



SAFE PARKING PILOT PROGRAM

Housing & Human Services Department

Housing and Homelessness Committee
April 28, 2025

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BACKGROUND

On January 27, 2025, the Housing and Homelessness Committee received a report providing an overview of Safe Parking Programs implemented by other cities.



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DISCUSSION

Proposed Pilot program highlighting:

- Application Process
- Background Requirements
- Case Management
- Security
- Pet Policies



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PROGRAM FRAMEWORK

- 20 Parking Spaces
- Overnight Parking only (6 p.m. to 7 p.m.)
- Families with students currently attending RUSD or AUSD campuses
- Referral Program only
- Facility that features restrooms, showers, and a pet relief area



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PROGRAM LOCATION

- Faith-based partners (All Saints)
- County Family Shelter
- Existing Park locations with limited pool deck access



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APPLICATION PROCESS

Enrollment requires:

- Application identifying all members housed in vehicle
- Vehicle license and insurance information
- VI-SPDAT
- Operational Vehicle
- Valid Driver's License
- Standard Vehicles only



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BACKGROUND CHECK

- Required for individuals 18 years or older
- Disqualified for: Arson and sex offenses resulting in 290 registration requirement

Staff are also recommend disqualifying individuals convicted of a felony.



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CASE MANAGEMENT

- Required for all participants
- Standard staffing level to service 20 potential families would include one part-time outreach worker and one part-time housing navigator.



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SITE SECURITY

- Gated and secured parking
- Designated program stalls with restricted access
- On-site security guard during program operation



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PET POLICY

- Limited to two small pets per vehicle
- Pets must remain on leash at all times when outside the vehicle
- Portable kennel option
- Pet owner is responsible for supplying food and water in addition to cleaning pet waste



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| PROPOSED BUDGET | |
|---|-----------|
| Item | Expense |
| Professional Services – Backgrounds | \$3,200 |
| Professional Services – Case Management | \$70,000 |
| Professional Services – Security Services | \$100,100 |
| Program Coordinator (City staff) | \$56,700 |
| Program Supplies | \$20,000 |
| | \$250,000 |



FISCAL IMPACT

The proposed budget for the Safe Parking Pilot Program is \$250,000 and may be funded through HHAP Round 5 funding. All funds associated with this funding source must be fully spent by June 30, 2028.



RECOMMENDATIONS

1. Receive and file a report on a Safe Parking Pilot Program;
2. Provide concurrence to staff program recommendations;
and
3. Request staff to bring forth the Safe Parking Pilot Program to the City Council for approval.

