

**RIVERSIDE PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES**

Minutes of: Board of Library Trustees

Date of Meeting: August 14, 2023

Time of Meeting: 5:00 p.m.

Meeting Location: Council Chambers

Present: Aaron Peters – President
Harinder Gill - Vice President
Bianca Corales - Secretary
Ryan Falsetti
Krista Ivy
Dwight Tate

Absent: Jaye Steinbrick

Staff: Erin Christmas, Library Director
Jessica Herdina, Assistant Library Director
Angela Henson, Sr. Management Analyst
George Guzman, Administrative Services Manager

CALL TO ORDER

The meeting was called to order at 5:02 p.m. by President Peters and proceeded with the pledge of allegiance.

Item 1 Public Comment

There were no comments received.

CONSENT CALENDAR

Item 2 Approve June 12, 2023, meeting minutes

Item 3 Approval of Trust Fund Expenditures

Item 4 Formal Acceptance of Gift Fund Donations

Item 5 Incident Report

Consent items were approved as presented.

Motion: Falsetti
Second: Corales
Abstain : Ivy
Ayes: Peters, Gill, Corales, Falsetti, and Tate

DISCUSSION AND ACTION CALENDAR**Item 6 Riverside Public Library Foundation**

Erin Christmas, Library Director, introduced Cheryl Sautter – Konyn and Julie Hartwigsen of the Riverside Public Library Foundation. Each year the Riverside Public Library Foundation (“Foundation”) donates funds to the Riverside Public Library to support library programs, purchase books, and improve technology. This year, the Foundation presented three checks to the Library totaling \$154,541.

\$1,150 is for children’s books as part of the Patrick Toscano Memorial Donation. \$28,000 is from the 2018 Annual Campaign to support art and arts programming for the Riverside Public Library. \$125,391 was a disbursement from the Library Literacy Project to support the purchase of e-materials, database access, and books. The Foundation presented a large check donation of \$154,541 to the City of Riverside Public Library.

The Board formally accepted the \$154,541 donation from the Foundation at it’s meeting on June 12, 2023 with a future report to be presented to the City Council to appropriate the funds.

No action taken.

Item 7 Discussion on Naloxone HCl

Erin Christmas, Library Director, provided an update on the Naloxone HCl, an opioid overdose reversal drug accessibility in libraries. Multiple Departments including Human Resources, City Attorney’s Office, the Emergency Management Services Division of the Fire Department, Riverside County Public Health, and others are involved in this discussion. Staff will be trained in the use of Narcan and it will be accessible for both public and staff.

Library staff hope to have Naloxone nasal spray at the Riverside Public Library. in the next six months. Administrative Services Manager George Guzman will lead the project for the Department.

There was no action taken.

Item 8 Excuse the absence of Trustee Ivy from the June 12, 2023, regular meeting

Jessica Herdina, Assistant Library Director, prepared a report requesting that the Board excuse the absence of Trustee Ivy from the June 12, 2023, regular meeting. Staff was notified on May 12, 2023, that Trustee Ivy would be on vacation and would be absent for the June 12, 2023, meeting.

Motion: Tate

Second: Falsetti

Abstain: Ivy

Ayes: Peters, Gill, Corales, Falsetti, and Tate

BOARD OF DIRECTORS COMMUNICATION

Item 9 Brief reports on conferences, seminars and meetings attended by Board Members

Trustee Ivy attended the Serving with a Purpose conference held in Ontario, CA.

Trustee Peters participated in a School Summit that provided an opportunity to meet with elementary school librarians.

Item 10 Brief reports on conferences, seminars and meetings attended by Library Director

Erin Christmas, Library Director, provided the following updates:

1. On August 15, 2023, the City Council will receive a report on the new SPC Jesus S. Duran Library design concept 3 for the first amendment agreement for architectural design services.
2. The library launched the new library website for easier navigation. A thank you to Rafael Iniguez-Zazueta for overseeing the project.
3. The library new hours are in effect and there were approximately 30-40 patrons using each branch on Sunday and 100 patrons at Main.
4. Recruitment is in progress for additional part time Library Assistants. There are 13 part time staff members on board.

Item 11 Items for future Board of Library Trustees consideration as requested by Board Members. Only items that fall within the powers and duties of the Board of Library Trustees as set forth in the City Charter and/or the Riverside Municipal Code will be agendaized for future discussion.

Trustee Tate recommended for discussion the recurring update of the SPC Jesus S. Duran Library, specifically the outcome of the \$4 million from the State.

Adjournment

Meeting Adjourned at 5:20 p.m.

Submitted by: Angela Henson

Bianca Corales, Secretary
Board of Library Trustee