City of Arts & Innovation

City Council Memorandum

TO: **HONORABLE MAYOR AND CITY COUNCIL** **DATE: MAY 19, 2026**

FROM: **CITY CLERK'S OFFICE** **WARDS: ALL**

SUBJECT: **BOARD AND COMMISSION REMOVAL**

ISSUE:

Remove Nancy Hernandez from the Human Relations Commission Ward 6 seat.

RECOMMENDATIONS:

That the Mayor and City Council remove Nancy Hernandez from the Human Relations Commission Ward 6 seat.

BACKGROUND:

Nancy Hernandez (Ward 6) has not attended any Human Relations Commission meetings since her appointment on December 9, 2025. Staff has made several attempts to reach her but has not received a response. According to Resolution 24318, which outlines the Rules of Procedure and Order of Business, the City Clerk is required to inform the Mayor for Citywide seats and the Councilmember for Ward-specific seats when any of the following conditions occur:

(a) A board/commission member is absent and unexcused from three consecutive regular meetings of the board/commission; or

(b) A board/commission member is absent, whether excused or unexcused, from more than one-third of the regularly scheduled meetings in any calendar year.

Furthermore, pursuant to Riverside City Charter Section 802, board and commission members shall be removed by the Mayor and City Council through a motion that requires five affirmative votes, with the Mayor entitled to vote.

Councilmember Perry recommends removing Nancy Hernandez from the Human Relations Commission Ward 6 seat with a term through March 1, 2027.

FISCAL IMPACT:

Recruitment and appointment costs are included annually in the City Clerk's budget.

Prepared by: Donesia Gause, City Clerk
Approved as to form: Rebecca McKee-Reimbold, Interim City Attorney