

City of Arts & Innovation

CULTURAL HERITAGE BOARD **DRAFT MINUTES**

WEDNESDAY, MAY 21, 2025, 3:30 P.M.
PUBLIC COMMENT IN PERSON/TELEPHONE
ART PICK COUNCIL CHAMBER
3900 MAIN STREET

COMMISSIONERS

PRESENT: J. Brown, K. Castellanos, J. Gamble, S. Herrera, A. Hudson (Late Arrival), C. McDoniel, J. Sisson

STAFF: S. Watson, T. Torres, M. Tinio, I. De Honor

Chair McDoniel called the meeting to order at 3:30 p.m.

ORAL COMMUNICATIONS FROM THE AUDIENCE

There were no comments from the audience.

CONSENT CALENDAR

The Consent Calendar was unanimously approved as presented below affirming the actions appropriate to each item.

MINUTES

The minutes of the meeting of March 19, 2025 and April 16, 2025 were approved as presented.

2025 – 1ST Quarter Report on Historic Preservation Activity

The 2025 1st Quarter Report on Historic Preservation Activity was approved as presented.

Motion by Vice-Chair Sisson and Seconded by Board Member Brown to approve the Consent Calendar as presented.

Motion Carried: 6 Ayes, 0 Noes, 1 Absent, 0 Abstention

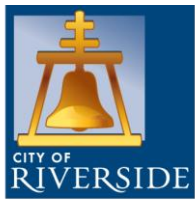
AYES: Brown, Castellanos, Gamble, Herrera, McDoniel, Sisson

NOES: NONE

ABSENT: Hudson (Late Arrival)

ABSTENTION: NONE

Board Member Hudson arrived at this time.



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PUBLIC HEARINGS

PLANNING CASE – DP-2025-00302 (HD) – 3697-3747 MONROE ST – WARD 5

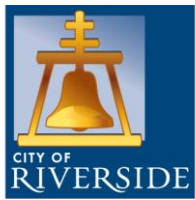
Proposal by Brenda Flores, Director of Facilities Auxiliary Service of California Baptist University, to consider a request to consider a Historic Designation Modification to the Hawthorne House City Landmark designation (#123) and remove the Eucalyptus Tree as contributing feature. Scott Watson, Historic Preservation Officer, presented the staff report. Mark Howe representing California Baptist University, stated they were in agreement with the recommended conditions of approval. There were no public comments. The public hearing was closed. Following discussion it was moved by Vice-Chair Sisson and seconded by Board Member Gamble to 1) Determine that Planning Case DP-2025-00302 (Historic Designation) for the designation of the Boyd Residence as a City Landmark is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15061(b)(3) (Common Sense Rule) and 21084.1 (Historical Resource), as it can be seen with certainty that there is no possibility that the activity will have a significant effect on the environment; 2) Approve Planning Case DP-2025-00302 (Historic Designation), based on the facts of findings, and removing the eucalyptus tree from the Hawthorne House City Landmark Designation, and 3) add condition **Within one-year of removal and subject to verification by the City Historic Preservation Officer, the eucalyptus tree shall be repurposed as furniture, to the maximum extent feasible, around the Hawthorne House.** Chair McDoniel advised of the appeal period.

Vice-Chair Sisson advised that a condition be added that the tree be repurposed to the maximum extent feasible with furniture around the Hawthorne House and within one-year from the tree removal, subject to verification by the Historic Preservation Officer and merely a report back to the body for a non-voting item.

The Cultural Heritage Board's decision is final unless appealed to City Council.

Motion Carried: 7 Ayes, 0 Noes, 0 Absent, 0 Abstention

AYES: Brown, Castellanos, Gamble, Herrera, Hudson, McDoniel, Sisson
NOES: NONE
ABSENT: NONE
ABSTENTION: NONE



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DISCUSSION CALENDAR

PLANNING CASE DP-2025-00463 – 5900 BROCKTON AVENUE – WARD1

Proposal by Tammy Russell of Acadia Healthcare Company, Inc. to consider a Certificate of Appropriateness to expand an existing hospital (Pacific Grove) with a new single-story, 29,300-square-foot building and associated parking lot modifications. Scott Watson, Historic Preservation Officer presented the staff report. Darci Hernandez, representing the applicant, stated they were in agreement with the recommended conditions of approval. Public Comment. The public hearing was closed. Following discussion it was moved by Vice-Chair Sisson and seconded by Board Member Gamble to 1) Determine that the project is exempt from the California Environmental Quality Act (CEQA) review pursuant to Sections 15331 (Historic Resource Restoration/Rehabilitation) and 15532 (In-fill) as it constitutes as rehabilitation of an existing historic structure that is consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties; and 2) Approve Planning Case DP-2025-00463 (Certificate of Appropriateness), based on the facts for findings outlined and summarized in the staff report, and subject to the recommended conditions of approval, based on the findings outlined in the staff report and subject to the recommended conditions, including an additional condition that **the canopy and/or awning be consistent on the southern frontage.** Chair McDoniel advised of the appeal period.

The Cultural Heritage Board's decision is final unless appealed to City Council.

Motion Carried: 7 Ayes, 0 Noes, 0 Absent, 0 Abstention

AYES: Brown, Castellanos, Gamble, Herrera, Hudson, McDoniel, Sisson

NOES: NONE

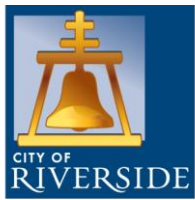
ABSENT: NONE

ABSTENTION: NONE

NATIONAL REGISTER NOMINATION – TRUJILLO ADOBE – 3669 W. CENTER ST

Request from the State Historic Preservation Officer that the City of Riverside comment on the nomination of the Trujillo Adobe for listing on the National Register of Historic Places. The Board gave their support for the nomination and the request was received and filed.

Board Member Herrera left at this time.



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PLANNING CASE – DP-2024-01558 (HD) – 4649 NINTH ST, WARD 1

Proposal by Jo Phelan and Bruce Link to consider a Historic Designation request for designation of the Boyd Residence as a City Landmark. Scott Watson, Historic Preservation Officer presented the staff report. There were no public comments. The public hearing was closed. Following discussion it was moved by Board Member Gamble and seconded by Board Member Castellanos to 1) Determine that Planning Case DP-2024-01558 (Historic Designation) for the designation of the Boyd Residence as a City Landmark is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15061(b)(3) (Common Sense Rule) and 15308 (Actions by Regulatory Agencies for Protection of the Environment), as the proposal will have no significant effect on the environment, identifies the structure as a cultural resource, and preserves the historic character of a cultural resource; and 2) Approve Planning Case DP-2024-01558 (Historic Designation), based on the facts of findings, based on the findings outlined in the staff report and subject to the recommended conditions. Chair McDoniel advised of the appeal period.

The Cultural Heritage Board's decision is final unless appealed to City Council.

Motion Carried: 5 Ayes, 0 Noes, 1 Absent, 1 Abstention

AYES: Brown, Castellanos, Gamble, Hudson, McDoniel

NOES: NONE

ABSENT: Herrera

ABSTENTION: Sisson

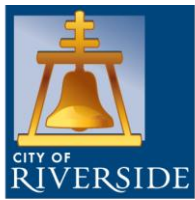
Vice-Chair Sisson left the meeting at this time.

COMMUNICATIONS

ITEMS FOR FUTURE AGENDAS AND UPDATE FROM CITY PLANNER AND BOARD MEMBERS

Maribeth Tinio, City Planner, briefed the Board on upcoming agenda items for the June 18, 2025 Cultural Heritage Board Meeting. She also informed the Board that Historic Sign Program is being finalized. There will also be a Title 20 amendment going to the City Council.

Mr. Watson informed the board that Mills Act applications deadline is May 30, 2025. There are currently 15 applications received with 5 more spots available.



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He also announced that Riverside has been selected to host the Historic Preservation conference next year.

ADJOURNMENT

The meeting was adjourned at 4:49 p.m. to the meeting of June 18, 2025 at 3:30 p.m.