



AIRPORT MANAGER'S REPORT

General Services Department

Airport Commission
September 14, 2023

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BACKGROUND

This Report is provided to inform the Airport Commission about operations, City Council actions, events, meetings and other issues concerning the Riverside Municipal Airport.

This update includes information about Airport operations, financials, activities, events, and investment in infrastructure.



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OPERATIONAL ACTIVITY

Aircraft Operations (Takeoffs and Landings)			
Year Over Year	January-July 2022	January-July 2023	Year to Date
	72,014	76,062	+5.6%
Monthly	June 2022	June 2023	
	10,548	11,614	+10.1%

Note: FAA aircraft operations statistics are reported on a calendar year basis.



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FINANCIAL ACTIVITY

July 1, 2023-July 31, 2023			
	Operating Budget	Actual	% to Goal
Expenditures ⁽¹⁾	\$1,793,490.00	\$157,397.12	8.8%
Revenue ⁽²⁾	\$1,741,317.00	\$147,735.80	8.5%

Notes

¹ Including adjustments and encumbrances

² Preliminary figures as of 8/2/23



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HIGHLIGHTS



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FUEL FLOWAGE FEE

- Propose to increase fuel flowage fee from \$0.05 per gallon to \$0.10 per gallon
- FY 23, fuel flowage fee revenue: \$23,709.50, based on 244,996 total gallons of aviation fuel.
- With a \$0.10 fuel flowage fee, and based on historical levels of fuel sold, the Airport estimates this will generate an additional \$23,709.50 in FY24, for a total \$47,419.



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FUEL FLOWAGE FEE

- Requesting Recommendation from Airport Commission to increase fuel flowage fee to \$0.10 per gallon, effective December 1, 2023.



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AIRPORT LOAN

RIVERSIDE MUNICIPAL AIRPORT	WORK TYPE	BUDGETS	
BUILDING Q. / FAA / FLAT ROOF	REROOF	\$ 400,000.00	\$ 450,000.00
BUILDING Q. / FAA / TILE ROOF	REROOF	\$ 200,000.00	\$ 215,000.00
HANGER E	REROOF	\$ 200,000.00	\$ 225,000.00
CIVIL AIR PATROL / CAVU	RESTORATION	\$ 200,000.00	\$ 220,000.00
MAIN BUILDING	RESTORATION	\$ 205,000.00	\$ 225,000.00
ATP HANGER	RESTORATION	\$ 110,000.00	\$ 120,000.00
HANGER F - FLIGHT ACADEMY	REROOF	\$ 80,000.00	\$ 90,000.00
HANGER F - HANGERS	REROOF	\$ 170,000.00	\$ 190,000.00
AIRPORT OPS/MAINTENANCE	REROOF	\$ 80,000.00	\$ 100,000.00
CAF	RESTORATION & REPAIRS	\$ 115,000.00	\$ 130,000.00
BUILDING J. / RAS JETPORT	RESTORATION & REROOF	\$ 220,000.00	\$ 240,000.00
HANGER L	RESTORATION	\$ 95,000.00	\$ 110,000.00
HANGER M	RESTORATION	\$ 90,000.00	\$ 100,000.00
HANGER T	RESTORATION	\$ 145,000.00	\$ 160,000.00
HANGER T1	RESTORATION	\$ 55,000.00	\$ 65,000.00
HANGER W	RESTORATION	\$ 550,000.00	\$ 610,000.00
HANGER V	RESTORATION	\$ 425,000.00	\$ 470,000.00
		\$ 3,340,000.00	\$ 3,720,000.00



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AIRPORT LOAN

- \$4 Million
- 3-5%
- 17-year term
- Monthly amortization: \$24,054.99



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AIRPORT LOAN

- Requesting recommendation from Airport Commission for Airport to apply for \$4M loan through California Department of Transportation, Division of Aeronautics.



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WESTSIDE RFP



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WESTSIDE RFP

- Requesting recommendation from Airport Commission for Westside RFP to be issued.



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TITLE 12 REVISION

- 12.01.010 Rules and regulations
- “...shall obey all applicable rules and regulations herein and policies as established and adopted as may be revised periodically.”
- 12.04.060 Commercial and business activities require permits and licenses
- “Commercial vendors not based at the Airport must comply with the the commercial airport vendors policy.”



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TITLE 12 REVISION

- 12.04.120 Motor vehicle regulations
 - B. “...in excess of posted speed traffic signs and in no event in excess of ~~25~~ 15 miles per hour. “Near aircraft, the maximum speed shall not exceed 5 miles per hour.””
 - 12.04.150 Use of hangars.
 - C. “Aircraft must be maintained in an airworthy condition with current annual inspections. Any person renting a hangar ~~containing an aircraft that is not airworthy or who intends to restore....~~”



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TITLE 12 REVISION

- Requesting recommendation from Airport Commission for Title 12 to be revised as indicated.



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EVENTS



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Quarterly Tenant Meeting

- July 27, 2023, 6pm
- Next meeting: October 12, 2023, 6pm



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CITY COUNCIL

- **Recent City Council Actions:**
 - None
- **Upcoming Council and Committee Action:**
 - Increase to airport fuel flowage fee.
 - Apply for CalTrans Airport Loan in the amount of \$4M.
 - Revise Title 12 Airport Rules and Regulations.



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RECOMMENDATION

- That the Airport Commission receive this September 2023 Report.
- That the Airport Commission recommends the increase to airport fuel flowage fee.
- That the Airport Commission recommends application for CalTrans Airport Loan in the amount of \$4M.
- That the Airport Commission recommends issuance of Westside RFP.
- That the Airport Commission recommends revision to Title 12 Airport Rules and Regulations.



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STRATEGIC PLAN ALIGNMENT

Strategic Priority No. 5 – High Performing Government

Goal No. 5.3 – Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.



Community Trust



Fiscal Responsibility



Sustainability & Resiliency



Equity



Innovation



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