

RFP AWARD RECOMMENDATION

CITY OF RIVERSIDE
Finance Department

DATE SUBMITTED: 10/28/2025

RFP NO.	RFP TITLE	DEPARTMENT/DIVISION
2457	Operation and Management Services for The BOX at The FOX Entertainment Plaza	Parks, Recreation and Community Services
		DATE RFP OPENED
		03/25/2025
PROPOSALS RECEIVED (3)		INVITATIONS ISSUED (Online)

PROPOSERS	CITY, STATE	EVALUATION RANKING
Plantation Productions, Inc	Riverside, CA	1
My Emerald Hands LLC	San Diego, CA	2
*Big Bear Concert Techs	Big Bear City, CA	3

*Vendor was deemed unresponsive due to failure to provide the required hourly rates as specified in the RFP documents.

RFP DESCRIPTION: The project consists of providing operation and management services for The Box community theater.

RFP Recommended For Award (Includes Sales Tax) ☐ 10% Surety Included ☒ Contract
☒ 10% Surety not required ☒ Purchase Order

Best Ranking Proposer	Amount of Award
Plantation Productions, Inc	\$180,000.00

COMMENTS:

The Parks, Recreation and Community Services Department has evaluated all proposals received and is requesting that award be made to the best overall solution based on the evaluation process. The Purchasing Division concurs that the action to award is in compliance with Purchasing Resolution 24101.

Submitted by: Jennifer McCoy Purchasing Manager Date: 09/22/2025