



REVIEW OF BOARD OF ETHICS MEMBERSHIP, ROLE, POTENTIAL CONSOLIDATION AND GOVERNANCE RESOLUTION

August 7, 2025

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BACKGROUND

On May 7, 2025, the Governmental Processes Committee received a presentation on the review of boards and commission membership structure, consolidation opportunities, and development of citywide governance resolution. The committee requested feedback from each individual board and commission for consideration.



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MEMBERSHIP, ROLE, CONSOLIDATION

- Is membership size optimized for functionality?
- Are quorum and attendance issues affecting performance?
- Are there opportunities to consolidate or streamline with another board?



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BOARD AND COMMISSION RESOLUTION



- Each Board or Commission is currently governed by their own unique set of Standing Rules or Bylaws
- Is there a need for a standard Board and Commission Resolution similar to the City Council Rules of Procedure and Order of Business?



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BOARD/COMMISSION RESOLUTION

Is there a need for a standard governance framework that would cover:

1. Appointment process and number of members
2. Role and responsibilities of each board and commission
3. Quorum requirements
4. Procedural matters of meetings
5. Training requirements
6. Participation and engagement requirements



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RECOMMENDATIONS



That the Board of Ethics:

1. Review membership structures, role, and consolidation opportunities;
2. Discuss development of a Citywide governance Resolution; and
3. Forward recommendations to the Governmental Processes Committee



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