

1. GRANT TITLE FY23/24 CTFGP Law Enforcement – Riverside Police Department	
2. NAME OF ORGANIZATION/AGENCY Riverside Police Department	
3. ORGANIZATION/AGENCY SECTION TO ADMINISTER GRANT Riverside Police Department /Field Operations-Traffic	
4. PROJECT PERFORMANCE PERIOD From: 07/01/2023 To: 06/30/2024	5. PURCHASE ORDER NUMBER
6. GRANT OPPORTUNITY INFORMATION DESCRIPTION Law Enforcement grants provide financial assistance to allied agencies for the education, prevention, and the enforcement of laws related to driving under the influence of alcohol and other drugs, including cannabis and cannabis products. The intent of the program is to educate the public regarding the dangers of impaired driving, enforce impaired driving laws on the roadway, and improve the Organization/Agency's effectiveness through training and development of new strategies.	
7. FUNDS ALLOCATED UNDER THIS GRANT AGREEMENT SHALL NOT EXCEED \$124,799.74	
8. TERMS AND CONDITIONS The Grantee agrees to complete the Project, as described in the Project Description. The Grantee's Grant Application, and the California Code of Regulations, Title 13, Division 2, Chapter 13, Sections 1890.00-1890.27, are hereby incorporated into this Grant Agreement by reference. The parties hereto agree to comply with the Terms and Conditions of the following attachments: <ul style="list-style-type: none">• Schedule A – Project Description, Problem Statement, Goals and Objectives, and Method of Procedure• Schedule B – Detailed Budget Estimate• Schedule B-1 – Budget Narrative We, the officials named below, hereby swear, under penalty of perjury under the laws of the State of California, that we are duly authorized to legally bind the Grant recipient to the above-described Grant Terms and Conditions. IN WITNESS WHEREOF, this Grant Agreement is executed by the parties hereto.	
9. APPROVAL SIGNATURES A. AUTHORIZED OFFICIAL OF ORGANIZATION/AGENCY Name: Mike Futrell Title: City Manager Phone: (951) 826-5311 Address: 3900 Main Street Riverside, CA 92522 E-Mail: MFutrell@riversideca.gov _____ (Signature) _____ (Date)	B. AUTHORIZED OFFICIAL OF CHP Name: Evan Robinson Phone: (916) 843-4360 Title: Captain Fax: (916) 322-3169 Address: North 7th Street Sacramento, CA 95811 E-Mail: ERobinson@chp.ca.gov _____ (Signature) _____ (Date)
C. ACCOUNTING OFFICER OF CHP Name: C. M. Jones Phone: (916) 843-3531 Title: Commander Fax: (916) 322-3159 Address: North 7th Street Sacramento, CA 95811 E-Mail: Catrina.Jones@chp.ca.gov _____ (Signature) _____ (Date)	10. AUTHORIZED FINANCIAL CONTACT TO RECEIVE REIMBURSEMENT PAYMENTS Name: Daniella Wilkinson Title: Management Analyst Phone: (951) 826-5311 Address: 4102 Orange Street Riverside, CA 92501

TERMS AND CONDITIONS

Grantee shall comply with the California Code of Regulations, Title 13, Division 2, Chapter 13 Section 1890, et seq. and all other Terms and Conditions noted in this Grant Agreement. Failure by the Grantee to comply may result in the termination of this Grant Agreement by the California Highway Patrol (hereafter referred to as State). The State will have no obligation to reimburse the Grantee for any additional costs once the Grant Agreement has been terminated.

A. EXECUTION

1. The State (the California Highway Patrol) hereby awards, to the Grantee, the sum of money stated on page one of this Grant Agreement. This funding is awarded to the Grantee to carry out the Project set forth in the Project Description and the terms and conditions set forth in this Grant Agreement.
2. The funding for this Grant Agreement is allocated pursuant to California Revenue and Taxation Code Section 34019(f)(3)(B). The Grantee agrees that the State's obligation to pay any sum under this Grant Agreement is contingent upon availability of funds disbursed from the California Cannabis Tax Fund to the State. If there is insufficient funding, the State shall have the option to either: 1) terminate this Grant Agreement; whereby, no party shall have any further obligations or liabilities under this Grant Agreement, or 2) negotiate a Grant Agreement Amendment to reduce the grant award and scope of work to be provided under this Grant Agreement.
3. The Grantee is not to commence or proceed with any work in advance of receiving notice that the Grant Agreement is approved. Any work performed by the Grantee in advance of the date of approval by the State shall be deemed volunteer work and will not be reimbursed by the State.
4. The Grantee agrees to provide any additional funding, beyond what the State has agreed to provide, pursuant to this Grant Agreement, and necessary to complete or carry out the Project, as described in this Grant Agreement. Any modification or alteration of this Grant Agreement, as set forth in the Grant Application submitted by the Grantee and on file with the State, must be submitted in writing thirty (30) calendar days in advance to the State for approval.
5. The Grantee agrees to complete the Project within the timeframe indicated in the Project Performance Period, which is on page one of this Grant Agreement.

B. PROJECT ADMINISTRATION

1. The Grantee shall submit all reimbursements, progress, performance, and/or other required reports concerning the status of work performed in furtherance of this Grant Agreement on a quarterly basis, or as requested by the State.
2. The Grantee shall provide the State with a final report showing all Project expenditures, which includes all State and any other Project funding expended, within sixty (60) calendar days after completion of this Grant Agreement.
3. The Grantee shall ensure all equipment which is purchased, maintained, operated, and/or developed is available for inspection by the State.
4. Equipment purchased through this Grant Agreement shall be used for the education, prevention, and enforcement of impaired driving laws, unless the Grantee is funding a portion of the purchased price not dedicated to impaired driving and that portion is not part of the Project costs. Equipment purchased under this Grant Agreement must only be used for approved Project-related purposes, unless otherwise approved by the State in writing.
5. Prior to disposition of equipment acquired under this Grant Agreement, the Grantee shall notify the State via e-mail, and by telephone, by calling the California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit at (916) 843-4360.

TERMS AND CONDITIONS

C. PROJECT TERMINATION

1. Grantee or the State may terminate this Grant Agreement at any time prior to the commencement of the Project. Once the Project has commenced, this Grant Agreement may only be terminated if the party withdrawing provides thirty (30) calendar days written notice of their intent to withdraw.
 - a. If by reason of force majeure the performance hereunder is delayed or prevented, then the term end date may be extended by mutual consent for the same amount of time of such delay or prevention. The term "force majeure" shall mean any fire, flood, earthquake, or public disaster, strike, labor dispute or unrest, embargo, riot, war, insurrection or civil unrest, any act of God, any act of legally constituted authority, or any other cause beyond the Grantee's control which would excuse the Grantee's performance as a matter of law.
 - b. Grantee agrees to provide written notice of an event of force majeure under this Grant Agreement within ten (10) calendar days of the commencement of such event, and within ten (10) calendar days after the termination of such event, unless the force majeure prohibits Grantee from reasonably giving notice within this period. Grantee will give such notice at the earliest possible time following the event of force majeure.
2. Any violations of law committed by the Grantee, misrepresentations of Project information by the Grantee to the State, submission of falsified documents by the Grantee to the State, or failure to provide records by the Grantee to the State when requested for audit or site visit purposes may be cause for termination. If the Project is terminated for the reasons described in this paragraph, the State will have no obligation to reimburse the Grantee for any additional costs once the Grant Agreement has been terminated.
3. The State may terminate this Grant Agreement and be relieved of any payments should the Grantee fail to perform the requirements of this Grant Agreement at the time and in the manner herein provided. Furthermore, the Grantee, upon termination, shall return grant funds not expended by the Grantee as of the date of termination.
4. If this Grant Agreement is terminated, the State may choose to exclude the Grantee from future Grant Opportunities.

D. FINANCIAL RECORDS

1. The Grantee agrees the State, or their designated representative, shall have the right to review and to copy all records and supporting documentation pertaining to the performance of this Grant Agreement. Grantee agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated or required by law. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Furthermore, the Grantee agrees to include a similar right for the State to audit all records and interview staff in any subcontract related to performance of this Grant Agreement.

E. HOLD HARMLESS

1. The Grantee agrees to indemnify, defend, and save harmless the State, its officials, agents and employees from any and all claims and losses accruing or resulting to any and all Grantee's staff, contractors, subcontractors, suppliers, and other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Grant Agreement, and from any and all claims and losses accruing or resulting to any person, agency, firm, corporation who may be injured or damaged by the Grantee in performance of this Grant Agreement.

TERMS AND CONDITIONS

F. NONDISCRIMINATION

1. The Grantee agrees to comply with State and federal laws outlawing discrimination, including, but not limited to, those prohibiting discrimination because of sex, race, color, ancestry, religion, creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition (including cancer or genetic characteristics), sexual orientation, political affiliation, position in a labor dispute, age, marital status, and denial of statutorily-required employment-related leave. (GC 12990 [a-f] and CCR, Title 2, Section 8103.)

G. AMERICANS WITH DISABILITIES ACT

1. The Grantee assures the State it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

H. DRUG-FREE WORKPLACE

1. The Grantee shall comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
 - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - b. Establish a Drug-Free Awareness Program to inform employees about:
 - i. The dangers of drug abuse in the workplace.
 - ii. The person's or Organization/Agency's policy of maintaining a drug-free workplace.
 - iii. Any available counseling, rehabilitation, and employee assistance programs.
 - iv. Penalties that may be imposed upon employees for drug abuse violations.
 - c. Every employee who works on the Project will:
 - i. Receive a copy of the company's drug-free workplace policy statement.
 - ii. Agree to abide by the terms of the company's statement as a condition of employment on the Grant Agreement.
2. Failure to comply with these requirements may result in suspension of payments under this Grant Agreement, or termination of this Grant Agreement, or both, and Grantee may be ineligible for award of any future Grant Agreements if the department determines that any of the following has occurred:
 - a. The Grantee has made false certification or violated the certification by failing to carry out the requirements, as noted above. (GC 8350 et seq.)

I. LAW ENFORCEMENT AGENCIES

1. All law enforcement Organization/Agency/Agency Grantees shall comply with California law regarding racial profiling. Specifically, law enforcement Organization/Agency/Agency Grantees shall not engage in the act of racial profiling, as defined in California Penal Code Section 13519.4.

TERMS AND CONDITIONS

J. LABOR CODE/WORKERS' COMPENSATION

1. The Grantee is advised and made aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and Grantee affirms to comply with such provisions before commencing the performance of the work of this Grant Agreement, (refer to Labor Code Section 3700).

K. GRANT APPLICATION INCORPORATION

1. The Grantee agrees the Grant Application and any subsequent changes or additions approved or required by the State is hereby incorporated into this Grant Agreement.

L. STATE LOBBYING

1. The Grantee is advised that none of the funds provided under this Grant Agreement may be used for any activity specifically designed to urge or influence a state or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any state or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a state official, whose salary is supported by this Grant Agreement, from engaging in direct communications with the state or local legislative officials, in accordance with customary state and/or local practice.

M. REPRESENTATION AND WARRANTIES

1. The Grantee represents and warrants that:
 - a. It is validly existing and in good standing under the laws of the State of California, has, or will have the requisite power, authority, licenses, permits, and the like necessary to carry on its business as it is now being conducted and as contemplated in this Grant Agreement, and will, at all times, lawfully conduct its business in compliance with all applicable federal, state, and local laws, regulations, and rules.
 - b. It is not a party to any Grant Agreement, written or oral, creating obligations that would prevent it from entering into this Grant Agreement or satisfying the terms herein.
 - c. If the Grantee is a Nonprofit Organization/Agency, it will maintain its "Active" status with the California Secretary of State, maintain its "Current" status with the California Attorney General's Registry of Charitable Trusts, and maintain its federal and State of California tax-exempt status. If the Grantee subcontracts with a Nonprofit as part of this Grant Agreement, the Grantee shall ensure the Nonprofit will maintain its "Active" status with the California Secretary of State, maintain its "Current" status with the California Attorney General's Registry of Charitable Trusts, and maintain its federal and State of California tax-exempt status.
 - d. All of the information in its Grant Application and all materials submitted are true and accurate.

N. AIR OR WATER POLLUTION VIOLATION

1. Under the state laws, the Grantee shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

TERMS AND CONDITIONS

O. GRANTEE NAME CHANGE

1. Grantee agrees to immediately inform the State, in writing, of any changes to the name of the person within the Organization/Agency/Agency with delegated signing authority.
2. An Amendment is required to change the Grantee's name, as listed on this Grant Agreement. Upon receipt of legal documentation of the name change, the State will process the Amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said Amendment.

P. RESOLUTION

1. A county, city, district, or other local public body shall provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body, which by law, has authority to enter into a Grant Agreement, authorizing execution of the Grant Agreement.

Q. PAYEE DATA RECORD FORM STD. 204

1. This form shall be completed by all non-governmental Grantees.

R. FINANCIAL INFORMATION SYSTEM FOR CALIFORNIA GOVERNMENT AGENCY TAXPAYER ID FORM

1. This form shall be completed by all Grantees.

S. CONFLICT OF INTEREST

1. This section serves to make the Grantee aware of specific provisions related to current or former state employees. If Grantee has any questions regarding the status of any person rendering services or involved with the Grant Agreement, the Grantee shall contact the State (California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit) immediately for clarification.
2. Current State Employees:
 - a. No officer or employee shall engage in any employment, activity, or enterprise, from which the officer or employee receives compensation or has a financial interest, and which is sponsored or funded by any state agency, unless the employment, activity, or enterprise is required, as a condition of regular state employment.
 - b. No officer or employee shall contract on their own behalf, as an independent Grantee, with any state agency to provide goods or services.
3. Former State Employees:
 - a. For the two-year period from the date they left state employment, no former state officer or employee may enter into a contract in which they engaged in any of the negotiations, transactions, planning, arrangements, or any part of the decision-making process relevant to this Grant Agreement while employed in any capacity by any state agency.
 - b. For the 12-month period from the date they left state employment, no former state officer or employee may enter into a contract with any state agency if they were employed by that state agency in a policy-making position in the same general subject area as the proposed Grant Agreement within the 12-month period prior to their leaving state service.
4. The authorized representative of the Grantee Organization/Agency, named within this Grant Agreement, warrants their Organization/Agency and its employees have no personal or financial interest and no present or past employment or activity, which would be incompatible with

TERMS AND CONDITIONS

participating in any activity related to this Grant Agreement. For the duration of this Grant Agreement, the Organization/Agency and its employees will not accept any gift, benefit, gratuity or consideration, or begin a personal or financial interest in a party who is associated with this Grant Agreement.

5. The Grantee Organization/Agency and its employees shall not disclose any financial, statistical, personal, technical, media-related, and/or other information or data derived from this Grant Agreement, made available for use by the State, for the purposes of providing services to the State, in conjunction with this Grant Agreement, except as otherwise required by law or explicitly permitted by the State in writing. The Grantee shall immediately advise the State of any person(s) who has access to confidential Project information and intends to disclose that information in violation of this Grant Agreement.
6. The Grantee will not enter into any Grant Agreement or discussions with third parties concerning materials described in paragraph five (5) prior to receiving written confirmation from the State that such third party has a Grant Agreement with the State, similar in nature to this one.
7. The Grantee warrants that only those employees who are authorized and required to use the materials described in paragraph 5 will have access to them.
8. If the Grantee violates any provisions in the above paragraphs, such action by the Grantee shall render this Grant Agreement void.

T. EQUIPMENT-USE TERMS

1. The Grantee agrees any equipment purchased under this Grant Agreement shall be used for impaired driving efforts.
2. Law Enforcement Projects:
 - a. Oral Fluid Drug Screening Devices and Cannabis/Marijuana Breath Testing Equipment - The Grantee agrees to ensure all personnel using road-side drug testing equipment, including oral fluid drug testing devices and/or cannabis/marijuana breath testing devices, purchased with grant funds from this Grant Agreement, are trained to recognize alcohol and drug impairment. At a minimum, personnel using these devices should receive Standardized Field Sobriety Testing training. These personnel are also encouraged to attend Advanced Roadside Impaired Driving Enforcement and Drug Recognition Evaluator training. Prior to using these devices, the Grantee agrees to obtain permission from their local prosecutor's office, establish a policy ensuring appropriate use, and require the staff using these devices to receive appropriate training, which may include training from the manufacturer. This will help ensure the equipment is used appropriately. The Grantee shall advise the State (California Highway Patrol, Impaired Driving Section, Cannabis Grants Unit) of any legal challenges or other items of significance that may affect the use or legal acceptance of these devices. Additionally, the State may request additional information about the performance of these devices, including information about their use, accuracy, and feedback from personnel using the devices.
 - b. Law Enforcement Vehicles – The Grantee agrees any law enforcement vehicles purchased with Grant funds, from this Grant Agreement, will be primarily used for the enforcement of driving under the influence laws and/or providing public education, related to the dangers of driving under the influence. Additionally, any vehicle purchased using funds from this Grant Agreement shall comply with all California Vehicle Code and California Code of Regulation requirements. The State may require the Grantee to mark these vehicles with a decal and/or emblem, indicating the vehicle is used for driving under the influence enforcement.

Schedule A

Riverside Police Department

All grant awards, including any adjustments to requested funding, were made by the Cannabis Grants Unit based on the merits of the Grant Application, scale of operation, and in accordance with the Request for Application (RFA) requirements and associated regulations. As a result, not all Project activities and items detailed in Schedule A are applicable. Refer to Schedule B - Detailed Budget Estimate for approved Budget line items and Project activities. Project activities and items that are not clearly identified/specified in the Grant Agreement must be submitted to and approved by CGU prior to purchase.

Project Description

The ongoing issue of driving under the influence plagues every city in the United States. The City of Riverside is no different, and the Riverside Police Department has taken great steps to combat the ongoing crisis. The Riverside Police Department (RPD) currently teaches SFST, ARIDE, and hosts DRE and instructor schools in cooperation with the California Highway Patrol. The Riverside Police Department also provides training to parents of school children and teachers. RPD with the help of the Cannabis Tax Fund Grant, would provide funds to continue to facilitate DRE certification sites, continue to facilitate and fund instructors for SFST AND ARIDE classes, provide funds for DUID saturation patrols, and quarterly training for current DRE certified officers within the department. With the continued training of new officers, saturation patrols, and update training for current DREs, the number of DUI crashes and injury crashes in Riverside and adjacent cities can be decreased.

Problem Statement & Proposed Solution

From 2021 to 2022, the total number of injury collisions in the City of Riverside remained the same at approximately 1,250 per year. Fatal collisions from 2021 to 2022, however, increased from 28 to 38 collisions over the same time frame. DUI injury collisions increased from 220 to 254. Hit and run injury collisions remained effectively the same, increasing from 191 to 207 in 2022.

The Riverside Police Department would institute 30 extra saturation patrols annually. These saturation patrols would be available to ARIDE and DRE trained officers to detect and arrest drivers under the influence of illicit substances (Drugs). The patrols would consist of two officers paired for a duration of six hours. Officers would be responsible for conducting traffic stops on vehicle's whose operator appears to be under the influence of a drug.

The Riverside Police Department would make qualified instructors available to Riverside Unified School District (RUSD) and Alvord Unified School District (AUSD) for the purpose of instructing parents and teachers on drug impairment detection as well as education on current drug trends and dangers of drug use. The classes would be no longer than two hours and would require two instructors. Riverside Police Department would offer at least three classes between August 2023 and May 2024.

The Riverside Police Department would continue to train its officers in Standardized Field Sobriety Testing and Advanced Roadside Impaired Driving Enforcement with classes offered at the Riverside Police Department and taught by instructors at the Riverside Police Department. At least five officers would be training in both SFST and ARIDE by June 30, 2024.

The Riverside Police Department will conduct three certification sites in accordance with current IACP DECP standards.

Performance Measures/Scope of Work

Through officer training, public education and outreach, and rigorous enforcement, the Riverside Police Department will work to reduce DUID related crashes by 5% during this project. In order to achieve this goal, the Riverside Police Department must accomplish the following:

Goal #1 - Officer Training: Provide our community with well-trained Officers and with the investigative skills needed to investigate impaired driving incidents/crashes. To do this the Riverside Police Department will conduct SFST, ARIDE, and DRE training. Each training requires up to 5 instructors.

Schedule A

Objective 1.A. 10 Officers will be trained in SFST within the one-year term of this grant.

Objective 1.B. 10 Officers will be trained in ARIDE within the one-year term of this grant.

Objective 1.C. 2 Officers will be trained and certified as Drug Recognition Experts within the one-year term of this grant.

Objective 1.D. Riverside Police Department will conduct one DRE Recertification class during the grant year.

Goal #2 - Education and outreach: Change understanding and outlook on the dangers of Driving Under the Influence of Cannabis and other Drugs within the community. The Riverside Police Department will create presentations containing material to the costs and dangers of driving under the influence of Cannabis and other drugs.

Objective 2.A The Riverside Police Department will utilize current Drug Recognition Expert officers and instructors to prepare, present and educate teachers and parents from the Riverside Unified School District and Alvord Unified School District on basic drug recognition and the dangers of driving under the influence of alcohol, cannabis, and other drugs. 3 events will be presented to the school districts. These events will take place during the 23-24 school year (projected August 2023 – June 2024) (approximately 1 per quarter). First event - August or September, second event - before or after Christmas break, and third event - late winter or early spring depending on the school schedule.

Goal #3 - Enforcement.

Objective 3.A. Implement DUID Saturation patrols – The Riverside Police Department will conduct 30 saturation patrols per year (7.5 patrols per quarter) (2 officers per saturation patrol in 6 hour shifts). These patrols will focus on areas known to have a high incidence of drug impaired crashes.

Goal #4 - SFST/DRE Classroom Instruction and DRE Field Certification.

Objective 4.A. Train Officers from throughout the state in SFST and DRE. Riverside Police Department will host 3 SFST & 3 ARIDE classes during the grant period (approximately 1 per quarter). The classes will be open to RPD officers as well as students from agencies within California. Each SFST class will require at least 5 instructors throughout the 3 day class. Each ARIDE class will require at least 4 certified DRE instructors throughout the 2 day class. To attend ARIDE and DRE classes, students must have successfully passed an approved SFST class.

Objective 4.B. Allowing certified instructors from RPD to teach at local DRE schools will help students and instructors broaden their expertise as DRE's and instructors.

Objective 4.C. RPD will conduct 3 Certification sites throughout the grant year. Certification sites allow DRE student to complete their IACP certification as Drug Recognition Experts. Certification sites are 3 days in length requiring 1 sergeant per day, 2-3 instructors, 6-8 Officers for field arrests.

Goal #5 - Broadening current DRE knowledge

Objective 5.A. - The International Association of Chiefs of Police (IACP) holds an annual Impaired Driving

Schedule A

Conference. The conference gathers officers, supervisors, attorneys, and toxicologists from around the world to network and learn the cutting-edge developments in drug recognition, enforcement, toxicological analysis, and prosecution. RPD would send up to 14 certified DRE's to the conference to broaden their knowledge of these topics.

Project Performance Evaluation

Using the data compiled during the grant, the Grant Director will complete a final Quarterly Performance Report (QPR). The Final Evaluation should provide a brief summary of the grant's accomplishments, challenges, and significant activities. This narrative should also include whether goals and objectives were met, exceeded, or an explanation of why objectives were not completed.

Program Sustainability

This program is currently sustained by funds from the CHP Cannabis Tax Grant. The Riverside Police Department is currently searching for internal funds to sustain the above programs.

Administrative Support

The Riverside Police Department (RPD) Traffic Bureau has dedicated a full-time Administrative Sergeant who is responsible for overseeing the grant activities. The duties involve the scheduling of enforcement operations, planning of event/training, administrating overtime, press relations, and the preparation of all related grant reports. In oversight provide a complementary aspect to our management of grant funds. Over the years, the RPD has increased the number of SFST instructors to nine. Also, the Riverside Police Department has four in-house DRE certified instructors and 12 DRE trained officers.

Schedule B

Detailed Budget Estimate

Award Number	Organization/Agency	Total Amount
12984	Riverside Police Department	\$124,799.74

Cost Category	Line Item Name	Total Cost to Grant
Personnel	DRE Field Certification - Instruct	\$65,034.19
	DRE Training - Instruct	\$2,060.84
	DUI Saturation Patrol	\$37,095.11
	SFST Training - Instruct	\$2,060.84
	Presentation	\$1,854.76
Category Sub-Total		\$108,105.74
Travel	IACP Conference - Travel	\$7,294.00
	Category Sub-Total	
Other Direct Costs	IACP Conference - Registration Fee	\$8,400.00
	Office Supplies	\$500.00
	Wet Lab Supplies	\$500.00
	Category Sub-Total	

Grant Total	\$124,799.74
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Schedule B-1 Budget Narrative

Riverside Police Department

Personnel

DRE Field Certification - Instruct

\$65,034.19

Overtime for 3 Cert Sites (3 days each), 8 hours each day; 8 officers days 1 and 2; 2 officers day 3

Classification - Officer

OT rate = \$96.40 per hour

Benefits rate of 6.89%

3 Cert Sites, 8 hours each; 2 detectives days 1 and 2; 1 detective day 3

Classification - Detective

OT rate = \$109.35

Benefits rate of 6.89%

Detective is the DRE coordinator and present at Cert Sites

Overtime for 3 Cert Sites (2 days each); 8 hours each; 1 sergeant on days 1 and 2

Classification - Sergeant

OT rate = \$126.57

Benefits rate of 6.89%

DRE Training - Instruct

\$2,060.84

Overtime for DRE instruction, 4 hours each; 5 officers

Classification - Officer

OT rate = \$96.40

Benefits rate of 6.89%

DUI Saturation Patrol

\$37,095.11

30 DUI Saturation Patrols; 6 hours each; 2 officers

Classification = Officer

OT Rate = 96.40 per hour

Benefits rate of 6.89%

SFST Training - Instruct

\$2,060.84

Overtime for SFST instruction, 4 hours each, 5 officers

Classification - Officer

OT rate = \$96.40

Benefit rate is 6.89%

Schedule B-1 Budget Narrative

Riverside Police Department

Presentation

\$1,854.76

3 Teacher/Parent Instructions; 3 hours each; 2 officers each

Classification - Officer

OT rate = \$96.40

Benefits rate of 6.89%

Officers will be utilized off duty after school hours to teach parents the dangers of drugs and drugged driving

Travel

IACP Conference - Travel

\$7,294.00

Cost to send 14 DREs to IACP DRE conference - \$360 for 3 nights at the Hilton hotel per officer; \$46 per diem plus

\$23 dinner per officer (night of check-in)

Other Direct Costs

IACP Conference - Registration Fee

\$8,400.00

Cost to send 14 DREs to IACP DRE conference - \$600 each

Office Supplies

\$500.00

Office supplies to conduct trainings and classes, saturation patrols, and cert sites. Supplies include paper, ink, pens, pencils, batteries.

All supplies must be pre-approved by CGU prior to purchase.

Wet Lab Supplies

\$500.00

Wet lab supplies - food, drinks (water, juice, soda), alcohol, and mouthwash related to wet labs in accordance with IACP guidelines.

This gives students real life practice on impaired subjects.

All supplies must be pre-approved by CGU prior to purchase.

CITY OF RIVERSIDE SIGNATURE ADDENDUM

Document: EXT_RPD_CTFGP Grant Agreement_23-0935

Approved as to Form:



Ruthann Salera
Deputy City Attorney

Chief Financial Officer:

Attested by:
