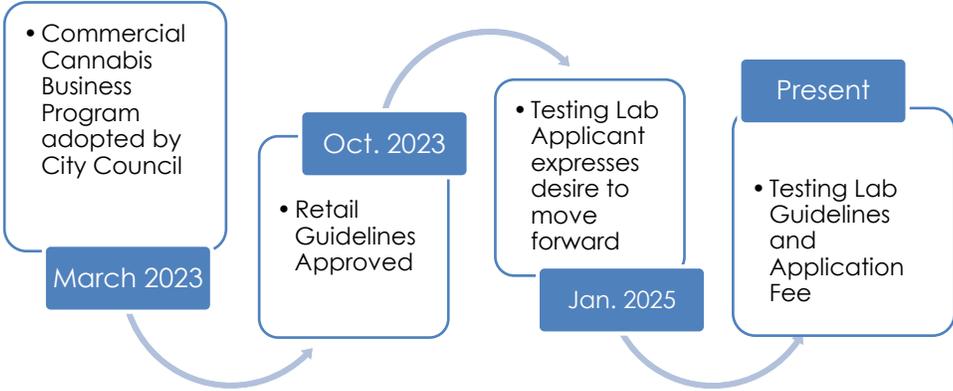
COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT

City Council

October 28, 2025



BACKGROUND



PERMITTED BUSINESS TYPES

Business Type	Maximum Number
 Storefront Retail	14*
 Manufacturing/Distribution	No Limit
 Testing Laboratories	No Limit

Prohibited Business Types:

- Commercial Cultivation
- Microbusinesses

*Limited to 1 permit per ward.


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RMC TITLE 5 REQUIREMENTS

Cannabis Business Permit

Background Checks

Operational Requirements

Security Plan

Zoning Compliance

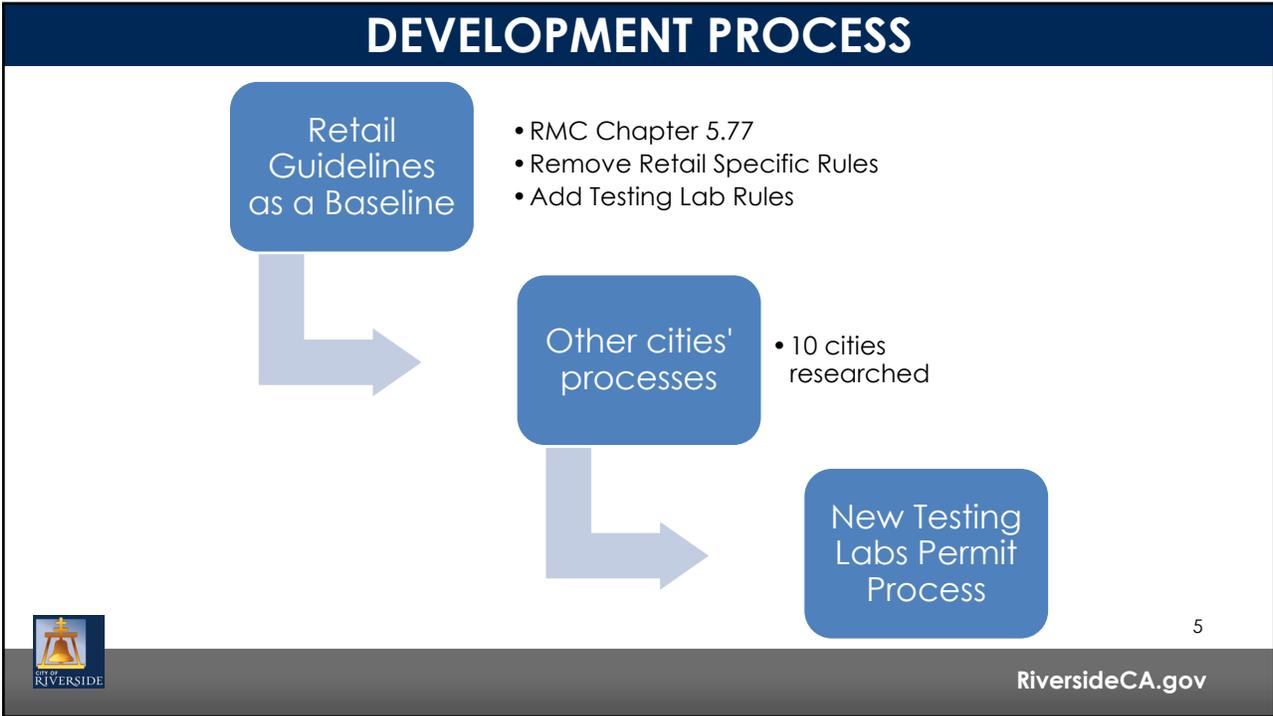
State Location Requirements:

- K-12 Public/Private Schools
- Commercial Daycare Centers
- Youth Centers

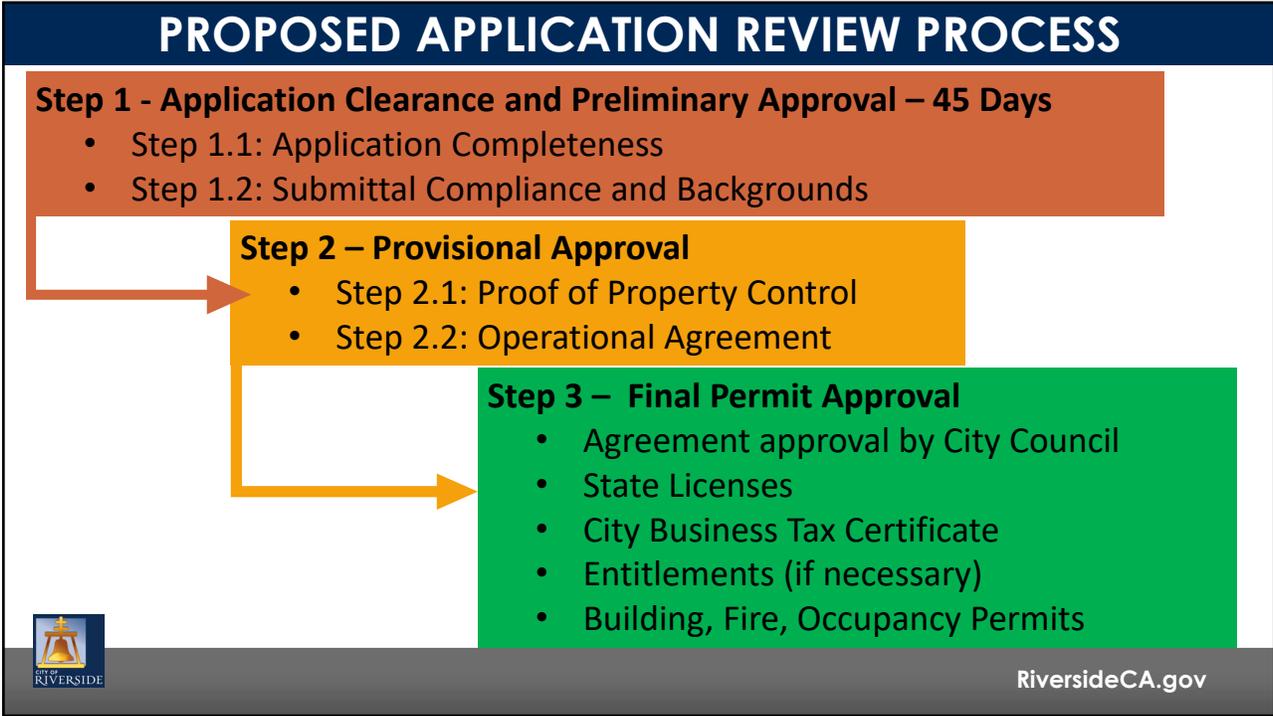

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APPLICATION SUBMITTAL REQUIREMENTS

Application Form

- Applicant/Owner Information
- Location Information
- Business Plan
- Operations Plan
- Safety / Security Plan
- Site Details
- Owner Live Scan / Background
- Defense and Indemnification
- Labor, Employment, and Local Sourcing Plan
- Laboratory Certification
- Application Fees



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STEP 1 – PRELIMINARY APPROVAL

Step 1.1: Application Clearance

- Initial Application Completeness Review
- Review of Clearance Requirements

Step 1.2: Compliance Review

- Application Documents reviewed for Compliance
- Ownership Background Checks



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STEP 2 – PROVISIONAL APPROVAL



Step 2.1: Proof of Property Control

- Signed Lease or Deed

Step 2.2: Operational Agreement

- Insurance
- Indemnification
- Audits
- Community Benefit
- Labor, Employment Agreement
- Local Sourcing Practices

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STEP 3 – FINAL PERMIT APPROVAL

- **Final Permit Approval shall be granted if the following conditions are met:**



- City Council Approval of Operational Agreement
- State License
- City Business Tax Certificate
- Entitlements are approved (if needed)
- Building, Fire, Occupancy Permits are completed

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RECOMMENDATIONS

Staff recommends that the City Council:

- 1. Adopt a Resolution establishing the Testing Laboratory Commercial Cannabis Business Permit Procedure Guidelines
- 2. Direct staff to schedule a Public Hearing amending the Fiscal Year 2025/26 Fees and Charges Schedule providing for a Testing Laboratory Commercial Cannabis Business Permit Application Fee.



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