



# Crossing Guard Program Services

## Public Works Department

City Council  
May 6, 2025

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## BACKGROUND

- On September 24, 2019, the City Council approved a Memorandum of Understanding (MOU) for the reimbursement of crossing guard services with RUSD and AUSD for a five-year term through June 30, 2024.
- On February 27, 2024, Council approved the First Amendment to MOU with AUSD to add 12 additional guard sites at a 100% reimbursement to the City of Riverside.
- On May 7, 2024, City Council approved the Second Amendment to the MOU for Crossing Guard Services with AUSD to fully reimburse the City for the Summer School Program.



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## BACKGROUND

- On June 18, 2024, Council approved:
  - The First Amendment to MOU between RUSD to add six (6) additional guard locations for 100% reimbursement through June 30, 2025,
  - The Third Amendment to the MOU between the AUSD for to add one (1) additional guard location for 100% reimbursement through June 30, 2025,
  - A new MOU between the St. Catherine of Alexandria School for 100% reimbursement of Crossing Guard Services through June 30, 2026.



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## DISTRICT ENGAGEMENT

- The City Council has previously expressed a desire to continually assess the cost-sharing model for crossing guard services.
- On January 28, 2025, the City Manager and Public Works Department met with RUSD.
  - RUSD shared that they would like to add three crossing guard locations to the new school site at Casa Blanca Elementary with the request to pay no more than 50% as the school is within City limits. This decision would set precedence for any additional sites, as Eastside Elementary will also require crossing guards and it is expected to open in 2027.
- On March 12, 2025, the City Manager and Public Works Department met with AUSD.
  - They shared that they anticipate a decrease in funding and appreciate if the City would reconsider a 50/50 split.



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## EXISTING COST SHARING MODEL

The City funds 50% of the 64 originally contracted crossing guard locations & the districts fund 100% of the 20 newly contracted crossing guard locations.

District	Agreement Term	Number of Schools	Percentage Split City / District
AUSD	Included in original agreement	15	50% / 50%
	District requested to add later	13*	0% / 100%
RUSD	Included in original agreement	49	50% / 50%
	District requested to add later	6**	0% / 100%
St. Catherine's	Removed from RUSD	1	0% / 100%

\*Schools are in City & County limits.

\*\*Schools are in County limits.



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## COMPENSATION

Total cost to add 3 schools to the contract is \$66,192 for FY 2025/26.

ACMS is compensated for:

1. **4** hours per day.
2. On approximately **180** days per year (based on the school calendar). Will only be paid for active school days.
3. At **87** locations (as determined by the School Districts).



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## DISCUSSION

- Add three guard locations to the ACMS Contract for the new RUSD elementary school.
  - Guard coverage will be increased to a total of 87 locations.
- The Memorandum of Agreements have been revised to reflect the following:
  - Extend the term for the MOU the reimbursement agreement with AUSD and RUSD through June 30, 2026.
  - Revise the reimbursement schedule as recommended by the Safety, Wellness, and Youth Committee.
  - Add 3 guard locations to the RUSD MOU.
  - Add the Summer School program to the FY 2025 and FY 2026 to the AUSD MOU to for full reimbursement for all guard sites within their district.



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## DISCUSSION

- On February 19, 2025, the Safety, Wellness, and Youth Committee approved an update to the school crossing guard service cost sharing program with RUSD and AUSD to increase the school district contributions for the 72 public schools within City Limits by 5% each year over a five-year term, beginning in FY 2025/26, with the goal of reaching a 75% (School) / 25% (City) contribution split in 5 years.

Reimbursement Schedule			
	Fiscal Year	City Share	District Share
Gradual reduction in City contribution (from 45% of original schools to 25%)	2025/26	45%	55%
	2026/27	40%	60%
	2027/28	35%	65%
	2028/29	30%	70%
	2029/30	25%	75%



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## PROPOSED COST SHARING SITES

- The Committee also recommended:
  - Integrating Elementary and Middle Schools residing within City limits into the cost sharing model.
    - This moves 5 guard locations from AUSD full reimbursement into the cost sharing model.
  - Adding 3 crossing guard locations for the new school site at Casa Blanca Elementary.

Table 3 – Proposed Reimbursement School Sites

District	Agreement Term FY 2026	Number of Schools	Percentage Split City / District
AUSD	Schools in City Sites	20	45% / 55%
	County School Sites	8	0% / 100%
RUSD	Included in original agreement	52	45% / 55%
	County School Sites	6	0% / 100%
St. Catherine's	Removed from RUSD***	1	0% / 100%

\*Schools are within the County limits.

\*\* Private school



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## PROPOSED COST SHARING MODEL

- The MOUs with RUSD and AUSD will only extend one year as the Agreement with ACMS scheduled to sunset on June 30, 2026.
- Staff will issue an RFP for the new crossing guard services contract and upon award will issue new multi-year MOUs with the school districts reflecting the cost-sharing model as listed in Table 4.

Table 4 – Proposed Costs

		Year 7 2025/26	Year 8 2026/27	Year 9 2027/28	Year 10 2028/29	Year 11 2029/30	
		%	45%	40%	35%	30%	25%
Gradual decrease in City contribution	City	Original	\$635,443	\$621,322	\$570,840	\$513,756	\$449,536
		+ RUSD 3 locations	\$29,786	\$29,124	\$26,758	\$24,082	\$21,072
		+ AUSD 5 Locations	\$49,644	\$48,541	\$44,597	\$40,137	\$35,120
		Total Contribution	\$714,873	\$698,987	\$642,195	\$577,975	\$505,728
Gradual increase in school contribution		%	55%	60%	65%	70%	75%
	AUSD	Original	\$182,028	\$218,434	\$248,468	\$280,960	\$316,080
		New	\$60,676	\$72,811	\$82,823	\$93,653	\$105,360
		Full reimbursement	\$176,512	\$194,163	\$203,871	\$214,065	\$224,768
	RUSD	Original	\$594,625	\$713,550	\$811,663	\$917,803	\$1,032,529
		New	\$36,406	\$43,687	\$49,694	\$56,192	\$63,216
		Full reimbursement	\$132,384	\$145,622	\$152,904	\$160,549	\$168,576
	St Catherine	Full reimbursement	\$22,064	\$24,270	\$25,484	\$26,758	\$28,096
		Total Contribution	\$1,204,694	\$1,412,537	\$1,574,906	\$1,749,981	\$1,938,626
		Contract Value	\$1,919,568	\$2,111,525	\$2,217,101	\$2,327,956	\$2,444,354

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# STRATEGIC PLAN ALIGNMENT

## Strategic Priority 2 – Community Well-Being

**Goal 2.3** - Strengthen neighborhood identities and improve community health and the physical environment through amenities and programs that foster an increased sense of community and enhanced feelings of pride and belonging citywide; and

**Goal 2.4** – Support programs and innovations that enhance community safety, encourage neighborhood engagement and build public trust.

## Strategic Priority 5 – High Performing Government

**Goal 5.4** – Achieve and maintain financial health by addressing gaps between revenues and expenditures and aligning resources with strategic priorities to yield the greatest impact.

## Cross-Cutting Threads



Community Trust



Fiscal Responsibility



Sustainability &  
Resiliency



Equity



Innovation



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# RECOMMENDATIONS

That the City Council:

1. Approve the Fourth Amendment to Professional Consultant Services Agreement with All-City Management Services (ACMS), Inc. of Santa Fe Springs, California, for Crossing Guard Program Management Services to add three (3) guard locations for a total of 87 guard locations through June 30, 2026, for an amount not to exceed \$66,192, for a total contract value of \$1,919,568 for fiscal year (FY) 2025/26;
2. Authorize the City Manager, or designee, to execute the Fourth Amendment to the Professional Consultant Services Agreement with ACMS, including making minor and non-substantive changes, and executing future amendments and extensions, subject to the availability of budgeted funds;



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## RECOMMENDATIONS

3. Approve the Fourth Amendment to the MOU for Reimbursement of Crossing Guard Services with AUSD to fully reimburse the City of Riverside for all guard locations for the duration of the Summer Program, subject to the availability of budgeted funds, to extend for a one-year term through June 30, 2026, and to revise the reimbursement schedule;
4. Approve the Second Amendment to the MOU for Reimbursement of Crossing Guard Services with RUSD to extend for a one-year term through June 30, 2026, add three (3) additional guard locations for a total of 58 guard locations for a total Contract price of \$1,279,712 for FY 2025/26, and to revise the reimbursement schedule;



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## RECOMMENDATIONS

5. Authorize the City Manager, or designee, to execute the Second Amendment to the MOU with RUSD and the Fourth Amendment to the MOU with AUSD for Reimbursement of Crossing Guard Services, including making minor and non-substantive changes, and executing future Memorandum of Understanding amendments and extensions, subject to the availability of budgeted funds; and
6. With five affirmative votes, authorize the Chief Financial Officer, or designee, to record a increase in FY 2025/26 revenue of \$136,796 and a supplemental appropriation in the amount of \$50,526, to reflect the updated cost sharing arrangements and contract costs as compared to existing budget projections



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