



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL      DATE: SEPTEMBER 16, 2025**

**FROM: FIRE DEPARTMENT      WARDS: ALL**

**SUBJECT: ACCEPTANCE OF INTER-AGENCY INSTRUCTIONAL SERVICES TRAINING REIMBURSEMENT FUNDS FROM RIVERSIDE COMMUNITY COLLEGE DISTRICT/MORENO VALLEY IN THE AMOUNT OF \$107,797.03 – SUPPLEMENTAL APPROPRIATION**

## **ISSUE:**

Accept reimbursement funds totaling \$107,797.03 from Riverside Community College District/Moreno Valley for Fire Department instructional hours as authorized under the Inter-Agency Instructional Services Agreement.

## **RECOMMENDATIONS:**

That the City Council:

1. Authorize acceptance of training reimbursement funds from Riverside Community College District/Moreno Valley in the amount of \$107,797.03; and
2. With at least five affirmative votes, authorize the Chief Financial Officer, or his designee, to record an increase in revenue in the amount of \$107,797.03 and appropriate expenditures in an equal amount in the Grants and Restricted Programs Fund, Fire Training, Rancho Santiago Riverside College District/Moreno Valley Project accounts.

## **BACKGROUND:**

On July 1, 2024, the City Council authorized an Inter-Agency Instructional Services agreement (ISA) for five years with Riverside Community College District/Moreno Valley to provide District approved education courses for in-service training, continuing education, and specialized training through the Riverside Fire Department.

## **DISCUSSION:**

A number of California Community college districts have arrangements with public agencies and private organizations known as “Instructional Service Agreements with numerous Southern California fire departments to facilitate training and continuing education for their employees and

provides a portion of the State apportionment funding received to go back to the partnering fire departments. Through this ISA, the Fire Department is reimbursed \$3.50 per instructional hour, less tuition fees for Fire personnel, and Department of Justice background costs for Fire instructors.

There are no General Fund expenditures associated with this ISA. This program is entirely self-supporting, with all costs for District tuition and background checks for Fire personnel instructors withheld by the District from instructional hours revenues earned.

The ISA provides a dedicated revenue source to sustain and enhance Fire Department training activities. If accepted, the reimbursement funds will be used to purchase additional training related materials and equipment.

### **FISCAL IMPACT:**

The total fiscal impact of this action is an increase to expenditures and revenue in the amount of \$107,797.03. Upon Council approval, an increase in revenue will be recorded in the Grants and Restricted Programs Fund, Fire Training, Rancho Santiago Riverside Community College District/Moreno Valley revenue account 9891710-339000 in the amount of \$107,797.03 and an equal amount of expenditures will be appropriated in the Grants and Restricted Programs Fund, Fire Training, Rancho Santiago Riverside Community College District/Moreno Valley expenditure account 9891710-427200.

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