



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: JUNE 11, 2024**

**FROM: PUBLIC WORKS DEPARTMENT      WARDS: 2 AND 5**

**SUBJECT: SERVICE AGREEMENT WITH THE COUNTY OF RIVERSIDE FOR CLEVELAND AVENUE, SPRING STREET, AND VILLA STREET SLURRY SEAL IMPROVEMENTS IN THE AMOUNT OF \$42,010**

## **ISSUE:**

Approve a Service Agreement with the County of Riverside for Cleveland Avenue, Spring Street, and Villa Street slurry seal improvements in the amount of \$42,010.

## **RECOMMENDATIONS:**

That the City Council:

1. Approve a Service Agreement with the County of Riverside for Cleveland Avenue, Spring Street, and Villa Street slurry seal improvements in the amount of \$42,010.
2. Authorize the City Manager, or designee, to execute the Service Agreement, including making minor and non-substantive changes.

## **BACKGROUND:**

The City of Riverside (City) periodically collaborates with neighboring agencies to complete projects that provide mutual benefits to both agencies with one agency assuming the lead role to administer the work. The County of Riverside (County) planned maintenance improvements project includes work on three segments of bordering streets with the City including: Cleveland Avenue, Spring Street, and Villa Street.

## **DISCUSSION:**

The County will construct slurry seal preservation improvements on the following streets within the shared jurisdictional limits for the City (Attachments 1 and 2):

- Cleveland Avenue from La Sierra Avenue to 550 feet east of Cross Street;
- Spring Street from Iowa Avenue to Pacific Avenue; and
- Approximately 400 feet on Villa Street westerly of Transit Avenue

The City and County developed a service agreement (Attachment 3) to complete the slurry seal preservation improvements previously described. The County will act as the lead agency administering the work and the City is responsible for all costs associated with the work only completed within City limits.

The Public Works Department utilizes a Pavement Management program to collect and analyze pavement data to prioritize projects. The described segments are in a condition suitable for the slurry seal preservation treatment. The existing pavement condition and proposed scope of work supports the priorities identified in the Pavement Management Program including preserving our pavement assets.

City Charter stipulates that construction contracts shall be procured through the City's competitive procurement process with the exception of the circumstances listed in Section 802 of Purchasing Resolution 24101. The County will be the lead agency administering the work described herein. Purchasing Resolution 24101, Article 8: Acquisition of Construction Services, Section 802 (h) states that, "For procurements subject to section 1109 of the City Charter, only the exceptions listed in section 1109 shall apply. Except otherwise required by the City Charter, Competitive Procurement through the Informal Procurement and Formal Procurement process shall not be required in any of the following circumstances: ... (h) Where payment for Construction Services is to be made to a Federal, State, and/or other public entity."

The Purchasing Manager concurs that the recommendation to approve the service agreement is in compliance with Purchasing Resolution 24101.

### **STRATEGIC PLAN ALIGNMENT:**

This Project aligns to **Strategic Priority 6 – Infrastructure, Mobility and Connectivity** and **Goal No. 6.2** – Maintain, protect, and improve assets and infrastructure within the City's built environment to ensure and enhance reliability, resiliency, sustainability, and facilitate connectivity.

It also aligns with each of the Cross-Cutting Threads as follows:

1. **Community Trust** – This Project aligns with the priorities identified in the Pavement Management Program, which seeks to equitably distribute paving funding while meeting the City's pavement condition index targets.
2. **Equity** – Public Works strives to improve the City's roadway network to provide safe and reliable transportation to all areas of the City.
3. **Fiscal Responsibility** – The work proposed in the service agreement will be constructed by the lowest responsive and responsible bidder.
4. **Innovation** – This project exemplifies established methods of street improvements. Riverside is inventive and timely in meeting the community's changing needs and prepares for the future through collaborative partnerships and adaptive processes.
5. **Sustainability & Resiliency** – The construction materials to be utilized to complete this work described in the service agreement are considered best practices in the industry.

**FISCAL IMPACT:**

The total fiscal impact of this action is \$42,010. There are sufficient funds budgeted and available in the Gas Tax Fund, Capital Projects, Minor Streets Rehab Project expenditure account number 9888427-440223 to reimburse the County for the completion of work within City of Riverside limits.

Prepared by:	Ed Lara, Principal Engineer
Approved by:	Gilbert Hernandez, Public Works Director
Certified as to availability of funds:	Kristie Thomas, Finance Director/Assistant Chief Financial Officer
Approved by:	Kris Martinez, Assistant City Manager
Approved as to form:	Phaedra A. Norton, City Attorney

**Attachments:**

1. Project Location Map (Spring Street and Villa Street)
2. Project Location Map (Cleveland Avenue)
3. County Service Agreement