

**FIRST AMENDMENT TO SUBRECIPIENT AGREEMENT FOR
THE HOMELESS HOUSING, ASSISTANCE, AND PREVENTION
PROGRAM (HHAP) ROUND 2, 3 AND 4**

PATH OF LIFE MINISTRIES

Emergency Shelter Care Management and Operations

This FIRST AMENDMENT TO SUBRECIPIENT AGREEMENT (“First Amendment”) is made and entered into this _____ day of _____, _____, by and between the CITY OF RIVERSIDE, a California charter city and municipal corporation (“City”), and PATH OF LIFE MINISTRIES, a California non-profit corporation (“Subrecipient”).

RECITALS

WHEREAS, on July 11, 2023, CITY entered into a Standard Amendment 23-HHAP 10011 with the State of California to receive Eight Million Eight Hundred Sixty Thousand Five Hundred Sixty-Six Dollars and Eighty Cents (\$8,860,566.80) in funds from HHAP-4, also referred herein as HHAP Round 4; and

WHEREAS, on July 25, 2025, the City and the Subrecipient entered into a Subrecipient Agreement for the Homeless Housing, Assistance and Prevention (HHAP) Round 2, 3 and 4 (“Agreement”), wherein the Subrecipient agreed to dedicate emergency shelter beds for City residents for a one-year term and HHAP Round 2, 3 and 4 Grant Funds not to exceed One Million Nine Hundred and Fifty-Eight Thousand Five Hundred Dollars (\$1,958,500.00) would be used to cover shelter operations; and

WHEREAS, the City and Subrecipient now desire to amend the Agreement to extend the term to June 30, 2027, and to increase the compensation for emergency shelter operations to cover an additional twelve (12) month period that reflects increased costs related to fuel surcharge and insurance and liability costs, increasing the total compensation to Two Million Three Hundred and Twenty-One Thousand Four Hundred Dollars (\$2,321,400.00), and to amend the Scope of Services.

NOW, THEREFORE, in consideration of the foregoing recitals, which are incorporated herein by this reference, the City and Subrecipient agree as follows:

1. Paragraph 2, “Scope of Services,” of the Agreement is hereby amended and supplemented with Exhibit “A-1”, attached hereto this First Amendment and incorporated herein by reference.

2. Section 4, “Grant Funds,” is hereby amended in part as follows:

“4. **Grant Funds.** City shall allocate to Subrecipient a grant amount not to exceed Two Million Three Hundred and Twenty-One Thousand Four Hundred Dollars (\$2,321,400.00) from HHAP-4 as

shown in Exhibit “B-1” allocated to Subrecipient, pursuant to this Agreement, shall be Expended by June 30, 2027. Any HHAP-4 and funds paid to Subrecipient, but not Expended pursuant to this Agreement by June 30, 2027, shall be returned to City. In the event this Agreement is terminated prior to June 30, 2027, any funds paid to Subrecipient, but not Expended prior to the date of termination, shall be returned to City within five (5) business days of the notice of termination.”

3. Exhibit “B” of the Agreement is amended and replaced in its entirety with Exhibit “B-1”, attached hereto to this First Amendment and incorporated herein by reference.

4. All other terms of the Agreement not inconsistent with this First Amendment shall remain in full force and effect and are incorporated by reference as if set forth herein in full.

(Signatures on following page.)

IN WITNESS WHEREOF, the City and Subrecipient have caused this First Amendment to be duly executed the day and year first above written.

CITY OF RIVERSIDE, a California charter city and municipal corporation

PATH OF LIFE MINISTRIES, a California non-profit corporation

By: _____
Mike Futrell
City Manager

By: Chris Oberg
Chris Oberg (Jun 16, 2026 14:42:20 PDT)
Its: CEO

ATTESTED TO:

and

By: _____
Donesia Gause
City Clerk

By: _____
Its: _____

Certified as to Availability of Funds:

By: _____
Chief Financial Officer

APPROVED AS TO FORM:

By: Sean Murphy
Sean B. Murphy

EXHIBIT “A-1”

SCOPE OF SERVICES

For the initial term of this Agreement, the Consultant shall, in addition to the Services set forth in Exhibit “A”, also provide the following:

Grant funds will be used to purchase 45 dedicated adult emergency shelter beds and 8 transitional aged youth emergency shelter beds for the City’s Housing and Human Services staff to fill. Per the Declaration of Covenants, Conditions and Restrictions between the Path of Life and the City, another 15 shelter beds will be reserved for the City and referrals will continue to be filled by the City’s Housing and Human Services staff.

Path of Life Ministries (POLM) agrees to the following:

- Assign a liaison between the City of Riverside (City) and POLM.
- Average length of stay should be no more than 60 days. HUD’s ideal length of stay in an emergency of shelter is 30 days or less, but 90 days is the maximum.
- Ensure that residents and non-residents complete a daily sign-in sheet and intake form developed by POLM. The sign-in sheet shall include at least their names (printed and signatures) and only the guest’s last four (4) digits of their social security number if available, for security purposes. All documents must be completed legibly.
- Provide a clean and safe area for sleeping. Overcrowding must be avoided.
- Provide hot water, clean towels, and toilet paper.
- Ensure that no drugs, alcohol, or weapons are allowed on the premises at any time.
- Adhere to state and local health and safety regulations on the preparation and handling of meals and maintenance of kitchen facilities.
- Provide three (3) meals (breakfast, lunch, and hot dinner) per day to the residents of the shelters. Meals must be complete and nutritionally adequate and provided on-site in an area specifically designated for meal consumption where adequate space for comfortable seating for dining is available to each customer.
- Maintain the shelter in a good and clean manner and in compliance with the City property maintenance requirements and Conditional Use Permit at all times. Loitering shall not be permitted at any time on POLM shelter property.

- Conduct Vulnerability Index Service Prioritization and Decision Assistance Tool (VI-SPDAT) in the Clarity — Coordinated Entry System (or any subsequent Assessment systems adopted by the Continuum of Care) to determine the best housing intervention for clients.
- Enter each client into the Homeless Management Information System (HMIS) by completing the HMIS Data Collection Form — Project Entry.
- Provide case management services to shelter guests on a weekly basis at a minimum that lead to permanent housing. The benchmark to rapidly move homeless households from a shelter bed to permanent housing is 30%. Participation in a case management plan shall be a condition for admission for the following shelter services:
 - For shelter guests, compliance with an agreed upon case management plan is required for continued residency at the shelter.
 - Perform an intake and an assessment of guests' needs and assign each guest to a case manager who shall, together with the guest, develop specific, comprehensive, and individualized service plans leading to self-sufficiency. Additionally, the case manager shall refer the customer to all necessary supportive services that are not provided on-site.
- Provide and/or coordinate with other agencies that provide the following services that include but are not limited to:
 - Vital documents
 - Identification cards should only have the shelter address if the guest is from the City of Riverside in accordance with the City's residency policy. Otherwise, guests are to use the Postal Service General Delivery address for their identification and mail service.
 - Benefits advocacy
 - Life skills counseling and life skills training
 - Education resources
 - Personal care and hygiene supplies and showers
 - Physical and mental health treatment. Guests will be referred to the RUHS and/or local medical clinics for evaluation and treatments.
 - Referrals to substance abuse counseling
 - Job readiness and job search

- Referrals to other supportive service providers
- Allow participants to receive mail at the shelter
- Coordinate with public and private entities providing homeless support services.
- Provide customers with information and assistance as necessary to obtain other Federal, State, local and private assistance available for such homeless individuals.
- Coordinate with residents of the surrounding neighborhood to mitigate their concerns regarding the impact of the shelters on the neighborhood to the greatest extent possible.
- Follow all standards set forth in the Conditional Use Permit for the shelter program.

EXHIBIT “B-1”

BUDGET

For the term of this Agreement, City shall pay Subrecipient for the performance of the Services an amount not to exceed Two Million Three Hundred and Twenty-One Thousand Four Hundred Dollars (\$2,321,400) as identified in the Budget shown below.

Category	Cost
Purchase of 45 single adult emergency shelter beds for one year (365 days) at the Riverside Emergency Shelter (\$120 bed-night rate including all services (Term: July 1, 2026 – June 30, 2027)	\$1,971,000
Purchase of 8 transitional aged youth emergency shelter beds for individuals between the ages of 18-24 (Term: July 1, 2026 – June 30, 2027)	\$350,400
TOTAL	\$2,321,400

Subrecipient will be required to provide back-up documentation for grant funds received.