



# Museum of Riverside Board Memorandum

*City of Arts & Innovation*

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**TO: MUSEUM OF RIVERSIDE BOARD                      DATE: APRIL 22, 2026**

**FROM: MUSEUM DEPARTMENT                              WARDS: ALL**

**SUBJECT: DISCUSS, RECEIVE, AND FILE THE STRATEGIC PLAN STATUS REPORT  
FOR THE QUARTER ENDING MARCH 31, 2026**

**ISSUE:**

To discuss, receive, and file the Strategic Plan status report for the quarter ending March 31, 2026.

**RECOMMENDATION:**

That the Museum of Riverside Board discuss, receive, and file the Strategic Plan status report for the quarter ending March 31, 2026.

**BACKGROUND:**

At its meeting on April 27, 2022, the Museum of Riverside Board recommended approval by City Council of a new five-year Strategic Plan for the Museum Department for the fiscal years 2022-2023 through 2026-2027. At its meeting on July 5, 2022, City Council approved a revised and renewed five-year Strategic Plan for the Museum Department for the years 2022-2023 through 2026-2027. The plan identifies alignment with the City's Envision Riverside 2025 Strategic Plan, which was approved in October 2020, but concluded as of summer 2025.

**DISCUSSION:**

This report covers updates through the third quarter of FY2025-2026. While the column referring to alignment with the City's Envision 2025 plan remains in the Museum's strategic plan document, no references are made to it, as it has sunsetted.

For detail on individual actions, please refer to the status lines in red on the attached copy of the plan. All status reports are current as of March 31, 2026. Progress continues to be reported only on strategic actions in the plan; regular programming and standard operating procedures are not included.

The Museum has now completed nearly four years of its five-year plan. Staff continue to track well to the goals and schedules, to the extent that schedules have been within the Museum's control, but as time passes and priorities are revised, it has become more difficult and occasionally ill-advised to follow the plan strictly.

The process to refresh and extend the plan is nearing completion. The next stages the final Board recommendation to City Council and Council approval. Because a strategic plan is a Core Document, as defined by the American Alliance of Museums, it is required to be approved by the governing body.

### Progress Highlights

1. Construction continues on the main Museum site. Delays relating to discoveries within the historic site have occurred, and the project is currently several weeks behind schedule. Much staff-level work remains to prepare for reopening but is progressing steadily. A grand reopening steering committee has met several times.
2. Planning continues on the reopening exhibitions. All four of the exhibitions themes have reached the stage of 50% construction document (CDs). More work remains to finalize scripts, confirm objects, source images, refine video and audio elements, and more.
3. The architectural design team for the Harada House projects, K+R Design, has been delayed by the need for additional soil assessment and execution of an amendment to the architects' agreement for design of the garage. After this information is available, 100% CDs are expected. Staff are at work on additional fundraising. Selection of a pre-qualified panel of general contractors is complete.
4. Holden Films has begun their work on the production of a feature-length Harada documentary. Initial work in archives and on scheduling interviews has occurred. Fundraising is under way for the balance required to complete this project.
5. Minor projects continue at Heritage House. Site wayfinding signage, carriage house lighting, and upgrades to the restrooms remain on the list.
6. Progress continues on building out the new website.
7. Staff continue to participate as able in Citywide events
8. A training session for docents and other volunteers occurred in January.
9. Progress continues in warehouse management. Steps were taken toward replacement of the warehouse roofs.
10. The 2026 program offerings have occurred on schedule with strong attendance.
11. Of the Museum's 14.5 FTEs in FY25-26 (this number includes permanent staff only, not temps) three remain vacant, but one offer was made and accepted for a Marketing and Outreach Assistant who will begin in Q4.

### **FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by: Robyn G. Peterson, Museum Director  
Reviewed by: Ann Lovell, Manager of Operations

Attachment: Strategic Plan 2022-2027, updates as of 3/31/2026