



Commission of the Deaf Memorandum

City of Arts & Innovation

TO: COMMISSION OF THE DEAF **DATE: SEPTEMBER 13, 2023**

FROM: CITY MANAGER'S OFFICE **WARDS: ALL**

SUBJECT: ABSENCE OF YOUTH EX OFFICIO COMMISSION MEMBER VISCO ABSENCE FROM THE AUGUST 9, 2023 REGULAR MEETING OF THE COMMISSION OF THE DEAF

ISSUE:

Consider whether to excuse the absence of Youth Ex Officio Commission Member Visco from the August 9, 2023 regular meeting of the Commission of the Deaf.

RECOMMENDATION:

That the Commission of the Deaf discuss and determine whether to excuse the absence of Youth Ex Officio Commission Member Visco from the August 9, 2023 regular meeting of the Commission of the Deaf.

BACKGROUND:

Pursuant to the Board/Commission Attendance Policy Resolution No. 23976, Commission Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Commission is required to express in its official minutes if the absence of the Commissioner is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

DISCUSSION:

Staff did not receive notification that Youth Ex Officio Commission Member Visco would not attend the August 9, 2023 regular meeting.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

Prepared by: Lee Withers, Principal Management Analyst