



Board of Library Trustees

City of Arts & Innovation

TO: BOARD OF LIBRARY TRUSTEES **DATE: JUNE 10, 2024**
FROM: RIVERSIDE PUBLIC LIBRARY **WARDS: ALL**
SUBJECT: SUMMARY OF SECURITY/INCIDENT REPORTS

ISSUE:

Receive a summary of security/incident reports from April 2024.

RECOMMENDATION:

That the Board of Library Trustees receive and file the summary of security/incident reports from April 2024.

BACKGROUND:

The Riverside Public Library has established Rules of Library Conduct Identified and Prohibited by the Riverside Municipal Code Section 9.75 for successful running of its facilities, to maintain an appropriate library environment, and to ensure customers enjoy their Library visits. Library employees, in consultation with their supervisor, are authorized to issue warning and exclusion notices for violations to the Rules of Library Conduct (attached).

An itemized summary below provides a brief description of the incidents, warning and exclusion notices that occurred at all Riverside Public Library locations from April 2024.

<u>Location/Date</u>	<u>Description</u>
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Arlanza

4/19/24	Incident and exclusion notice issued to individual for 60 days for carrying a large knife and using the restroom inappropriately. *
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Arlington

4/26/24	Incident report of individual that fell in the parking lot. Medical responders were called.
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4/27/24	Incident report of hazardous waste dumped on the property.
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4/28/24	Incident report of vandalism to the exterior facility.
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La Sierra

4/23/24 Incident and exclusion notice issued to individual for 365 days for vandalizing, damaging facilities. *

Main

4/2/24 Incident and exclusion notice issued to individual for 30 days for disturbing others.

4/2/24 Incident and exclusion notice issued to individual for 90 days for consuming alcohol.

4/5/24 Incident report of individual causing a disruption.

4/5/24 Incident and exclusion notice issued to individual for 365 days for assault. *

4/6/24 Incident and exclusion notice issued to individual for 365 days for damage to library property. *

4/10/24 Incident report of individual who was unresponsive. Medical assistance was called by staff.

4/14/24 Incident report and exclusion notice issued to individual for 365 days for harassing or threatening library staff or customer.

4/14/24 Incident report of individual requesting to use city phone for non-emergency phone call.

4/16/24 Incident report of individual sleeping throughout the property due to illness. *

4/16/24 Incident report and exclusion notice issued to individual for 365 days for vandalizing, damaging facilities.

4/16/24 Incident and exclusion notice issued to individual for 30 days for harassing or threatening staff or customer.

4/24/24 Incident and exclusion notice issued to individual for 365 days for using restrooms inappropriately and harassing or threatening staff or customers at Arlington Library on 2/8/24. *

Marcy

4/4/24 Incident report and exclusion notice issued to individual for 30 days for leaving personal items unattended.

4/25/24 Incident report and exclusion notice issued to individual for 60 days for using restrooms inappropriately, including laundering or bathing.

Orange Terrace

4/10/24 Incident report and exclusion notice issued to individual for 30 days for harassing

or threatening library staff or customers, staring at following library staff or customers.

Spc. Jesus S. Duran Eastside

- 4/3/24 Incident and exclusion notice issued to individual for 30 days for disturbing others and harassing staff and customers.
- 4/9/24 Incident and exclusion notice issued to individual for 30 days for refusing to leave the library when the library was closing. *
- 4/24/24 Incident and exclusion notice issued to individual for 60 days for inappropriate use of the restroom and disturbing other.
- 4/25/24 Incident and exclusion notice issued to individual for 30 days for vandalizing and damaging facilities and harassing or threatening library staff or customer.

SSgt Salvador J. Lara Casa Blanca

There were no incidents reported.

**Indicates police interaction.*

STRATEGIC PLAN ALIGNMENT:

This item contributes to Strategic Priority No. 1 *Arts, Culture & Recreation* and Goal 1.4 – Prioritize safety and welfare in City Parks, trails, and cultural and recreation facilities. Strategic Priority No. 2 *Community Well-Being: Ensure safe and inclusive neighborhoods where everyone can thrive.*

This item aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The incident report is used to identify trends in fluctuations of warnings and exclusions issued to patrons that violate the Rules of Library Conduct identified and prohibited by the Riverside Municipal Code Section 9.75 to enhance security measures for public safety.
2. **Equity** – The Library endeavors to provide a safe environment to all its customers.
3. **Fiscal Responsibility** – The Library’s financial resources are not used for the incident report.
4. **Innovation** – The Library in collaboration with partnerships with the Riverside Police Department and the City Attorney’s Office to coordinate effective enforcement of major violations of the Riverside Municipal Code Section 9.75.
5. **Sustainability & Resiliency** – The Library, City Attorney’s Office and the Board of Library Trustees regularly review the Rules of Library Conduct to ensure that the Rules of Library Conduct are current with local, state, and federal laws.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Angela Henson, Senior Management Analyst

Approved by: Erin Christmas, Library Director

Attachment: RMC Section 9.75 – Rules of Library Conduct