



**2025 URBAN WATER MANAGEMENT PLAN
RFP NO. 2489 - PROFESSIONAL SERVICE AGREEMENT
WITH CIVILTEC ENGINEERING, INC. IN AN AMOUNT NOT
TO EXCEED \$82,720**

Water Engineering

Board of Public Utilities
October 27, 2025

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BACKGROUND

1. An Urban Water Management Plan (UWMP) is mandated to be prepared by every urban water supplier, as defined in the California Water Code Section 10610 et seq;
2. And updated every five years for calendar years ending in "0" or "5".
3. Riverside Public Utilities update must be adopted and submitted to the California Department of Water Resources (DWR) prior to July 1, 2026.



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BACKGROUND

This UWMP summarizes RPU's :

1. Projected retail and wholesale water demands.
2. Characterizes the source waters available to meet those demands for the next 25 years.
3. Describes the reliability of RPU's water supplies and,
4. Discusses RPU's water shortage contingency plan during a catastrophic event or drought conditions.



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DISCUSSION

1. RPU is seeking a consultant to complete the 2025 UWMP:
 - a. Comply with DWR requirements.
 - b. Meet RPU's specific water supply planning needs.
2. On August 19, 2025, two(2) consulting firms submitted proposals to RFP No. 2489

Consultant	Location	Amount	Rank
Civiltec Engineering, Inc.	Monrovia, CA	\$82,720.00	1
ERSC – Engineering Resources	Redlands, CA	\$93,685.00	2

Engineer's Estimate

\$100,000

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PROJECT/FISCAL BREAKDOWN

Project and Fiscal Breakdown

2025 RU Urban Water Management Plan	Civiltec Engineering, Inc.	\$82,720
Anticipated Start Date:	January 2026	
Anticipated Duration:	6 Months	
Coordination Required With:	RPU Water Engineering staff	
Reimbursements	None	



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RECOMMENDATIONS

That the Board of Public Utilities:

1. Approve a Professional Service Agreement for the preparation of the 2025 Riverside Public Utilities Urban Water Management Plan with Civiltec Engineering, Inc., of Monrovia, California, in response to Request for Proposal No. 2489, for a term effective from January 1, 2026, through December 31, 2026, in an amount not to exceed \$82,720; and
2. Authorize the City Manager, or designee, to execute a Professional Service Agreement with Civiltec Engineering, Inc., including making minor and non-substantive changes and to sign all documents and instruments necessary to complete the transactions.



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