

**Park and Recreation Commission** 

City of Arts & Innovation 

#### TO: HONORABLE COMMISSIONERS DATE: DECEMBER 2, 2024

FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

WARDS: ALL

# SUBJECT: REVISED DRAFT OF THE 2025 ANNUAL WORK PLAN FOR THE PARK AND **RECREATION COMMISSION**

### **ISSUE:**

Review and approve the revised draft of the 2025 annual work plan for the Park and Recreation Commission.

### **RECOMMENDATION:**

That the Park and Recreation Commission review and approve the revised draft of the 2025 annual work plan for the Park and Recreation Commission.

#### **BACKGROUND:**

The City Council Inclusiveness, Community Engagement, and Governmental Processes Committee tasked City Staff to work with each City board/commission to develop an annual work plan. The goal of the Work Plan is to help guide boards and commissions on their appointed duties and functions and to be aligned with the City's Strategic Goals.

On October 16, 2023, the Park and Recreation Commission approved the 2024 work plan draft. The plan included four tasks: 1. Commissioners networking with partners to allow for future projects for the department. 2. Commissioners requesting updates on specific Capital Improvement Projects (CIP) and Deferred maintenance projects. 3. Commissioners engaging with the community at events to represent the Park and Recreation Commission. 4. Commissioners advocating for additional funding.

On August 19, 2024, the Park and Recreation Commission reviewed the 2024 plan at the 6month mark. At that time, task #2 - Commissioners requesting updates on specific Capital Improvement Projects (CIP) and Deferred maintenance projects was considered complete and the remaining three are ongoing tasks.

On October 21, 2024, the Park and Recreation Commission reviewed and discussed the draft of the 2025 work plan. Following their review, the Commission proposed revisions to specific tasks within the plan and motioned to have the revised draft brought back for further consideration at the next meeting.

## **DISCUSSION:**

The Park and Recreation Commission is permitted the following four powers/duties/functions, per Article VIII. – Appointive Boards and Commissions, Section 809 of the Riverside Municipal Code.

- (a) Act in an advisory capacity to the City Council in all matters pertaining to parks, recreation, parkways, and street trees.
- (b) Consider the annual budget for parks, recreation, parkways, and street tree purposes during the process of its preparation and make recommendations with respect thereto to the City Council and the City Manager.
- (c) Assist in the planning of parks and recreation programs for the inhabitants of the City, promote and stimulate public interest therein, and to that end solicit to the fullest extent possible the cooperation of school authorities and other public and private agencies interested therein.
- (d) Establish policies for the acquisition, development and improvement of parks and playgrounds and for the planting, care and removal of trees and shrubs in all parks, playgrounds, and streets, subject to the rights and powers of the City Council.

Within this framework and to be aligned with multiple boards and commissions' working plans; Staff has created the attached draft 2025 Work Plan. The Commission is asked to discuss and recommend topics of interest and propose areas of need for potential Commission focus.

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Approved by: Pamela M. Galera, Parks, Recreation and Community Services Director
Attachment: Revised 2025 Work Plan Draft