



Commission on Disabilities

City of Arts & Innovation

TO: COMMISSION ON DISABILITIES **DATE: FEBRUARY 15, 2024**
FROM: GENERAL SERVICES DEPARTMENT **WARDS: ALL**
SUBJECT: RECORD THE ABSENCE OF VICE CHAIR PERKINS FROM THE REGULAR MEETING ON DECEMBER 21, 2023, AS EXCUSED.

ISSUE:

Record the absence of Vice Chair Perkins from the regular meeting on December 21, 2023, as excused.

RECOMMENDATION:

That the Commission on Disabilities Record the absence of Vice Chair Perkins from the regular meeting on December 21, 2023, as excused.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23976, Commission Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Commission is required to express in its official minutes if the absence of the Commission Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Staff received notification that Vice Chair Perkins was requesting to attend the December 21, 2023, regular meeting virtually however, due to technical difficulties, Vice Chair Perkins was not able to join and participate in the meeting but was still able to listen in.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Jessica Spiking, Administrative Analyst