

# COMMISSION OF THE DEAF DRAFT WORKPLAN

(subject to City Council approval)

Proposed Work Plan Topic		Ideas	Partner Board / Commission	City Council Committee	Alignment with RMC 2.100.040 - Applicable Commission of the Deaf Power, Duty, Function	Strategic Plan Alignment
1	Adopt Bylaws				<b>2.100.040 A.</b> Serve in an advisory capacity to help create an integrated community that promotes full participation in society, education and employment, effective communication, and cultural awareness	<b>Priority 5 - High Performing Government</b> <b>Goal 5.3</b> - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making
1	City of Riverside recognizes ASL as a language in the city			Inclusiveness, Community Engagement, and Governmental Processes	<b>2.100.040 B.</b> Review community policies, programs, and actions which affect persons within the deaf community and make appropriate recommendations to City Council.	<b>Priority 2 - Community Well-Being</b> <b>Goal 2.3</b> - Strengthen neighborhood identities and improve community health and the physical environment through amenities and programs that foster an increased sense of community and enhanced feeling of pride and belonging citywide.
2	Deaf community housing and homelessness challenges	-COTD will need to define a specific topic to focus on		Housing and Homelessness	<b>2.100.040 C.</b> Render advice and assistance as requested to other City boards and commissions, and to City departments on matters affecting members of the deaf community. <b>D.</b> Perform other functions, community outreach, and duties as may be directed by the City Council.	<b>Priority 2 - Community Well-Being</b> <b>Goal 2.5</b> - Foster relationships between community members, partner organization, and public safety professionals to define, priorities, and address community safety and social service needs
3	Develop a marketing strategy for the City to more effectively reach the the Deaf community and effective translation/communication of written/marketing materials	-Monthly video clips on RiversideTV and City website in ASL that are informational and to market programs/events and help refer to resources like CODIE -Incorporate more QR codes -Incorporate standard language on City marketing/communications materials for meetings that ASL interpreting is available on request with contact info to submit request -Social media posts in ASL -Develop marketing materials for COTD members to use for outreach		Economic Development, Placemaking, and Branding/Marketing	<b>2.100.040 C.</b> Render advice and assistance as requested to other City boards and commissions, and to City departments on matters affecting members of the deaf community. <b>D.</b> Perform other functions, community outreach, and duties as may be directed by the City Council	<b>Priority 5 - High Performing Government</b> <b>Goal 5.3</b> - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making
4	Employment opportunities with the City for the Deaf community		Human Resources Board	Inclusiveness, Community Engagement, and Governmental Processes	<b>2.100.040 B.</b> Review community policies, programs, and actions which affect persons within the deaf community and make appropriate recommendations to City Council. <b>C.</b> Render advice and assistance as requested to other City boards and commissions, and to City departments on matters affecting members of the deaf community.	<b>Priority 5 - High Performing Government</b> <b>Goal 5.1</b> - Attract, develop, engage, and retain a diverse and highly skilled workforce across the entire City organization
5	Implement on-demand ASL translation availability/improved communication tools for One Stop Shop, Call Center, and other City customer service groups	-COTD will need to work with staff to identify technology resources and costs -Research will be needed on funding sources like grants	Human Relations Commission	Inclusiveness, Community Engagement, and Governmental Processes	<b>2.100.040 B.</b> Review community policies, programs, and actions which affect persons within the deaf community and make appropriate recommendations to City Council.	<b>Priority 5 - High Performing Government</b> <b>Goal 5.3</b> - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making
6	Implement ASL capability for Public Comment	-COTD will need to work with RiversideTV to identify options for visual public comment during meetings, for those who only communicate using ASL	Human Relations Commission	Inclusiveness, Community Engagement, and Governmental Processes	<b>2.100.040 B.</b> Review community policies, programs, and actions which affect persons within the deaf community and make appropriate recommendations to City Council. <b>C.</b> Render advice and assistance as requested to other City boards and commissions, and to City departments on matters affecting members of the deaf community.	<b>Priority 5 - High Performing Government</b> <b>Goal 5.3</b> - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making
7	Recognize/honor members of former Model Deaf Community Committee	-CMO submitted request to Mayor's Office for presentation at 10/24 Council meeting -Mayor is the designated representative for all ceremonial presentations for the City.			<b>2.100.040 D.</b> Perform other functions, community outreach, and duties as may be directed by the City Council.	<b>Priority 5 - High Performing Government</b> <b>Goal 5.3</b> - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making
8	Co-host Annual Deaf Festival event with Deaf Community of Riverside to increase awareness and build more connection between the Deaf community and the city	Annual Proclamation for Deaf Awareness? Invite the Mayor to briefly speak at the event? COTD booth at event? -Advertising opportunities? P&R Activity Guide? City webpage? City Social Media?			<b>2.100.040 D.</b> Perform other functions, community outreach, and duties as may be directed by the City Council.	<b>Priority 1 - Arts, Culture and Recreation</b> <b>Goal 1.2</b> - Enhance equitable access to arts, culture, and recreational services offerings and facilities

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9	Goal - Deaf and hard of hearing community members feel comfortable and welcome at City Council meetings	-COTD will need to identify what this means in a practical sense and craft recommendations to the City Council Committee for consideration		Inclusiveness, Community Engagement, and Governmental Processes	<b>2.100.040 A.</b> Serve in an advisory capacity to help create an integrated community that promotes full participation in society, education and employment, effective communication, and cultural awareness. <b>B.</b> Review community policies, programs, and actions which affect persons within the deaf community and make appropriate recommendations to City Council.	<b>Priority 2 - Community Well-Being</b> <b>Goal 2.3</b> - Strengthen neighborhood identities and improve community health and the physical environment through amenities and programs that foster an increased sense of community and enhanced feeling of pride and belonging citywide.
10	Deaf Cultural Community Center		Park and Recreation Commission	Financial Performance and Budget? ICGC?	<b>2.100.040 A.</b> Serve in an advisory capacity to help create an integrated community that promotes full participation in society, education and employment, effective communication, and cultural awareness.	<b>Priority 2 - Community Well-Being</b> <b>Goal 2.3</b> - Strengthen neighborhood identities and improve community health and the physical environment through amenities and programs that foster an increased sense of community and enhanced feeling of pride and belonging citywide. <b>Priority 6 - Infrastructure, Mobility &amp; Connectivity</b> <b>Goal 6.3</b> - Identify and pursue new and unique funding opportunities to develop, operate, maintain, and renew infrastructure and programs that meet the community's needs
11	Assist City Departments to connect effectively with the Deaf community and provide advice and assistance on matters affecting the Deaf community	-Invite departments to Commission meetings to present and have a conversation on their programs and how they presently serve the Deaf community, and work to identify ways to improve/increase participation -COTD will need to identify specific topics to focus on with City departments		Depends on specific topic and recommendation	<b>2.100.040 C.</b> Render advice and assistance as requested to other City boards and commissions, and to City departments on matters affecting members of the deaf community.	<b>Priority 5 - High Performing Government</b> <b>Goal 5.3</b> - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making
12	COTD recommends certain qualifications or characteristics for future COTD members be incorporated into Riverside Municipal Code Chapter 2.100	- For example, a majority of the commission should be fluent in ASL and all members should be able to sign		Inclusiveness, Community Engagement, and Governmental Processes	<b>2.100.040 B.</b> Review community policies, programs, and actions which affect persons within the deaf community and make appropriate recommendations to City Council.	<b>Priority 5 - High Performing Government</b> <b>Goal 5.3</b> - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making
13	COTD will receive a presentation and learn the City's Strategic Plan				<b>2.100.040 A.</b> Serve in an advisory capacity to help create an integrated community that promotes full participation in society, education and employment, effective communication, and cultural awareness	<b>Priority 5 - High Performing Government</b> <b>Goal 5.3</b> - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making

## STEPS:

- 1) COTD thoroughly researches and vets an approved topic (with staff assistance, may include presenting to a partner board/commission)
- 2) COTD approves a formal recommendation to a City Council Committee
- 3) COTD appoints a member to present the item to the City Council Committee (a City Council Committee is three Councilmembers who review items before the full Council)
- 4) City Council Committee reviews and considers the item
- 5a) City Council Committee sends the item back to COTD for more work OR
- 5b) City Council Committee refers the item to the City Council for consideration
- 6) COTD representative presents item to the City Council
- 7) City Council reviews and considers the item, and votes to approve or not approve