



*City of Arts & Innovation*

# City Council Memorandum

**TO: HONORABLE MAYOR AND CITY COUNCIL**      **DATE: AUGUST 11, 2026**

**FROM: PUBLIC WORKS DEPARTMENT**      **WARD: 1**

**SUBJECT: SECOND AMENDMENT TO LANDSCAPE MAINTENANCE SERVICE AGREEMENT WITH BRIGHTVIEW LANDSCAPES, INC. OF RIVERSIDE, CA, FOR LANDSCAPE AND GENERAL OUTSIDE MAINTENANCE SERVICES FOR THE DOWNTOWN AREA FOR A TERM OF JULY 1, 2026 THROUGH JUNE 30, 2027, IN THE AMOUNT OF \$179,221.76 FOR A TOTAL CONTRACT PRICE OF \$945,261.89, PLUS A RATIFICATION OF \$52,423.95 FOR ADDITIONAL EXPENDITURES INCURRED UNDER THE ORIGINAL CONTRACT**

## **ISSUE:**

Consider approving a Second Amendment to the Landscape Services Agreement with Brightview Landscape Services, Inc., of Riverside, CA, for Landscape and General Outside Maintenance Services for the Downtown Area in the amount of \$179,221.76 for services through June 30, 2027, for a new contract price of \$945,261.89, and ratify \$52,423.95 in additional expenditures incurred during the original contract term.

## **RECOMMENDATIONS:**

That the City Council:

1. Approve a Second Amendment to the Landscape Maintenance Service Agreement with Brightview Landscape Services, Inc., of Riverside, CA, for Landscape and General Outside Maintenance Services in the Downtown Area for a term through June 30, 2027, increase compensation by \$179,221.76, for a revised total contract amount of \$945,261.89;
2. Approve the ratification of additional expenditures in the amount of \$52,423.95 incurred during the initial term of the contract due to increased activity and special event support; and
3. Authorize the City Manager, or designee, to execute the Second Amendment with BrightView Landscapes, Inc. including making minor and non-substantive changes, including remaining term extensions, subject to the availability of budgeted funds.

## **BACKGROUND:**

The City has approximately 450 acres of City maintained landscapes, approximately 150,000 City maintained Street Trees with over 300 different species spread over 81 square miles and has been recognized by the Arbor Day Foundation as a “Tree City USA” since 1987. For the purposes of the agreement, the Downtown Area is defined as the area generally bounded by both sides of Fourteenth Street, Market Street, 5<sup>th</sup> Street, and Lime Street, including Lemon Street, Orange Street, Main Street, Mission Inn Avenue, University Avenue from Lime Street to Market Street, And 5<sup>th</sup>, 6<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup>, and 13<sup>th</sup> Streets. The Downtown Area also includes the Main Street Pedestrian Mall between 5<sup>th</sup> and 10<sup>th</sup> Streets. The Downtown Area is also one of eight contracted service areas allow the City to attain landscaping operational efficiencies while meeting the specialized needs of each landscaped area.

## **DISCUSSION:**

On January 25, 2022, the City issued a new Request for Proposal (RFP 2164) for landscape and general outside maintenance services for the Downtown area. The RFP was publicly advertised in the Press Enterprise on January 28, 2022, as required for improvement projects in Section 1109 of the Riverside City Charter. On February 17, 2022, the City received six proposals in response to the RFP. Brightview Landscape Services, Inc. (Brightview), was ranked the highest. A three-year agreement, effective July 1, 2022, was executed with a not-to-exceed amount of \$525,300 that included a 10% contingency for additional unforeseen services for vandalism, theft and/or decay and allowed for full and proper maintenance needs of the area in accordance with all Federal, State, and local laws and regulations. The agreement included an option to extend for up to three additional one-year terms by mutual consent of the parties.

The First Amendment for Landscape and General Outside Maintenance Services, in the amount of \$174,850.50, was executed on November 6, 2025, and extended services through June 30, 2026. Sunday trash services for pedestrian receptacles were added to the contract as well.

The Urban Forestry and Landscape Division is requesting approval of a Second Amendment to the Agreement with Brightview for a term through June 30, 2027, for \$179,221.76. The additional funds will cover expanded services, including Sunday trash collection for pedestrian receptacles, additional seasonal flower plantings, and mitigation for vandalism, theft and decay. The Urban Forestry and Landscape Division is satisfied with the level of service provided by Brightview since the start of the contract term.

The Urban Forestry and Landscape Division is also requesting ratification of \$52,423.95 for additional expenses incurred during the start of the initial term of the agreement as a result of increased maintenance needs such as Sunday trash services and support for additional special events.

## **Purchasing Overview**

The original agreement was approved by City Council in accordance with Purchasing Resolution 24101, Section 508 which states; “(c) Contracts procured through Formal Procurement for Services or Professional Services, where a Request for Proposals or Request for Qualifications was used to solicit Bids, shall be awarded by the Awarding Entity in accordance with the evaluation criteria set forth in the Request for Proposals or Request for Qualifications.”

This Second Amendment is pursuant to Purchasing Resolution 24101, Section 1104 “Change Orders”, which states; “Modification to a Purchase Order shall be made only by Change Order. Subject to the availability of funds, Change Orders may be utilized for purposes of... (5) modifying

contract completion time or the term of a Contract. Unless otherwise specifically authorized by the Awarding Entity, Change Orders which cumulatively exceed the following will require Awarding Entity approval...(b) Any Change Order which causes the contract price to exceed the authorization in section 203 hereof, if the Contract and/or Purchase Order was not previously approved by the Awarding Entity; (d) A Contract amendment which extends the term of the agreement beyond one year of the original expiration date.

The Purchasing Manager concurs that the recommended action is compliant with Purchasing Resolution 24101.

**FISCAL IMPACT:**

The total fiscal impact of this action is \$197,143.94, including 10% change order authority. Sufficient funds are budgeted and available in the General Fund, Urban Forestry & Landscape, Landscape Maintenance account number 4110110-421203.

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|-------------------------------------------|---------------------------------------|
| Prepared by:                              | Robert Filiar, Urban Forester Manager |
| Approved by:                              | Nathan Mustafa, Public Works Director |
| Certified as to<br>availability of funds: | Julie Nemes, Finance Director         |
| Approved by:                              | Kris Martinez, Assistant City Manager |
| Approved as to form:                      | James Johnson, City Attorney          |

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| Attachment: | Second Amendment to Agreement |
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