

BOARD OF ETHICS  
THURSDAY, AUGUST 1, 2024, 5 P.M.  
ART PICK COUNCIL CHAMBER  
3900 MAIN STREET, RIVERSIDE

MINUTES

PRESENT IN PERSON: Chair Vega, Vice Chair Newman, Members DeHerrera, Hernandez, and Dr. Benson

ABSENT: Members Foreman and Hill-Skinner

STAFF PRESENT: Eva Arseo and Brandon Mercer

Chair Vega called the meeting to order at 5:00 p.m.

PUBLIC COMMENTS

There was no one wishing to address the Board.

CONSENT CALENDAR

It was moved by Vice Chair Newman and seconded by Member DeHerrera to approve the Consent Calendar as presented below affirming the actions appropriate to each item. The motion carried unanimously with Members Foreman and Hill-Skinner absent.

MINUTES

The minutes of the meeting of July 9, 2024, were approved as presented.

ABSENCE

The Board of Ethics recorded the absence of Vice Chair Newman from the Board of Ethics meeting on July 9, 2024, as excused.

DISCUSSION CALENDAR

ABSENCE

Following discussion, it was moved by Vice Chair Newman and seconded by Member Hernandez to record the absence of Member Hill-Skinner from the July 9, 2024, meeting as unexcused. The motion carried unanimously with Members Foreman and Hill-Skinner absent.

AD HOC COMMITTEE - METHOD FOR PUBLIC EDUCATION UPDATE

Following discussion, it was moved by Vice Chair Newman and seconded by Member Benson to add Members Hernandez and Foreman to ad hoc committee on education. The motion carried unanimously with Members Foreman and Hill-Skinner absent.

## ANNUAL REVIEW OF CODE OF ETHICS AND CONDUCT

Following discussion, it was moved by Vice Chair Newman and seconded by Member Hernandez to recommend to the Governmental Processes Committee that the City Council give authority to the Board of Ethic to compel the appearance of a City representative in response to a filed complaint. The motion carried unanimously with Members Foreman and Hill-Skinner absent.

Following discussion, it was moved by Member DeHerrera and seconded by Member Hernandez to revise Riverside Municipal Code (RMC) 2.78.090.B removing "if applicable" and add "City Council will determine the level of sanctions that should be imposed." The motion carried unanimously with Members Foreman and Hill-Skinner absent.

Following discussion, it was moved by Vice Chair Newman and seconded by Member Benson to revise RMC 2.78.080(O) end of second sentence adding "prepare statement of findings to include recommendation for sanctions." The motion carried unanimously with Members Foreman and Hill-Skinner absent.

Following discussion, it was moved by Member Benson and seconded by Member Hernandez to revise RMC 2.78090(A) to read "decision of a pre-conference or hearing panel of the Board of Ethics may be appealed to the City Council by either party. The motion carried unanimously with Members Foreman and Hill-Skinner absent.

Following discussion, it was moved by Member DeHerrera and seconded by Member Benson to amend RMC 2.78.070 Section (E) changing statute of limitations to file a complaint to 3 years of the date of the alleged violation. The motion carried with Chair Vega, DeHerrera, Hernandez, and Dr. Benson voting aye, Vice Chair Newman voting no and Members Foreman and Hill-Skinner absent.

Following discussion, it was moved by Chair Vega and seconded by Member Hernandez to appoint Chair Vega and Members Hernandez and Benson to present the Code of Ethics and Conduct proposed revisions to the Governmental Processes Committee.

## BOARD OF ETHICS WORK PLAN UPDATE

Following discussion and without formal motion, the Board deferred "Create method for Public Education including videos on COE process," to a future date.

## COMMUNICATIONS

### BRIEF REPORTS ON MEETINGS ATTENDED BY BOARD MEMBER

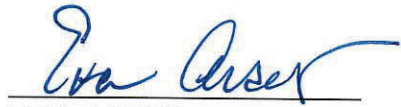
Dr. Benson reported that she will be absent from the September meeting.

ITEMS FOR FUTURE BOARD CONSIDERATION AS REQUESTED BY BOARD OF ETHICS MEMBERS

Vice Chair Newman requested forming an ad hoc committee for subpoena power.

The meeting was adjourned at 7:14 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Eva Arseo", is written over a horizontal line.

EVA ARSEO  
Assistant City Clerk