



Human Relations Commission Memorandum

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS DATE: JANUARY 22, 2026
FROM: HUMAN RELATIONS COMMISSION WARDS: ALL

SUBJECT: CONSIDER THE FORMATION OF A 2026 GRANT AD HOC COMMITTEE

ISSUE:

Form a 2026 Grant Ad Hoc Committee for the purpose of reviewing Community Support Grant applications.

RECOMMENDATIONS:

That the Human Relations Commission form a 2026 Grant Ad Hoc Committee for the purpose of reviewing Community Support Grant applications.

BACKGROUND:

On October 28, 2021, the Human Relations Commission (HRC) held a discussion in which the Commission proposed that \$3,000 of their existing budgeted funding be allocated towards Community Support Grants to invest in nonprofits or community organizations that were furthering the mission of the HRC within the City of Riverside. The HRC received approval from the City Council to initiate the Community Support Grant on June 6, 2023.

On July 24, 2025, the HRC voted to approve a proposed budget allocation that included \$3,000 to the Community Support Grant for Fiscal Year (FY) 2025/26.

DISCUSSION:

Per the City Charter, section 201, ad hocs created by a board or commission must be (i) created for a specific purpose, (ii) with a specified time frame to complete that purpose, and (iii) the ad hoc is dissolved once that purpose has been timely accomplished. Should the Commission vote to establish the 2026 Grant Ad Hoc Committee, any tasks related to the Community Support Grant for FY 2025/26 will be completed by June 30, 2026, and the Ad Hoc will be considered dissolved thereafter.

The purpose of the 2026 Grant Ad Hoc Committee will be to conduct an initial review of applications received for the FY 2025/26 Community Support Grant and forward their recommendations to the full Commission for discussion. Members of the Commission wishing to

be a part of this Ad Hoc Committee shall volunteer during the meeting. The Ad Hoc Committee shall be composed solely of less than a quorum of the Commission and shall have a minimum of three members. If there are insufficient volunteers to meet this minimum requirement, the Chair of the Commission may appoint through assignment the necessary number of members required.

FISCAL IMPACT:

There is no fiscal impact associated with this action.

Prepared by: Krystelle Schneider, Senior Project Manager