



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: APRIL 22, 2025

FROM: CITY CLERK'S OFFICE WARDS: ALL

SUBJECT: BOARD AND COMMISSION APPOINTMENTS, RESIGNATION, AND REMOVAL

ISSUES:

Appoint Louise Borda to the Human Resources Board Ward 3 seat and Joshua Fleming to the Human Resources Board Citywide seat, file the resignation of Kittie Aleman from the Commission on Aging Ward 6 seat, and remove Sandra Polichetti from the Board of Public Utilities Ward 1 seat.

RECOMMENDATIONS:

That the Mayor and City Council:

1. Appoint Louise Borda to the Human Resources Board Ward 3 seat for a term through March 1, 2029;
2. Appoint Joshua Fleming to the Human Resources Board Citywide seat for a term through March 1, 2028;
3. File the resignation of Kittie Aleman from the Commission on Aging Ward 6 seat; and
4. Remove Sandra Polichetti from the Board of Public Utilities Ward 1 seat effective immediately.

BACKGROUND:

Riverside City Charter Section 802 provides that each board and commission have one representative from each Council Ward.

Pursuant to Resolution 24076, Section XIV (A), Councilmember Robillard recommends that the Mayor and City Council appoint Louise Borda to the Human Resources Board Ward 3 seat for a term through March 1, 2029.

Mayor Lock Dawson recommends that the City Council appoint Joshua Fleming to the Human

Resources Board for a term through March 1, 2028.

On Tuesday, April 9, 2025, the City Clerk's Office received a resignation from Kittie Aleman. Ms. Aleman held the Ward 6 seat on the Commission on Aging. Her term expires on March 1, 2028.

The City has learned that Sandra Polichetti, the representative for Ward 1 on the Board of Public Utilities, has changed her residency and now resides in Ward 4. Consequently, Councilmember Falcone would like to replace this appointee with a resident from Ward 1. As stated in Riverside City Charter section 802, "They (board and commission members) shall be subject to removal by the Mayor and City Council by a motion adopted by five affirmative votes, with the Mayor entitled to vote."

STRATEGIC PLAN ALIGNMENT:

The Mayor and City Council process for appointing a board/commission member to fill a vacancy on a board or commission contributes to the City Council's Envision 2025 Strategic Plan Priority and Goal: **High Performing Government** - Provide world-class public service that is efficient, accessible, and responsive to all, and the following goal:

Goal 5.3 - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.

The board/commission appointment process for filling a vacancy aligns with the 5 Cross-Cutting Threads as follows:

1. Community Trust and 2. Equity - Riverside is transparent in providing timely notification when vacancies occur to provide opportunities for residents interested in community engagement and involvement on the City Boards and Commissions.

3. Fiscal Responsibility - Riverside is a prudent steward of public funds and ensures responsible management of the City's financial resources. The City Clerk's Office annual budget includes funding to support and maintain Board and Commission operations administration.

4. Innovation - Board and Commission appointments allow new members to bring innovative ideas to meet the community's changing needs and prepare for the future through collaborative partnerships and adaptive processes.

5. Sustainability & Resiliency - Riverside is committed to meeting the present needs without compromising the needs of the future and ensuring the City's capacity to preserve, adapt and grow during fluctuating times are met. The City is prepared to fill vacancies due to unforeseen resignations by keeping an active pool of applicants.

FISCAL IMPACT:

Recruitment and appointment costs are included annually in the City Clerk's budget.

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Approved as to form: Jack Liu, Interim City Attorney