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**ORDINANCE NO. 7363**

**AN ORDINANCE OF THE CITY OF RIVERSIDE, CALIFORNIA, ESTABLISHING A BUDGET ENGAGEMENT COMMISSION BY AMENDING TITLE 2 OF THE RIVERSIDE MUNICIPAL CODE BY ADDING CHAPTER 2.90.**

The City Council of the City of Riverside does ordain as follows:

Section 1: Title 2 of the Riverside Municipal Code is hereby amended to read as follows:

**CHAPTER 2.90**

**BUDGET ENGAGEMENT COMMISSION**

- Section 2.90.010 Creation.**
- Section 2.90.020 Purpose and Function.**
- Section 2.90.030 Membership.**
- Section 2.90.040 Meetings, Rules and Procedures.**
- Section 2.90.050 Conflicts of Interest.**
- Section 2.90.060 Severability.**

**Section 2.90.010 Creation.**

Pursuant to provisions of Sections 800 through 805 of the City Charter, there is created a Budget Engagement Commission consisting of eighteen (18) members.

**Section 2.90.020 Purpose and Function.**

It is the purpose of the Budget Engagement Commission to advise the City Council on spending and policy priorities based on the information received through quarterly financial and performance reports, including revenues from transaction and use tax, to work with City staff to maximize public engagement on municipal budgetary issues and to provide input on performance measures and reporting programs. The Commission’s advice shall in no way conflict with or supersede the powers of the Council or the budgetary and advisory powers of the City Charter created Boards and Commissions.

**Section 2.90.030 Membership**

A. Number. The Budget Engagement Commission shall be composed of eighteen members, consisting of:

1           1.     Nine resident members, seven nominated by each of the Council members to  
2 represent each of the City's wards, and two Citywide nominations made by the Mayor; and

3           2.     Nine business members, seven nominated by each of the Council members to  
4 represent a business located in their respective City wards or an individual who resides in the  
5 respective City ward and who has a business located in any ward in the City, and two Citywide  
6 nominations made by the Mayor.

7           B.     Appointment. Budget Engagement Commission appointments will be made by the  
8 Mayor and City Council from the nominations described in subparagraph A above, without  
9 interview.

10          C.     Term. In accordance with Section 802 of the City Charter, the Budget Engagement  
11 Commission members shall serve a term of four years, for a maximum of two consecutive terms.  
12 However, the initial appointment of the first eighteen members after the effective date of this  
13 Chapter, shall be determined by a drawing at the Commission's first meeting to decide which  
14 members shall serve two, three and four year terms. The nine residential members and nine business  
15 members shall each be broken down for each group as follows: three members shall serve two year  
16 terms, three members shall serve three year terms, and three members shall serve four year terms.  
17 The member's term shall run until March 1, of the respective two, three or four year term. Service  
18 of more than one year shall be counted as service of one full term.

19          D.     Definitions. For the purpose of the membership of the Budget Engagement  
20 Commission, the following definitions shall apply:

21           1.     Business member shall be a registered voter residing within the city limits of  
22 the City of Riverside and who owns, operates or serves in a management capacity in a Riverside-  
23 based for profit or non-profit business.

24           2.     Resident member shall be a registered voter residing within the city limits of  
25 the City of Riverside.

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**Section 2.90.040 Meetings, Rules and Procedures.**

A. Meetings. The Budget Engagement Commission will meet quarterly, or as often as needed, to review financial and performance reports before they are presented to the City Council. In addition, upon formation, Commission will review and provide input on Citywide performance indicators recommended by City staff based on strategic priorities.

B. Officers. The Commission shall annually elect one of its members to be chairperson and one of its members to be vice-chairperson.

C. Rules. The Commission shall make and alter rules governing its organization and procedures which are not inconsistent with this Chapter, the City Charter, or any other City ordinance, resolution or policy. At a minimum, the rules shall provide that a quorum is based on the total membership of the 18 members, attendance requirements, and other rules as agreed upon by the membership.

D. Records. The Commission shall keep a record of its proceedings and shall submit an annual report to the City Council.

E. Secretary. An officer or employee designated by the City Manager shall serve as secretary of the Commission and provide staff support as necessary.

**Section 2.66.050 Conflict of Interest.**

A member of the Budget Engagement Commission may not make, participate in making, or attempt to influence a governmental decision if it is reasonably foreseeable that the decision could have a material financial effect on that member, the member's immediate family, or any of his or her financial interests. A member of the Commission is prohibited from entering into any contract with the City. Further, a member shall not use its position to direct, supervise, or order City staff on any matter that may be considered by the Commission.

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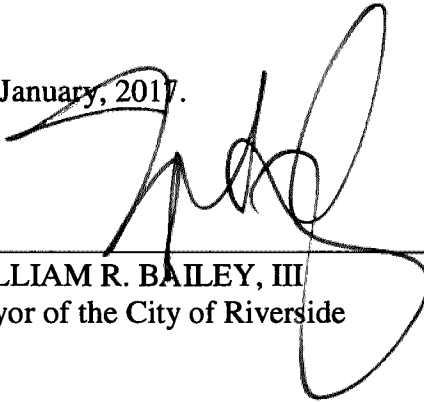
**Section 2.66.060 Severability.**

If any provision of this ordinance or its application is held invalid by a court of competent jurisdiction, such invalidity shall not affect other provisions, sections or application of the ordinance which can be given effect without the invalid provisions or applications, and to this end any phrase, section, sentence, or word is declared severable.

Section 2: The City Council has reviewed the matter and, based upon the facts and information contained in the staff reports, administrative record, and written and oral testimony, hereby finds that this ordinance is not subject to CEQA pursuant to Sections 15060(c)(2), 15060(c)(3) and/or 15061(b)(3) of the State CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, in that it will not result in a direct or reasonably foreseeable indirect physical change in the environment nor have a significant impact on the environment.

Section 3: The City Clerk shall certify to the adoption of this ordinance and cause publication once in a newspaper of general circulation in accordance with Section 414 of the Charter of the City of Riverside. This ordinance shall become effective on the 30th day after the date of its adoption.


ADOPTED by the City Council this 10th day of January, 2017.



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WILLIAM R. BAILEY, III  
Mayor of the City of Riverside

Attest:



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COLLEEN J. NICOL  
City Clerk of the City of Riverside

1 I, Colleen J. Nicol, City Clerk of the City of Riverside, California, hereby certify that the  
2 foregoing ordinance was duly and regularly introduced at a meeting of the City Council on the 20th  
3 day of December, 2016, and that thereafter the said ordinance was duly and regularly adopted at a  
4 meeting of the City Council on the 10th day of January, 2017, by the following vote, to wit:  
5


6  
7 Ayes: Councilmembers Gardner, Melendrez, Soubirous, Davis, Mac Arthur, Perry, and  
8 Burnard

9 Noes: None

10 Absent: None

11 Abstained: None

12 IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the  
13 City of Riverside, California, this 11th day of January, 2017.

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16 COLLEEN J. NICOL  
17 City Clerk of the City of Riverside  
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# THE PRESS-ENTERPRISE

1825 Chicago Ave, Suite 100  
Riverside, CA 92507  
951-684-1200  
951-368-9018 FAX

## PROOF OF PUBLICATION (2010, 2015.5 C.C.P)

Publication(s): The Press-Enterprise

### PROOF OF PUBLICATION OF

Ad Desc.: Ord No 7363

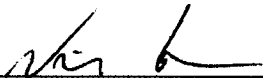
I am a citizen of the United States. I am over the age of eighteen years and not a party to or interested in the above entitled matter. I am an authorized representative of THE PRESS-ENTERPRISE, a newspaper in general circulation, printed and published daily in the County of Riverside, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of Riverside, State of California, under date of April 25, 1952, Case Number 54446, under date of March 29, 1957, Case Number 65673, under date of August 25, 1995, Case Number 267864, and under date of September 16, 2013, Case Number RIC 1309013; that the notice, of which the annexed is a printed copy, has been published in said newspaper in accordance with the instructions of the person(s) requesting publication, and not in any supplement thereof on the following dates, to wit:

**01/19/2017**

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Date: Jan 19, 2017

At: Riverside, California



Legal Advertising Representative, The Press-Enterprise

RIVERSIDE CITY CLERK  
3900 MAIN ST, 7TH FL  
RIVERSIDE, CA 92522

Ad Number: 0010230222-01

P.O. Number: Ord No 7363

### Ad Copy:

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AN ORDINANCE OF THE CITY OF RIVERSIDE, CALIFORNIA, ESTABLISHING A BUDGET ENGAGEMENT COMMISSION BY AMENDING TITLE 2 OF THE RIVERSIDE MUNICIPAL CODE BY ADDING CHAPTER 2.90.

A full copy of this ordinance, adopted by the City Council on January 10, 2017, is available at [www.riversideca.gov](http://www.riversideca.gov) and in the Office of the City Clerk, City Hall, 3900 Main Street, Riverside, California.

COLLEEN J. NICOL, MMC  
City Clerk

1/19