



*City of Arts & Innovation*

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# Community Police Review Commission Memorandum

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**TO:** HONORABLE COMMISSIONERS **DATE:** JANUARY 22, 2025

**FROM:** CITY MANAGER'S OFFICE **WARDS:** ALL

**SUBJECT:** DISCUSS THE ABSENCE OF VICE CHAIR TEICHERT FROM DECEMBER 11, 2024, REGULAR MEETING OF COMMUNITY POLICE REVIEW COMMISSION

**ISSUE:**

Consider whether to excuse the absence of Vice Chair Teichert from the Community Police Review Commission regular meeting of December 11, 2024.

**RECOMMENDATION:**

That the Community Police Review Commission determine whether to excuse the absence of Vice Chair Teichert from the regular meeting of December 11, 2024.

**BACKGROUND:**

Pursuant to the Board/Commission Attendance Policy Resolution No. 24076, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Board is required to express in its official minutes if the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

**DISCUSSION:**

Staff did not receive 24-hour notification that Vice Chair Teichert would not attend the December 11, 2024, regular meeting.

**FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by: Ruby Leann Castillo, Principal Management Analyst