



Park and Recreation Commission

City of Arts & Innovation

TO: HONORABLE COMMISSIONERS **DATE: AUGUST 19, 2024**

FROM: PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

SUBJECT: SIX MONTH REVIEW OF THE PARK AND RECREATION COMMISSION ANNUAL WORK PLAN

ISSUE:

Complete the 6-month review of the Park and Recreation Commission’s annual Work Plan.

RECOMMENDATION:

That the Park and Recreation Commission review the annual Work Plan and provide updates for tasks completed, pending or in progress.

LEGISLATIVE HISTORY:

In order to help focus and guide boards and commissions, City staff have been tasked to work with each City board and commission to develop an annual Work Plan. The City Council Inclusiveness, Community Engagement, and Governmental Processes Committee (ICGC) started to review the boards/commissions’ work plans in November 2023.

The Park and Recreation Commission is tasked with the following four powers/duties/functions, per Article VIII. – Appointive Boards and Commissions, Section 809 of the Riverside Municipal Code.

- (a) Act in an advisory capacity to the City Council in all matters pertaining to parks, recreation, parkways, and street trees.
- (b) Consider the annual budget for parks, recreation, parkways, and street tree purposes during the process of its preparation and make recommendations with respect thereto to the City Council and the City Manager.
- (c) Assist in the planning of parks and recreation programs for the inhabitants of the City, promote and stimulate public interest therein, and to that end solicit to the fullest extent possible the cooperation of school authorities and other public and private agencies interested therein.

- (d) Establish policies for the acquisition, development and improvement of parks and playgrounds and for the planting, care and removal of trees and shrubs in all parks, playgrounds, and streets, subject to the rights and powers of the City Council.

DISCUSSION:

On October 16, 2023, the Park and Recreation approved the Work Plan tasks as listed in the chart below:

Park and Recreation Work Plan Task	Status
Networking with partners to allow for future projects for the department	ONGOING
Request updates on specific Capital Improvement Projects (CIP) and Deferred Maintenance Projects	COMPLETE
Engaging with the community at events to represent the Park and Recreation Commission	ONGOING
Advocate for additional funding	ONGOING

The Commission is asked to discuss the status of each approved task.

FISCAL IMPACT:

There is no fiscal impact associated with this report.

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Approved by: Pamela M. Galera, Parks, Recreation and Community Services Director

Attachment: Park and Recreation Work Plan