

RIVERSIDE PUBLIC UTILITIES

Board Memorandum

BOARD OF PUBLIC UTILITIES

DATE: MARCH 10, 2025

SUBJECT: ELECTION OF BOARD OF PUBLIC UTILITIES OFFICERS.

ISSUE:

Consider ratifying the July 11, 2022, revised Board of Public Utilities Standing Rules and conducting an election for the Board of Public Utilities offices of Chair and Vice-Chair.

RECOMMENDATION:

That the Board of Public Utilities:

1. Ratify the July 11, 2022, revised Board of Public Utilities Standing Rules and authorize the Chair to sign the revised rules; and
2. Conduct an election for the Board of Public Utilities offices of Chair and Vice-Chair.

BACKGROUND:

The Board of Public Utilities' (Board) Standing Rules require that the Board conduct elections for the Board offices of Chair and Vice-Chair at their first regularly scheduled meeting in March. The Board has adopted the following process for elections:

“Rule 5 (F): Election of officers shall be conducted in the following manner:

1. The outgoing chair shall call the nominations. Any member may make a nomination for officers, and such nomination does not need to be seconded by another member.
2. Nominations will be closed only by motion of a member and seconded by another member.
3. The Board shall then vote for the officer by a hand vote.
4. In the event of a tie, the two members that received the most votes shall have a run-off election, conducted in the same manner.
5. In the event of another tie, the officer shall be selected by a coin toss.”

DISCUSSION:

The outgoing chair or member that is chairing the Board at the start of the meeting shall be the one to conduct the election process for the Chair and Vice-Chair.

The Standing Rules provide that the newly elected Chair shall appoint the membership of Standing Committees or any ad hoc committee including appointing a Chair for each committee.

However, on July 11, 2022, the Board voted with seven (7) yes votes, one (1) no vote and one (1) member absent to approve and adopt a revised version of the Standing Rules to eliminate Riverside Public Utilities Committees from its Standing Rules effective July 14, 2022 (Attachments 2 and 3). Although that action was not formally signed into record, the Board has operated under these rules since their adoption. Ratifying and authorizing the Chair to sign the July 11, 2022, Revised Standing Rules will clarify the current operative version of the Standing Rules. Review and updates to the Standing Rules is scheduled for a later date as part of the Board's 2025 Work Plan.

Because of the Board action to eliminate the Standing Committee on July 11, 2022, staff is not recommending that the newly appointed Chair undertake this function unless the elected Board Chair opts to continue this practice or reconsider in accordance with the Board's Standing Rules.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

Prepared & Approved by: David A. Garcia, Utilities General Manager

Certified as to

availability of funds: Kristie Thomas, Finance Director/Assistant Chief Financial Officer

Approved by: Rafael Guzman, Assistant City Manager

Approved as to form: Jack Liu, Interim City Attorney

Attachments:

1. Standing Rules of the Board of Public Utilities
2. Board Minutes – July 11, 2022
3. Revised Rules Adopted July 11, 2022