



City of Arts & Innovation

# Airport Commission

**TO: AIRPORT COMMISSIONERS**

**DATE: OCTOBER 9, 2025**

**FROM: AIRPORT**

**WARD: 3**

**SUBJECT: AIRPORT MANAGER'S OPERATIONS AND ACTIVITY REPORT**

**ISSUE:**

Receive the October 2025 Airport Manager's Operations and Activity Report, which includes January-August 2025 aircraft operations data, September 2025 financial data, and review of airport highlights and events.

**RECOMMENDATIONS:**

That the Airport Commission receive this October 2025 Airport Manager's Operations and Activity Report.

**BACKGROUND:**

The Airport Manager's Operation and Activity Report is provided to inform the Airport Commission (Commission) about operations, City Council actions, events, meetings and other issues concerning the Riverside Municipal Airport (Airport).

**DISCUSSION:**

This update includes information about Airport operations, financials, and highlights.

**Key Operational and Financial Statistics**

**Aircraft Operations:**

Aircraft Operations			
Prior Year to Date Versus Current Year To Date	Jan-August 2024	Jan-August 2025	Year to Date
	101,097	90,479 (I: 96,828)	-10.5% (-4.2%)
Prior Year Month Versus Current Year Month	August 2024	August 2025	
	13,491	12,082 (I: 13,054)	-10.4% (-3.2%)

NOTE: FAA air traffic statistics are reported on a calendar year basis

Flight activity decreased 10.4% for the month of August and decreased since 10.5% January. Although there are a myriad of variables that can be taken into account, the average high temperature in Riverside during August was 94.5 degrees F, with a high of 101.9 F recorded on August 7. These high temperatures can significantly depress flight training activity. Additionally, the largest based flight school at Riverside Airport, CBU, remained in summer vacation during the month of August. Even so, the Airport averaged almost 400 operations per day during August.

## Financials:

<b>Airport Financials</b> <b>July 01, 2025 – September 30, 2025</b>					
OPERATING BUDGET		ACTUAL		% TO GOAL	Projection Through End of FY
Expenditures <sup>(1)</sup>	\$ 1,989,344.06	\$	267,086.75	13.4% <sup>3</sup>	\$1,989,344.00
Revenues <sup>(2)</sup>	\$ 2,274,000.00	\$	543,991.65	23.9%	\$2,274,000.00
<sup>(1)</sup> Includes adjustments and encumbrances <sup>(2)</sup> Preliminary figures as of 10/1/2025 <sup>(3)</sup> 25% complete with FY					

Three months into the current fiscal year, expenditures are tracking more than 10% below budget, while revenues are only 1.1% below budget. Expenditures will track closer to budget with the completion of several upcoming projects (terminal exterior painting and marquee installation) funded from the operating budget.

## Highlights

### *Generator sold*

The emergency generator that was in the former FAA Flight Service Station was recently sold as surplus through GovDeals. This generator was no longer in service and did not meet current AQMD standards.

### *Frank Miller's Vault*

On September 13, The Mission Inn Foundation held a special event in the Riverside Airport terminal to display artifacts that had been collected by Frank Miller over the years. It was well attended.

### *New Airport Admin Analyst*

Ms. Jennifer La Zor joined the airport team on September 29 as an Administrative Analyst to oversee the airport enterprise fund, as well as FAA grants, and tenant invoicing. Welcome aboard Jennifer!

### *Planes and Treats*

On October 18, Riverside Airport will be hosting the 4<sup>th</sup> Annual Planes and Treats event. This event was attended by more than 10,000 trick or treaters in 2024. This year, there will be 27 planes, as well as food trucks and vendors to please attendees. Arts and Cultural Affairs staff, Councilmember Robillard's office, the Riverside Airport Café staff, and airport staff have been planning for this year's event since earlier this year.

### **Recent City Council and Committee Actions:**

- R&R Roofing Bid Award
- Michael's Discount Painting Bid Award

### **Upcoming City Council Actions**

- A Resolution of the City Council of the City of Riverside, California, authorizing the acceptance of Federal Aviation Administration grant award of \$104,500 for Airport Pavement Management Systems (APMS) at Riverside Municipal Airport - Waive further reading - Supplemental appropriation – Five affirmative votes required - 6951 Flight Road (Ward 3).
- A Resolution authorizing receipt of a \$283,366 grant from the Federal Aviation Administration to the City of Riverside for the design phase of Runway 9-27 Runway Safety Area Erosion Control project at Riverside Municipal Airport - Waive further reading - Supplemental appropriation – Five affirmative votes required (Ward 3)

### **FISCAL IMPACT:**

There is no fiscal impact associated with receiving this monthly activity report.

Prepared by: Daniel Prather, Airport Manager  
Approved by: Rafael Guzman, Assistant City Manager

Attachment: Presentation