

# RFP AWARD RECOMMENDATION

CITY OF RIVERSIDE  
Finance Department

DATE SUBMITTED: 02/13/2024

RFP NO.  2284	RFP TITLE  Exhibition Design and Interpretive Planning Services for the Museum of Riverside	DEPARTMENT/DIVISION  Museum		
		DATE RFP OPENED  06/09/2023		
<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">PROPOSALS RECEIVED (3)</td> <td style="width: 50%; border: none;">INVITATIONS ISSUED (Online)</td> </tr> </table>			PROPOSALS RECEIVED (3)	INVITATIONS ISSUED (Online)
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PROPOSERS	CITY	EVALUATION RANKING
Riggs Ward Design	Long Beach, CA	<u>1</u>
IQ Magic	Santa Monica, CA	2
City Design Studio	Los Angeles, Ca	3

RFP DESCRIPTION: Research and interpretive planning and executing the standard phases of exhibition design and development: Conceptual, Schematic, Design Development (including specification of all specialty lighting and controls, audio, visual equipment and other specialty items), and Construction Documents. The Company will also provide Construction Administration, including commissioning and verification that the Contractor has implemented the Company’s design and specifications and any required systems startup.

RFP Recommended For Award (Includes Sales Tax)     10% Surety Included     Contract  
 10% Surety not required     Purchase Order

Best Ranking Proposer	Amount of Award
Riggs Ward Design	<u>\$379,500</u>

**COMMENTS:**

The Museum Department has evaluated all proposals received and is requesting that award be made to the best overall solution based on the evaluation process. The Purchasing Division concurs that the action to award is in compliance with Purchasing Resolution 23914.

Submitted by: *Jennifer McCoy* Purchasing Manager    Date: 12/08/2023