

HUMAN RELATIONS COMMISSION DRAFT WORKPLAN
(subject to City Council approval)

	Proposed Work Plan Item	Ideas	Human Relations Commission Recommendations	Partner Board / Commission?	City Department	City Council Committee	Alignment with RMC 2.16.030 - Applicable Human Relations Commission (Power, Duty, Function)	Strategic Plan Alignment	Notes
1	Review Bylaws and Duties	Annual item of business		N/A	City Clerk	N/A	N/A	Priority 5 - High Performing Government Goal 5.3 - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making	
2	Election of Officers	Annual item of business		N/A	City Clerk	N/A	N/A	Priority 5 - High Performing Government Goal 5.3 - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making	
3	Ethics Review	Annual item of business		N/A	City Attorney's Office	N/A	N/A	Priority 5 - High Performing Government Goal 5.3 - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making	
4	Annual Meeting Calendar Review	Annual item of business		N/A	City Attorney's Office	N/A	N/A	Priority 5 - High Performing Government Goal 5.3 - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making	
5	HRC Training	Training opportunities for HRC Commissioners (possibly two per fiscal year).		N/A	Human Resources	N/A	N/A	Priority 5 - High Performing Government Goal 5.3 - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making	
6	HRC Community Support Grant	Review of applications and selection of recipients. Receive presentations from grant recipients which highlight programs/services/events.	X	N/A	Community & Economic Development Department (Neighborhood Division)	Inclusiveness, Community Engagement, and Governmental Processes	2.16.030 (4) Sponsor and encourage educational activities which tend to promote interracial, interfaith, and interethnic harmony, progress, and integration	Priority 5 - High Performing Government Goal 5.5 - Foster a culture of safety, well-being, resilience, sustainability, diversity, and inclusion across the city organization.	
7	Presentation - Police Use of Force Statistics	Annual update on use of force statistics from the Riverside Police Department.	X	N/A	Police	Safety, Wellness, and Youth	2.16.030 (2) Study the problems of prejudice and discrimination in the community and the causes thereof	Priority 2 - Community Well-Being Goal 2.5 - Foster relationships between community members, partner organizations and public safety professionals to define, prioritize and address community safety needs and social services.	Scheduled for 9/28 HRC Meeting
8	Presentation - Housing and Homelessness	Annual update on housing and homelessness statistics, services, and programs.	X	N/A	Housing	Safety, Wellness, and Youth	2.16.030 (2) Study the problems of prejudice and discrimination in the community and the causes thereof	Priority 2 - Community Well-Being Goal 2.1 - Facilitate the development of a quality and diverse housing supply that is available and affordable to a wide range of income levels.	Scheduled for 9/28 HRC Meeting

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9	Presentation - City's Diversity, Equity, and Inclusion Efforts	Update on the City's DEI initiatives		N/A	Human Resources	Inclusiveness, Community Engagement, and Governmental Processes	2.16.030 (3) Work with other agencies, public and private, in developing programs to eliminate prejudice and discrimination	Priority 5 - High Performing Government Goal 5.5 - Foster a culture of safety, well-being, resilience, sustainability, diversity, and inclusion across the city organization.	May be postponed until DEI Officer is hired by the City. Recruitment efforts are currently underway.
10	Presentation - Civil Rights Institute	Receive information and an overview of services provided by the Institute.		Museum Board	Museum	Inclusiveness, Community Engagement, and Governmental Processes	2.16.030 (3) Work with other agencies, public and private, in developing programs to eliminate prejudice and discrimination	Priority 5 - High Performing Government Goal 5.3 - Enhance communication and collaboration with community members to improve transparency, build public trust and encourage shared decision-making.	
11	Presentation - Envision Riverside 2025 Strategic Plan	Receive information about the City's Strategic Plan efforts and how they align with the HRC efforts.		N/A	City Manager's Office	Inclusiveness, Community Engagement, and Governmental Processes	2.16.030 (3) Work with other agencies, public and private, in developing programs to eliminate prejudice and discrimination	All Priorities and Goals	Tentatively scheduled for Winter.
12	Presentation - Community Services, Programs and Events	Learn about programs and services available to the community.		Park and Recreation Commission	Parks, Recreation and Community Services	Safety, Wellness, and Youth	2.16.030 (4) Sponsor and encourage educational activities which tend to promote interracial, interfaith, and interethnic harmony, progress, and integration	Priority 1 - Arts, Culture and Recreation Goal 1.2 - Enhance equitable access to arts, culture and recreational service offerings and facilities.	
13	Presentation - Special Transportation Services	Learn about transportation services available to the senior and disabled population in the City.		Park and Recreation Commission	Parks, Recreation and Community Services	Safety, Wellness, and Youth	2.16.030 (4) Sponsor and encourage educational activities which tend to promote interracial, interfaith, and interethnic harmony, progress, and integration	Priority 1 - Arts, Culture and Recreation Goal 1.2 - Enhance equitable access to arts, culture and recreational service offerings and facilities.	
14	Presentation - City of Riverside Marketing and Translation Services	Learn about marketing efforts being made to maximize reach to the community.		N/A	Marketing	Inclusiveness, Community Engagement, and Governmental Processes	2.16.030 (7) Recommend and coordinate effective systems to ensure equal justice and access for the City of Riverside.	Priority 5 - High Performing Government Goal 5.3 - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making	
15	Presentation - City of Riverside 311 Call Center Services and Statistics	Receive an update on call center statistics and services. Specifically, the distribution of service requests throughout the community and information on access to these services.	X	N/A	Marketing	Inclusiveness, Community Engagement, and Governmental Processes	2.16.030 (7) Recommend and coordinate effective systems to ensure equal justice and access for the City of Riverside.	Priority 5 - High Performing Government Goal 5.3 - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making	Item presented at June HRC Meeting.