



Park and Recreation Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS DATE: MARCH 16, 2026

FROM: PARKS, RECREATION AND COMMUNITY SERVICE DEPARTMENT

SUBJECT: DETERMINE WHETHER THE ABSENCE OF COMMISSIONER YOUNG FROM THE MEETING ON FEBRUARY 2, 2026, SHOULD BE RECORDED AS AN EXCUSED OR UNEXCUSED ABSENCE

ISSUE:

Determine whether the absence of Commissioner Young from the special meeting on February 2, 2026, should be recorded as an excused or unexcused absence.

RECOMMENDATIONS:

That the Park and Recreation Commission determine whether the absence of Commissioner Young from the special meeting on February 2, 2026 should be recorded as an excused or unexcused absence.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23976, Board Members shall make every effort to notify the Chairperson or his/her designee no later than 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Board is required to express in its official minutes whether the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a board or commission is absent from three consecutive regular meetings, unless by permission of the board or commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Staff did not receive advance notification from Commissioner Young regarding absence from the February 2, 2026, special meeting.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Sandra D. Campbell, Senior Administrative Assistant
Approved by: Pamela Galera, Parks, Recreation and Community Services Director