



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: JUNE 20, 2023**

FROM: PUBLIC WORKS DEPARTMENT **WARDS: ALL**

SUBJECT: REQUEST FOR PROPOSALS 2257 – PROFESSIONAL CONSULTANT SERVICES AGREEMENT FOR RIVERSIDE REGIONAL WATER QUALITY CONTROL PLANT INORGANIC AND ORGANIC CHEMICAL ANALYSES WITH BABCOCK LABORATORIES, INC., OF RIVERSIDE, CALIFORNIA, THROUGH JUNE 30, 2026, IN THE AMOUNT OF \$55,823.33 PER FISCAL YEAR FOR A TOTAL AGREEMENT AMOUNT OF \$167,470

ISSUE:

Approve a Professional Consultant Services Agreement from Request for Proposals 2257 for Riverside Regional Water Quality Control Plant inorganic and organic chemical analyses with Babcock Laboratories, Inc., of Riverside, California, through June 30, 2026, in the amount of \$55,823.33 per fiscal year for a total agreement amount of \$167,470.

RECOMMENDATIONS:

That the City Council:

1. Award a Professional Consultant Services Agreement from Request for Proposals 2257 for Riverside Regional Water Quality Control Plant inorganic and organic chemical analyses with Babcock Laboratories, Inc., of Riverside, California, through June 30, 2026, in the amount of \$55,823.33 per fiscal year for a total agreement amount of \$167,470; and
2. Authorize the City Manager, or designee, to execute the Professional Consultant Services Agreement including making minor and non-substantive changes, subject to the availability of budgeted funds.

BACKGROUND:

Riverside's Regional Water Quality Control Plant (WQCP) provides treatment of domestic and industrial wastewater generated within the City of Riverside and the communities of Highgrove, Rubidoux, Edgemont, and Jurupa. This entails the operation of the primary, secondary, and tertiary treatment processes to produce high quality effluent that complies with all State and Federal requirements. Monitoring is required for the WQCP's discharge to the Santa Ana River under Order No. R8-2013-0016, NPDES No. CA0105350.

DISCUSSION:

On November 30, 2022, the City of Riverside (City) issued Request for Proposals (RFP) 2257 for firms to provide State certified inorganic and organic chemical analyses for the WQCP for wastewater, receiving water, grit and screenings, industrial discharge, and biosolids samples. The due date for proposals was December 21, 2022, and the City received one proposal. After evaluating the respondent's qualifications and experience, Babcock Laboratories, Inc., of Riverside, California was selected by the evaluation committee to be a qualified firm to perform the scope of work described in RFP No. 2257.

Proposers	Overall Rank
Babcock Laboratories Inc.	90

Purchasing Manager concurs that the recommendation is in accordance with Purchasing Resolution 23914.

STRATEGIC PLAN ALIGNMENT:

These items support **Strategic Priority 4 – Environmental Stewardship** and **Goal 4.2 – Sustainably manage local water resources to maximize reliability and advanced water reuse to ensure safe, reliable, and affordable water to our community.**

1. **Community Trust** – Conducting regular inorganic and organic chemical analyses ensures wastewater discharges do not negatively impact the community and environment. The WQCP requires inorganic and organic chemical analyses to comply with federal, state, regional and local regulatory requirements.
2. **Equity** – The inorganic and organic chemical analyses support WQCP efforts in protecting the public's health and environment by ensuring wastewater treatment is performed efficiently in compliance with federal, state, regional, and local regulatory requirements.
3. **Fiscal Responsibility** – The inorganic and organic chemical analyses support WQCP efforts in minimizing inefficiencies and develop control methods to maximize reliability and ensure efficient wastewater treatment.
4. **Innovation** – The inorganic and organic chemical analyses exemplify a collaborative partnership between Babcock Laboratories, Inc. and the Water Quality Control Plant to enhance operational reliability by achieving measurable improvements through proper wastewater treatment.
5. **Sustainability & Resiliency** – The inorganic and organic chemical analyses support the implementation of sustainability to treat wastewater that is generated within the City of Riverside and the communities of Edgemont, Highgrove, Jurupa, and Rubidoux at the Riverside Water Quality Control Plant.

FISCAL IMPACT:

The total impact of this action is \$167,470. The funds required for FY 2023/24, \$55,823.33, are budgeted and available in the Sewer Fund, Sewer Systems Environmental Compliance, account number 4125300-421043 and Sewer Fund, Sewer Systems Laboratory Services, account number 4125500-421000. Appropriations for future fiscal years will be included in the Department's Budget submissions for those fiscal years to be presented to the City Council for approval.

Prepared by: Gilbert Hernandez, Public Works Director
Certified as to
availability of funds: Edward Enriquez, Interim Assistant City Manager/Chief Financial Officer/City Treasurer
Approved by: Kris Martinez, Assistant City Manager
Approved as to form: Phaedra A. Norton, City Attorney

Attachments:

1. Professional Consultant Services Agreement
2. Award Recommendation