



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: NOVEMBER 4, 2025

FROM: POLICE DEPARTMENT WARDS: ALL

SUBJECT: MEMORANDUM OF AGREEMENT WITH UNITED STATES DEPARTMENT OF JUSTICE BUREAU OF ALCOHOL, TOBACCO, FIREARMS, AND EXPLOSIVES FOR REIMBURSEMENT OF OVERTIME SALARY COSTS ASSOCIATED WITH PARTICIPATION IN THE ALCOHOL TOBACCO AND FIREARMS TASK FORCE WITH A TERM ENDING SEPTEMBER 30, 2030 IN THE REIMBURSEMENT AMOUNT OF \$21,740.50 FOR FEDERAL FY25/26 - SUPPLEMENTAL APPROPRIATION

ISSUES:

Approve the Memorandum of Agreement with the United States Department of Justice Bureau of Alcohol, Tobacco, Firearms, and explosives for the reimbursement of overtime salary costs associated with participation in the Alcohol, Tobacco, and Firearms Task Force with a term ending September 30, 2030 and authorize a supplemental appropriation in an amount, not to exceed, \$21,740.50 for the participation of the Riverside Police Department in the Alcohol Tobacco and Firearms Task Force in Federal FY25/26.

RECOMMENDATIONS:

That the City Council:

1. Approve the Memorandum of Agreement with the United States Department of Justice Bureau of Alcohol, Tobacco, Firearms, and explosives for the reimbursement of overtime salary costs associated with participation in the Alcohol, Tobacco, and Firearms Task Force with a term ending September 30, 2030;
2. With at least five affirmative votes, authorize the Chief Financial Officer, or designee, to record an increase in revenues and appropriate expenditures in the amount of \$21,740.50, or in amount of the award, in the Grants & Restricted Programs Fund, Alcohol Tobacco and Firearms Task Force 25/26 Program revenue and expenditure accounts; and
3. Authorize the Chief of Police to execute the Memorandum of Agreement with the United States Department of Justice Bureau of Alcohol, Tobacco, Firearms, and explosives for the reimbursement of overtime salary costs associated with participation in the Alcohol, Tobacco, and Firearms Task Force for the term of October 1, 2025, through September

30, 2030.

BACKGROUND:

In 2015, the Riverside Police Department (RPD) entered into a Memorandum of Agreement with the United States Department of Justice Bureau of Alcohol, Tobacco, Firearms, and Explosives for Reimbursement of Overtime Salary Costs associated with RPDs participation in the Alcohol, Tobacco, and Firearms Task Force with a term ending September 30, 2020.

In 2020, the RPD entered into a Memorandum of Agreement with the United States Department of Justice Bureau of Alcohol, Tobacco, Firearms, and Explosives for Reimbursement of Overtime Salary Costs associated with RPDs participation in the Alcohol, Tobacco, and Firearms Task Force with a term ending September 30, 2025.

April 6, 2021, the City Council increased revenues and authorized supplemental appropriations in the amount of \$523,260.73 in the Grants and Special Programs Fund for various programs including the Alcohol Tobacco and Firearms Task Force and authorized the City Manager, or designee, to execute all documents necessary to receive reimbursement of funds for services performed in cooperation with the task forces.

March 15, 2022, the City Council increased revenues and authorized supplemental appropriations in the amount of \$533,475 in the Grants and Special Programs Fund for various programs including the Alcohol Tobacco and Firearms Task Force and authorized the City Manager, or designee, to execute all documents necessary to receive reimbursement of funds for services performed in cooperation with the task forces.

April 4, 2023, the City Council increased revenues and authorized supplemental appropriations in the amount of \$461,872.30 in the Grants and Special Programs Fund for various programs including the Alcohol Tobacco and Firearms Task Force and authorized the City Manager, or designee, to execute all documents necessary to receive reimbursement of funds for services performed in cooperation with the task forces.

April 23, 2024, the City Council increased revenues and authorized supplemental appropriations in the amount of \$328,928.50 in the Grants and Special Programs Fund for various programs including the Alcohol Tobacco and Firearms Task Force and authorized the City Manager, or designee, to execute all documents necessary to receive reimbursement of funds for services performed in cooperation with the task forces.

March 11, 2025, the City Council increased revenues and authorized supplemental appropriations in the amount of \$422,796.61 in the Grants and Special Programs Fund for various programs including the Alcohol Tobacco and Firearms Task Force and authorized the City Manager, or designee, to execute all documents necessary to receive reimbursement of funds for services performed in cooperation with the task forces.

DISCUSSION:

The proposed Memorandum of Agreement with the United States Department of Justice Bureau of Alcohol, Tobacco, Firearms and Explosives for the RPDs Participation in the ATF Task Force with a term ending September 30, 2030, continues the relationship between the Bureau and RPD

for an additional five years.

Task forces, like the ATF Task Force, help the Riverside Police Department to insure a well-coordinated law enforcement effort and increase the flow of intelligence information among the various law enforcement agencies in the region. This program is beneficial to the City and its policing efforts.

The Alcohol Tobacco and Firearms (ATF) Task Force investigates violations of federal firearms, arson, explosives, and narcotics laws aimed at reducing violent crimes in the City of Riverside and surrounding areas. RPD has one (1) Detective currently assigned to this task force.

Funding has been made available by the United States Department of Justice, Bureau of Alcohol, Tobacco, Firearms and Explosives for RPDs participation in the ATF Task Force. This funding will be used for the reimbursement of overtime costs incurred by the Detective assigned to the Task Force in the amount of \$21,740.50 for Federal FY25/26.

FISCAL IMPACT:

The total impact of this action is an increase in revenues and expenditures of \$21,740.50. Upon Council approval, an increase in revenue and appropriation of expenditures will be recorded in the amount of the grant award in the Grants & Restricted Programs Fund, Alcohol Tobacco and Firearms Task Force FY 2025/26 Program, revenue account 9185800-331100 and expenditure account 9185800-411501.

Prepared by:	Brandi Becker, Police Administrator
Approved by:	Larry V. Gonzalez, Chief of Police
Certified as to availability of funds:	Kristie Thomas, Financial Director/Assistant Chief Financial Officer
Approved by:	Mike Futrell, City Manager
Approved as to form:	Rebecca McKee-Reimbold, Interim City Attorney

Attachment:	Memorandum of Agreement for Reimbursement of Overtime Salary Costs associated with ATF Task Force
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