

BOARD OF ETHICS
THURSDAY, AUGUST 3, 2023, 5 P.M.
ART PICK COUNCIL CHAMBER
3900 MAIN STREET, RIVERSIDE

MINUTES

PRESENT IN PERSON: Chair Newman, Members Foley, Foreman, Hill-Skinner, and Dr. Benson

VIRTUAL ATTENDANCE Member DeHerrera

ABSENT: Vice Chair Vega, Members DeMont, and Garcia

STAFF PRESENT: Donesia Gause, Susan Wilson, and Byron Shibata

The meeting convened at 5:01 p.m.

ORAL COMMUNICATIONS FROM THE AUDIENCE

There was no one wishing to address the Board.

CONSENT CALENDAR

It was moved by Member Foreman and seconded by Member DeHerrera to approve the Consent Calendar as presented below affirming the actions appropriate to each item. The motion carried with Chair Newman, Members DeHerrera, Foley, Foreman, Hill-Skinner, and Dr. Benson voting aye and Vice Chair Vega, Members DeMont, and Garcia absent.

MINUTES

The minutes of the meeting of June 1, 2023, were approved as presented.

DISCUSSION CALENDAR

ABSENCES

Following discussion, it was moved by Chair Newman and seconded by Dr. Benson to excuse the absences of Members Foley and Hill-Skinner from the June 1, 2023, meeting.

ANNUAL REVIEW OF THE CODE OF ETHICS AND CONDUCT

Following discussion, it was moved by Member Foley and seconded by Member Foreman to accept the changes previously noted.

REVIEW OF STANDING RULES AND HEARING RULES AND PROCEDURES UPDATE

Following discussion, it was moved by Member Foley and seconded by Dr. Benson to adopt the amendments as proposed in the report including (1) change

section 3 (M) on the report from “parties” to “party”; (2) change 11(E) from “a party” to “either party”; and revise section 13 related to Written Statement of Findings and Decision to be consistent with Riverside Municipal Code Section 2.78.080 (O) and (P). The motion carried with Chair Newman, Members DeHerrera, Foley, Foreman, Hill-Skinner, and Dr. Benson voting aye and Vice Chair Vega, Members DeMont and Garcia absent.

Following further discussion, it was moved by Chair Newman and seconded by Dr. Benson to disband the ad hoc committee. The motion carried with Chair Newman, Members DeHerrera, Foley, Foreman, Hill-Skinner, and Dr. Benson voting aye and Vice Chair Vega, Members DeMont, and Garcia absent.

AUTHORITY AND CONDITIONS FOR USE OF OUTSIDE LEGAL COUNSEL IN LIEU OF THE CITY ATTORNEY TO ADVISE THE BOARD OF ETHICS

There was no update on this item.

PRESENTATION

CODE OF ETHICS AND CONDUCT - HEARING PROCESS TRAINING

Deputy City Attorney Byron Shibata presented Code of Ethics and Conduct - Hearing Process training.

COMMUNICATIONS

BRIEF REPORTS ON MEETINGS ATTENDED BY BOARD MEMBER

There were no reports given at this time.

ITEMS FOR FUTURE BOARD CONSIDERATION AS REQUESTED BY BOARD OF ETHICS MEMBERS

There were no items requested at this time.

The meeting adjourned at 6:49 p.m.

Respectfully submitted,

DONESIA GAUSE
City Clerk