RFP AWARD RECOMMENDATION

CITY OF RIVERSIDE
Finance Department

DATE SUBMITTED: 06/17/2025

RFP NO.	RFP TITLE	DEPARTMENT/DIVISION
2384	Citywide Printing Services	Finance
		DATE RFP OPENED
		02/25/2025

PROPOSALS RECEIVED (6) INVITATIONS ISSUED (Online)

PROPOSERS	CITY, STATE	EVALUATION RANKING
Mainstreet Communication, Inc.	Riverside, CA	1
Infinite Graphics, LLC	Walnut, CA	2
Precision Offset, Inc.	Tustin, CA	3
FPC Graphics	Riverside, CA	4
Advantage Mailing LLC	Anaheim, CA	5
Wirz & Company Printing, Inc.	Colton, CA	6

RFP DESCRIPTION: The City of Riverside ("City") is seeking a qualified entity or individual ("Company") to provide as-needed promotional items, printing and mailing services for all City Departments. The City anticipates selecting one firm to perform the services.

RFP Recommended For Award (Includes Sales Tax) ☐ 10% Surety Included ☒ Contract
☒ 10% Surety not required ☒ Purchase Order

Best Ranking Proposer	Amount of Award
Mainstreet Communication, Inc.	$750,000.00

COMMENTS:
The Finance Department has evaluated all proposals received and is requesting that award be made to the best overall solution based on the evaluation process. The Purchasing Division concurs that the action to award is in compliance with Purchasing Resolution 24101.

Submitted by: Jennifer McCoy Purchasing Manager Date: 05/05/2025