



# Airport Commission

*City of Arts & Innovation*

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**TO: HONORABLE COMMISSIONERS** **DATE: NOVEMBER 9, 2023**  
**FROM: GENERAL SERVICES DEPARTMENT** **WARDS: 3**  
**SUBJECT: RECORD COMMISSIONERS RANDLEMAN, GAMBLIN AND VAZQUEZ  
ABSENCES FOR THE SEPTEMBER 14, 2023, REGULAR MEETING OF THE  
AIRPORT COMMISSION AS EXCUSED**

**ISSUE:**

Record Commissioner absences for the September 14, 2023, Regular meeting of the Airport Commission as excused.

**RECOMMENDATION:**

That the Airport Commission:

1. Record the absence of Commissioner Randleman from the September 14, 2023, regular meeting as excused;
2. Record the absence of Commissioner Gamblin from the September 14, 2023, regular meeting as excused; and
3. Record the absence of Commissioner Vazquez from the September 14, 2023, regular meeting as excused.

**BACKGROUND:**

Pursuant to the Board/Commission Attendance Policy Resolution No. 23976, Board Members shall make every effort to notify the administrative staff 24 hours prior to any regular meeting of his/her intent not to attend said meeting. The Board is required to express in its official minutes if the absence of the Board Member is excused or unexcused.

Pursuant to City Charter Section 805, if a member of a Board or Commission is absent from three consecutive regular meetings unless by permission of the Board or Commission expressed in its official minutes, the City Council can declare the office vacant.

**DISCUSSION:**

Staff receive notification that Commissioner Randleman, Gamblin and Vazquez would not attend the September 14, 2023, regular meeting.

**FISCAL IMPACT:**

There is no fiscal impact associated with this report.

Prepared by: Michael Dean, Airport Operations Coordinator