



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: OCTOBER 21, 2025

FROM: CITY CLERK'S OFFICE WARDS: ALL

SUBJECT: BOARD AND COMMISSION APPOINTMENT, RESIGNATIONS, AND REMOVAL

ISSUES:

Appoint Adele Ann Eberwein to the Commission of the Deaf Ward 7 seat, file the resignation of Makisha Alexander from the Human Resources Board Ward 5 seat, Tim Hennessey from the Commission on Disabilities Ward 3 seat, Rich Gardner from the Museum of Riverside Board Ward 4 seat and remove Melinda Weinrich from the Budget Engagement Commission Ward 1 seat.

RECOMMENDATIONS:

That the Mayor and City Council:

1. Appoint Adele Ann Eberwein to the Commission of the Deaf Ward 7 seat for a term through March 1, 2029;
2. File the resignation of Makisha Alexander from the Human Resources Board Ward 5 seat;
3. File the resignation of Tim Hennessey from the Commission on Disabilities Ward 3 seat;
4. File the resignation of Rich Gardner from the Museum of Riverside Board Ward 4 seat; and
5. Remove Melinda Weinrich from the Budget Engagement Commission Ward 1 seat effective immediately.

BACKGROUND:

Riverside City Charter Section 802 provides that each board and commission have one representative from each Council Ward.

Pursuant to Resolution No. 24255, Section XIV (A), Councilmember Hemenway recommends that the Mayor and City Council appoint Adele Ann Eberwein to the Commission of the Deaf Ward 7 seat for a term through March 1, 2029.

On Monday, September 8, 2025, the City Clerk's Office received a resignation from Makisha Alexander. Ms. Alexander held the Ward 5 seat on the Human Resources Board. Her term expires on March 1, 2029.

On Thursday, September 18, 2025, the City Clerk's Office received a resignation from Tim Hennessey. Mr. Hennessey held the Ward 3 seat on the Commission on Disabilities. His term expires on March 1, 2028.

On Wednesday, September 24, 2025, the City Clerk's Office received a resignation from Rich Gardner. Mr. Gardner held the Ward 4 seat on the Museum of Riverside Board. His term expires on March 1, 2028.

Commissioner Melinda Weinrich (Ward 1) has been absent from more than one-third of the regularly scheduled meetings of the Budget Engagement Commission. According to Resolution No. 24255, which outlines the Rules of Procedure and Order of Business, the City Clerk is required to inform the Mayor for Citywide seats and the Councilmember for Ward-specific seats when any of the following conditions occur:

(a) A board/commission member is absent and unexcused from three consecutive regular meetings of the board/commission; or

(b) A board/commission member is absent, whether excused or unexcused, from more than one-third of the regularly scheduled meetings in any calendar year.

Furthermore, pursuant to Riverside City Charter Section 802, board and commission members shall be removed by the Mayor and City Council through a motion that requires five affirmative votes, with the Mayor entitled to vote.

Staff notified Councilmember Falcone about these rules, and he recommends the removal of Commissioner Weinrich in accordance with city governance.

FISCAL IMPACT:

Recruitment and appointment costs are included annually in the City Clerk's budget.

Prepared by: Donesia Gause, City Clerk
Approved as to form: Rebecca McKee-Reimbold, Interim City Attorney