

City of Arts & Innovation

## CULTURAL HERITAGE BOARD DRAFT MINUTES

WEDNESDAY, March 18, 2026, 3:30 P.M.  
PUBLIC COMMENT IN PERSON/TELEPHONE  
ART PICK COUNCIL CHAMBER  
3900 MAIN STREET

### BOARD MEMBERS

PRESENT: J. Brown, K. Castellanos, D. Crohn, A. Hudson, C. McDoniel, D. Nelson,  
ABSENT: G. Ramirez  
STAFF: T. Torres, M. Taylor, A. Medrano, I. De Honor

Chair McDoniel called the meeting to order at 3:30 p.m.

### ELECTION OF OFFICERS

Chair McDoniel opened nominations for Chair and Vice-Chair.

Motion by Board Member Crohn and seconded by Board Member Hudson to nominate Carol McDoniel as Chair and Kevin Castellanos as Vice-Chair.

Chair – Carol McDoniel  
Vice-Chair – Kevin Castellanos

Motion Carried: 6 Ayes, 0 Noes, 1 Absent, 0 Abstention  
AYES: Brown, Castellanos, Crohn, Hudson, McDoniel, Nelson  
NOES: NONE  
ABSENT: Ramirez  
ABSTENTION: NONE

### ORAL COMMUNICATIONS FROM THE AUDIENCE

There were no comments from the audience.

### CONSENT CALENDAR

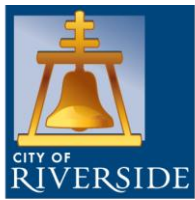
The Consent Calendar was unanimously approved as presented below affirming the actions appropriate to each item.

### MINUTES

The minutes of the meeting of February 18, 2026 were approved as presented.

### ABSENCE

The absence of Board Member Hudson from the February 18, 2026 regular meeting of the Cultural Heritage Board was excused.



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Motion by Board Member Eide Nelson and Seconded by Board Member Brown to approve the Consent Calendar as presented.

Motion Carried: 6 Ayes, 0 Noes, 1 Absent, 0 Abstention  
AYES: Brown, Castellanos, Hudson, McDoniel, Nelson  
NOES: NONE  
ABSENT: Ramirez  
ABSTENTION: NONE

### COMMUNICATIONS

#### CERTIFIED LOCAL GOVERNMENT ANNUAL REPORT

Andrew Medrano, Assistant Planner, gave a presentation on the Certified Local Government Annual Report. Motion by Board Member Brown and seconded by Board Member Hudson to approve the Certified Local Government Annual Report with amendments adding Chair McDoniel's Historic Preservation training as well as a change to her profession to be listed as Non-Profit.

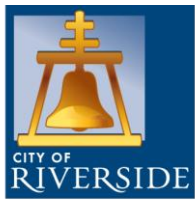
Motion Carried: 6 Ayes, 0 Noes, 1 Absent, 0 Abstention  
AYES: Brown, Castellanos, Hudson, McDoniel, Nelson  
NOES: NONE  
ABSENT: Ramirez  
ABSTENTION: NONE

#### CULTURAL HERITAGE BOARD RULES FOR THE TRANSACTION OF BUSINESS AND CONDUCT OF HEARINGS – ANNUAL REVIEW

Matthew Taylor, Acting City Planner, and Tarren Torres, Deputy City Attorney, presented the Rules for the Transaction of Business and Conduct of Hearings to the Cultural Heritage Board. Chair McDoniel thanked Mr. Taylor and Ms. Torres for the presentation and the annual review was received and filed.

#### BROWN ACT TRAINING – PRESENTED BY DEPUTY CITY ATTORNEY TARREN TORRES

Ms. Torres presented the Brown Act Training to the Cultural Heritage Board. Chair McDoniel thanked Ms. Torres for the training.



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## **CULTURAL HERITAGE BOARD** **DRAFT MINUTES**

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ITEMS FOR FUTURE AGENDAS AND UPDATE FROM CITY PLANNER AND BOARD MEMBERS

Chair McDoniel welcomed Board Member Crohn to the Cultural Heritage Board.

Mr. Taylor briefed the Board on upcoming Agenda items including a designation of cultural resource for 4472 Orange St. He also reminded the Board that the CPF conference is coming to Riverside on May 6-9.

### ADJOURNMENT

The meeting was adjourned at 4:26 p.m. to the meeting of April 15, 2026 at 3:30 p.m.