



CHARTER REVIEW COMMITTEE APPOINTMENT PROCESS

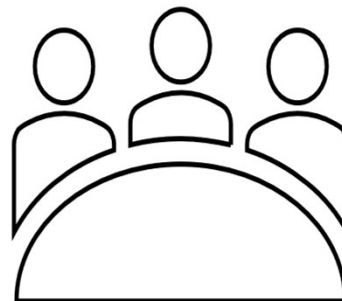
August 25, 2026

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BACKGROUND

- City Council appoints Charter Review Committee every eight years
- Committee has power and duty to recommend Charter amendments
- Hold public meetings for input on proposed amendments
- Present final report to City Council by last Tuesday in May before next mayoral election
- City Council can appoint committees more often if desired



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GPC RECOMMENDATION

Authorize each member of City Council to select a member and Mayor selects two at-large member

Membership appointment selections by the first week in December 2026



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PROPOSED TIMELINE AND PROCESS

FORMATION OF CHARTER REVIEW COMMITTEE (CRC)

DATE	ACTIVITY
August 5, 2026	GPC met to determine a method for the CRC appointment process
August 25, 2026	GPC Recommendation presented to City Council
October 2026	Formal recruitment for Boards and Commissions including CRC
November 2026	Recruitment period closes
December 2026	Mayor and City Council reviews applications and makes appointments

CHARTER REVIEW COMMITTEE PROCESS 2026-27

DATE	ACTIVITY
January 2027	CRC Inaugural meeting
March 2027	CRC 3rd Meeting
May 2027	CRC provides final report with its recommendations to City Council
September 2027	CRC 2 nd update to City Council
October 2027	CRC 3 rd update to City Council
November 2027	Final ballot measure language recommendation to City Council



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PROPOSED TIMELINE AND PROCESS (CONT'D)

ADMINISTRATIVE PROCEDURES	
DATE	ACTIVITY
On or before December 2027	City Council adopts resolution calling the election for proposed charter ballot measures
December 2027	City Council may designate authors for ballot arguments
March 7, 2028	Election Day
April 2028	Certification of Election and approved Measures to Secretary of State



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RECOMMENDATION

That the City Council approve the Appointment Process and Timeline for the establishment of the Charter Review Committee.



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