

Board of Public Utilities' 2025 Annual Workplan

As of May 21, 2025

Description	Board Meeting Date
Action Item 1	
Review and update the Board Standing Rules and Board Policy Guide including review of Board duties, administration, and engagement. Key topics will be scheduled in advance and shared on RPU's master calendar.	
Specific topics requested by the Board include:	
Review of Board Standing Rules (early in the year)	Presented 4/14; discussion for 6/9
Review of the Board Policy Guide	Presented 4/14; discussion for 6/9
Review of purchasing policies and Board authority	Anticipated Late Summer/Fall
Overview of the requirements and impacts of California's Proposition 218	Anticipated Winter (early 2026)
Development of a structured practice providing educational opportunities related for the Board including facility tours and continued opportunities for the Board to engage with RPU staff.	To be developed in conjunction with the Board Policy Guide
Action Item 2	
Review and recommend to City Council amendments to utility specific legislative policy; develop recommendations to positions on upcoming bills and actively advocate for grant opportunities. Periodic updates will be provided along with an annual summary.	
At a minimum, receive quarterly verbal updates from staff with an annual summary of the legislative session.	Scheduled quarterly

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Action Item 3	
Review, discuss and make recommendations relative to the various water, electric, and operational policy and planning documents prepared by the department as presented throughout the year including the Biennial RPU budget, five-year Capital Improvement Plan and updates from and on key performance indicators for work completed by City internal services. Anticipated dates for future discussion topics, projects and events will be shared.	Scheduled throughout the year
Action Item 4	
Remain engaged and develop advisory reports, as needed, on major utilities' projects and activities.	
Major projects RPU is or will be undertaking will be identified as part of the documents prepared for Action Item 3 and will include projects that are underway or anticipated and that will have a significant impact on the utilities and its customers.	Scheduled throughout the year
Action Item 5	
Enhance community engagement and align with the City's Community Engagement Policy.	Anticipated introduction in Late Summer

Scheduled Board Items and Major Projects List - 2025

Updated June 13, 2025

SCHEDULED MEETING	ITEM DESCRIPTION	COUNCIL REQUIRED Y/N/MIC*?	PRIOR MEETING	NOTES/UPDATE	DIVISION
	RECURRING & REQUESTED ITEMS				
1ST QUARTER	January - March				
January	Holiday Schedule	N	1/8/2024	Meeting cancellations due to holdiays - pesented 1/13	Admin
January	Legislative Update - End of Session	N	NA	Presented to Board 1/13	Strategic Initiatives
	Annual Audit Report & Financial Results	Y	1/27/2025		Admin/Finance
February	Annual Interest Rate Paid on Customer Deposits		2/24/2025		Admin/Finance
February	Recognition Terming Board Members	N	2/24/2024	Presented to Board 3/10 and 3/24	Admin
February	Public Benefit Charge Fund Update	N	NA	Board request; Presented to Board 2/10	Strategic Initiatives
March	Board Elections	N	3/11/2024	Completed by Board on 3/10	Admin
March	Water Regulatory Update-Making Conservation a California Way of Life	N	NA	Presented to Board 3/24	Strategic Initiatives
2ND QUARTER	April - June				
Biennial	Board Standing Rules Update	N	1/1/2021	Presented 4/14/25; Return to Board on 6/9	Strategic Initiatives
Biennial	Board Policy Guide	N	12/1/2017	Presented 4/14/25; Return to Board on 6/9	Strategic Initiatives

Scheduled Board Items and Major Projects List - 2025

Updated June 13, 2025

SCHEDULED MEETING	ITEM DESCRIPTION	COUNCIL REQUIRED Y/N/MIC*?	PRIOR MEETING	NOTES/UPDATE	DIVISION
Biennial	SCPPA Semi Annual Expenditure Report	Y	3/24/2025	6 month FY through December Report	Admin/Finance
Quarterly	Legislative Update - Verbal	N		Planned for Board, 7/14 to ensure State budget is passed.	Strategic Initiatives
April	Annual Report-Use of Allowance Value & Proceeds of GHG Allowance	N	4/22/2024	Scheduled for Board on 6/23 - provides an annual report on how RPU used our GHG proceeds.	ROSA
Biennial	Biennial Budget		4/28/2025	Exp. 2026, Update in April 2025, April 2026 2-year	Admin/Finance
May	Trujillo Water Company Annual Shareholders/Director meeting	N	5/13/2024	Scheduled for Board on 6/23	Water
May	Annual Water Supply and Demand Assessment	Y	5/12/2025	Board 5/12/2025. Planned for Council 6/10/2025	Water
June	Annual PO Reporting	N	6/9/2025	Only Central Stores budget presented by Purchasing to CC	Admin/Finance
	Wildfire Mitigation Plan (Annual)	Y	6/10/2024	Scheduled for Board 6/9	Energy Delivery
	Code of Ethics and Conduct Annual Review		7/8/2024	Scheduled for Board 6/9	Admin
	Annual Review of Cash Reserve Policy	Y	6/24/2024	Scheduled for Board 6/23/2025, CC 7/15/2025	Admin/Finance
As Needed	Regulatory Update	N	6/24/2024	Dependant on new regulations	Water

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Biennial	Solar Valley Consortium	Y	11/13/2023	Exp June 2025, in agreement review, planned for Board 6/23	Strategic Initiatives
3RD QUARTER	July - September				
Quarterly	Legislative Update - Verbal	N		Planned for Board, 7/28 and a second at the end of August.	Strategic Initiatives
July	Public Health Goal Report	N	anticipated in July	Regulatory requirement every 3 years, 7/14 Board	Water
August	Safety Metrics Program Update	N	8/26/2024		Safety
	Overview of Low Income Program verification	N		Board request, anticipated presentation in September to the Board	Strategic Initiatives
September					
Annual	Purchasing Overview	N		Anticipated in August/September	Admin/Finance and Strategic Initiatives
Quarterly	Water Conservation Charge Update	N		Anticipated in Q4 2025	Strategic Initiatives
4TH QUARTER	October - December				
Quarterly	Legislative Update - Verbal Session End Overview	N	1/13/2025		Strategic Initiatives
Biennial	SCPPA Semi Annual Expenditure Report	Y	10/28/2024	12 month FY through June report.	Admin/Finance

Scheduled Board Items and Major Projects List - 2025

Updated June 13, 2025

SCHEDULED MEETING	ITEM DESCRIPTION	COUNCIL REQUIRED Y/N/MIC*?	PRIOR MEETING	NOTES/UPDATE	DIVISION
October	Annual Resource Adequacy(RA) Plan compliance filing with the California Independent System Operator	N	10/24/2024	Describes our 2025 Annual RA Plan (Report) submitted to the CAISO	ROSA
	Annual Power Source Disclosure Report & Power Content	N	12/9/2024	To review and discuss our 2025 Annual Power Content Label	ROSA
November	Shareholder Proxies	Y	11/27/2024		Water
	Granular Activated Carbon RFB	TBD	11/14/2022	GAC agreement for Palmyrita	Water
December	RPU Department Overview/Employee Recognition to Council	Y	11/7/2023	Council only	Admin
	Board Annual Workplan (intro)	MIC	1/13/2025	Introduced at the 1st meeting in January 2025	ALL
	Board Annual Workplan (approval)	MIC	1/27/2025 & 3/24/2025	Approval of the Workplan for the Submission to MIC	ALL
	Utility Rate Plan Update	Y	2/24/2025	Typcially Board in December and CC in January	Admin/Finance
	Mission Square Annual Update	N	12/9/2024	Annual FY Report to Board in December	Admin/Finance
	MAJOR PROJECTS				

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	RTRP	Y	5/13/2024	Presentation to City Council TBD, Lower Voltage Alternatives discussion. Councilmember Condor removed the item to a later date	Energy Delivery
	Hunter Substation	Y	4/8/2024	Approved with Board and Council. Project under construction	Energy Delivery
	Battery Energy Storage - 2nd RA Contract	Y		Approved with Board and Council. Project under construction	ROSA
	Battery Energy Storage: Phase I Planning - Springs Replacement	N		In progress	ROSA
	New Strategic Initiative for Ensuring Timely RERC Turbine Repairs	TBD		In progress	ROSA
	Public Benefit Charge Strategic Plan	Y		Formation of Public Benefit Charge Task Force, in progress. First meeting expected 7/31	Strategic Initiatives
	PFAS Treatment Facilities	Y		Awarded Congressional earmark funding (\$1 million)	Water
	Cross Connection Handbook - Water Rule Updates	Y		Cross Connection Handbook replaced Title 17 implementing required changes	Water

Scheduled Board Items and Major Projects List - 2025

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SCHEDULED MEETING	ITEM DESCRIPTION	COUNCIL REQUIRED Y/N/MIC*?	PRIOR MEETING	NOTES/UPDATE	DIVISION
	Cross Connection Handbook - Single Check Upgrades	Y		Pending request for Congressional Earmark	Water
	Santa Ana River HCP	Y		Partnership with Valley Water	Water

Board Member Request List From Minute Order- April 2024 to December 2025

Updated July 8, 2025

SCHEDULED MEETING	BOARD MEMBER	ITEM DESCRIPTION	ANTICIPATED AND/OR SCHEDULED MEETING	NOTES/UPDATE	DIVISION
		REQUESTED ITEMS			
2ND QUARTER 2024		APRIL-JUNE			
April 8, 2024		No Items Requested			
April 22, 2024		No Items Requested			
May 13, 2024		No Items Requested			
June 10, 2024		No Items Requested			
June 24, 2024		No Items Requested			
3RD QUARTER 2024		JULY-SEPTEMBER			
July 8, 2024		No Items Requested			
July 22, 2024		No Items Requested			
August 12, 2024	AVERY	Requested a report on Resolution 15507 for discussion.	Scheduled - 12/1/2024	Board recommended amendments approved by City Council on 2/25/2025	Water
August 12, 2024	AVERY	Requested a presentation of Electric Benefit Charge	Scheduled - 2/10/2025	Presented to Board	Admin/Finance
August 26, 2024	MELENDEZ	Requested a report on Water produced and consumed	Annually, most recently on 5/12/2025	Conveyed during Annual Water Supply Demand and Assessment reporting	Water
September 9, 2024	AVERY	Requested a presentation from staff on Purchasing resolution	To be scheduled pending confirmation from Purchasing.	Previous presentation provided to Board on 4/25/2022.	Strategic Initiatives and Admin/Finance
September 23, 2024	WOHLGEMUTH	Requested staff provide a report on Northside AG Center use of non-potable water	Field tour provided to BM P.Wohlgemuth	Mobility & Infrastructure Committee 3/13/25 regarding City's non-potable and recycled water	Water
4TH QUARTER 2024		OCTOBER-DECEMBER			
October 28, 2024		No Items Requested			
November 18, 2024		No Items Requested			
December 12, 2024		No Items Requested			

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		REQUESTED ITEMS			
1ST QUARTER 2025		JANUARY-MARCH			
January 13, 2025	OCEGUERA	Requested a report on Water System capabilities	Annually, most recently on 5/12/25	Conveyed during Annual Water Supply Demand and Assessment reporting.	Water
January 27, 2025	SIANA	Requested a report on the investigation results for the start of the fires in LA County	TBD- pending final report from CPUC	Could take years to finalize, will share results with Board once information is made public.	Energy Delivery
February 10, 2025		No Items Requested			
February 24, 2025		No Items Requested			
March 10, 2025	EVANS	Requested a discussion 1. Regarding unspent funds in the Public Benefits program and suggested forming an Ad-Hoc committee 2. Support for low-income Customer Programs and how staff satisfies itself that the money is going to customers whom actually qualify for it.	1. Presentation provided on 2/10/25 to Board. 2. Anticipate presentation in 4th Quarter of 2025.	1. Mayor Task Force created with first meeting expected in July 2025. 2. Regarding low-income program customer verification process.	Strategic Initiatives and Admin/Finance
March 24, 2025	EVANS	Requested 1. Presentation regarding the 1965 judgement and water rights 2. Staff prepare a list to be provided to Board members of all future items requested.	1. Anticipated 11/17/2025 2. Implemented monthly reports	1. Staff is working on presentation for 1965 portion of this request. 2. List of items to be included in monthly GM report.	Water and Finance/Admin and Exec Admin
2ND QUARTER 2025		APRIL-JUNE			
April 14, 2025	AVERY	Requested staff coordinate more tours for Board member	TBD	Executive Assistant working with division staff to identify dates and will follow up with Board members.	Exec Admin
April 28, 2025		No Items Requested			

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		REQUESTED ITEMS			
May 12, 2025	EVANS	Requested 1. Information on how RPU ensures customers receiving low-income assistance through the Public Benefit funds qualify for assistance. 2. A list of all future items requested	1. Anticipate presentation in 4th Quarter of 2025. 2. Implemented monthly reports	1. Regarding low-income program customer verification process. 2. List of items to be included in monthly GM report	Strategic Initiatives and Exec Admin
June 9, 2025		No Items Requested			
June 23, 2025	AVERY	Requested 1. Staff to return in 5 months with a menu of items that the GHG money could be spent on. 2. Workshop of the current policy and potential changes to the policy for future use and include the menu of items	Anticipated 11/17/2025		ROSA/Strategic Initiatives and Exec Admin
3RD QUARTER 2025		JULY-SEPTEMBER			
July 14, 2025	Evans	Overtime verification for public benefits			
July 28, 2025					
August 11, 2025					
August 25, 2025					
September 8, 2025					
September 22, 2025					
4TH QUARTER 2025		OCTOBER - DECEMBER			
October 27, 2025					
November 17, 2025					
December 8, 2025					

* TBD = To Be Determined

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		REQUESTED ITEMS			

**REMOVED= Not under Purview of RPU Board