

CHARTER REVIEW TENTATIVE TIMELINE

DATE	ACTIVITY	WHO
February 7, 2024	City Manager Office report to Governmental Processes Committee on Charter Review Committee appointment process options	Governmental Processes Committee; City Clerk; City Attorney
February 27, 2024	Governmental Processes Committee recommendations presented to City Council regarding Charter Review Committee appointment process	Governmental Processes Committee Chair; City Clerk; City Attorney
February 28, 2024	Formal recruitment to serve on Charter Review Committee opens	Mayor; Councilmembers; City Clerk
March 12, 2024	Charter Review Committee recruitment closes	City Clerk
Only necessary if Council chooses to interview applicants		
March 19, 2024	If City Council chooses interview process, Mayor's Nominating and Screening Committee reviews applications	Special Meeting of the Mayor's Nominating and Screening Committee; City Clerk
April 2, 2024	City Council interviews (Special Meeting)	
April 9, 2024	If City Council chooses to appoint members to the Charter Review Committee, Mayor and City Council, make appointments and select a chair.	Mayor; Councilmembers; City Clerk
End of April	Charter Review Committee convenes	City Clerk; City Attorney
May 2024	Charter Review Committee updates Mayor and City Council	Charter Review Committee Chair; City Clerk; City Attorney
June 2024	Charter Review Committee concludes their work	Charter Review Committee
July 2, July 16	Charter Review Committee recommendations presented to City Council (Public Hearing)	Charter Review Committee Chair
On or before August 6	City Council adopts resolution calling November 5, 2024, election to present proposed Charter amendments to voters	City Council; City Clerk; City Attorney
On or before August 9	City Council may designate ballot argument and rebuttal authors	City Council
November 5, 2024	Election Day	City Clerk