

BOARD OF ETHICS
THURSDAY, MAY 1, 2025, 5 P.M.
ART PICK COUNCIL CHAMBER
3900 MAIN STREET, RIVERSIDE

MINUTES

PRESENT: Chair Newman, Vice Chair Hernandez, and Members Vega, Foreman, DeHerrera, and Kilchenstein

ABSENT: None

STAFF PRESENT: Rahman Gerren and Eva Arseo

Chair Newman called the meeting to order at 5:03 p.m.

Member Vega led the Pledge of Allegiance.

INTRODUCTION OF NEW MEMBER

Board member Danielle Kilchenstein was introduced.

PUBLIC COMMENTS

There was no one wishing to address the Board.

PRESENTATION

Deputy City Attorney provided a presentation on term limits for board and commission members.

CONSENT CALENDAR

It was moved by Member Foreman and seconded by Member Vega to approve the Consent Calendar as presented below affirming the actions appropriate to each item. The motion carried with Chair Newman, Vice Chair Hernandez and Members Vega, Foreman, and DeHerrera voting aye and Member Kilchenstein abstaining.

MINUTES

The minutes of the meeting of April 3, 2025, were approved as presented.

DISCUSSION CALENDAR

REVIEW OF RIVERSIDE MUNICIPAL CODE SECTION 2.78.070.D.5

Following discussion and without formal motion, the Board deferred any language amendment of Riverside Municipal Code Section 2.78.070.D.5 to the annual review of the Code of Ethics.

AD HOC COMMITTEES FOR 2025 WORKPLAN

Following discussion and without formal motion, the Board Members volunteered to present the Code of Ethics and Conduct annual review to the boards and commissions as follows: Member Kilchenstein and Vice Chair Hernandez will present to the Human Resources Board on June 2, 2025, at 6 p.m.; Member Vega will present to the Transportation Board on June 4, 2025, at 5:30 p.m.; Chair Newman will present to the

Board of Library Trustees on June 9, 2025, at 5 p.m.; Member Foreman will present to the Commission on Aging on June 16, 2025, at 4 p.m.; Vice Chair Hernandez will present to the Park and Recreation Commission on June 16, 2025, at 6:30 p.m.; and Vice Chair Hernandez will present to the Budget Engagement Commission on July 10, 2025.

Following further discussion, it was moved by Chair Newman and seconded by Vice Chair Hernandez to establish the ad hoc committee comprised of Vice Chair Hernandez and Members Vega and Kilchenstein for the annual review of the Code of Ethics and Conduct. The motion carried unanimously.

COMMUNICATIONS

BRIEF REPORTS ON MEETINGS ATTENDED BY BOARD MEMBER

There were no reports given on meetings attended by Board Members at this time.

AD HOC COMMITTEE UPDATES

RESEARCHING SUBPOENA POWER AND AUTHORITY TO COMPEL CITY EMPLOYEE/REPRESENTATIVE TO APPEAR AS WITNESS FOR BOARD OF ETHICS HEARINGS UPDATE

Member Vega and Vice Chair Vega reported that the ad hoc committee continues to research the subpoena power and authority to compel City employees/representatives to appear as witnesses for Board of Ethics hearings.

CREATING METHOD FOR PUBLIC EDUCATION AND PUBLIC OUTREACH

Member Foreman reported that the ad hoc committee is working on creating a PowerPoint presentation outlining the process for filing a Code of Ethics Complaint and defining the Code of Ethics Prohibited Conduct.

ITEMS FOR FUTURE BOARD CONSIDERATION AS REQUESTED BY BOARD OF ETHICS MEMBERS

The Board requested an update on the Board of Ethics membership recruitment status.

The meeting was adjourned at 6:06 p.m.

Respectfully submitted,



EVA ARSEO
Assistant City Clerk