



# FY 2024/2025 HUD ANNUAL ACTION PLAN AMENDMENT – BLINDNESS SUPPORT SERVICES ROOF REPAIR PROJECT

## Housing and Human Services

**City Council**  
December 10, 2024

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1

## BACKGROUND

HUD regulations allow the City of Riverside to retain a Community Development Block Grant (CDBG) balance of 1.5 times their most recent CDBG allocation. Any funds in excess of this threshold could be subject to recapture by HUD. This balance is made up of programmed funds which are to be used on current ongoing projects and unprogrammed funds, which are comprised of remaining unspent funds from numerous projects over several years. Most of the remaining amounts range in size between hundreds to thousands of dollars. These are generally small amounts that can be transferred to Unprogrammed Funds administratively. These remaining balances in the CDBG Unprogrammed Funds Account can be used to fund new capital improvement projects or supplement previously authorized Capital Improvement Projects.



2

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2

## DISCUSSION

- Received request from Blindness Support Services Inc. for a roof repair project.
- The anticipated cost of the project is approximately \$250,000.
- Blindness Support Services promotes the independence and self-reliance of individuals who are blind and visually impaired.
- This project will assist the low-to-moderate-income population receiving services at the Blindness Support Services Inc. agency in the City of Riverside.



3

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3

## REPROGRAMMING OF FUNDS

Allocate \$250,000 of CDBG Unprogrammed funds to the Blindness Support Services Roof Repair Project located at 3696 Beatty Dr, Riverside, CA, 92506, Census Tract 311 Block Group No. 5



4

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4

## ACTION PLAN AMENDMENT

- Requires a Public Hearing, City Council Approval, and final approval by HUD
- 30-day Public Notice issued on November 7, 2024



## STRATEGIC PLAN ALIGNMENT

### Envision Riverside 2025 Strategic Plan Priorities



#2 Community Well-Being, Goal 2.3

### Cross-Cutting Threads



Community Trust



Fiscal Responsibility



Sustainability & Resiliency



Equity



Innovation



## RECOMMENDATIONS

That the City Council:

MGD

1. Authorize an amendment to the City of Riverside Fiscal Year 2024-2025 United States Department of Housing and Urban Development Annual Action Plan to allocate \$250,000 of Community Development Block Grant Unprogrammed Funds to Blindness Supportive Services Inc for a roof repair project located at 3696 Beatty Drive;
2. Authorize the City Manager, or his designee, to execute a Community Development Block Grant Subrecipient Agreement with the Blindness Support Services Inc. for a roof repair project, including making non-substantive changes, and to sign all documents and instruments necessary to implement this action; and



7

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7

## RECOMMENDATIONS

3. Authorize a funds transfer in the amount of \$250,000 from the Community Development Block Grant Unprogrammed Funds Account No. 2520100-453001 to the Blindness Support Services Roof Repair Project Account No. 2520100-928260.



8

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8