



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: APRIL 9, 2024

FROM: PUBLIC WORKS DEPARTMENT WARDS: ALL

SUBJECT: AUTHORIZE THE PURCHASE OF AUTOMATED REFUSE (GRAY BINS), GREEN WASTE (GREEN BINS), AND RECYCLING BINS (BLUE BINS) FROM TOTER, LLC OF STATESVILLE, NORTH CAROLINA, IN AN AMOUNT NOT TO EXCEED \$900,000 THROUGH JUNE 30, 2025

ISSUE:

Authorize the purchase of automated refuse, green waste, and recycling bins from Toter, LLC of Statesville, North Carolina in an amount not to exceed \$900,000 through June 30, 2025.

RECOMMENDATIONS:

That the City Council:

1. Authorize the purchase of automated refuse, green waste, and recycling bins from Toter, LLC of Statesville, North Carolina, in an amount not to exceed \$900,000, through June 30, 2025; and
2. Authorize the City Manager, or designee, to execute all required documents to effectuate this purchase, including making minor and non-substantive changes.

DISCUSSION:

The Public Works Department's Solid Waste Division purchases automated bins for new residences and to replace damaged, lost, or stolen bins for City customers, and has purchased bins from Toter, LLC for nearly 15 years. Toter, LLC has a reputation for providing the toughest, most durable municipal garbage bins, with an average service life of 15 to 20+ years, thereby providing superior value for the City's investment.

Toter, LLC holds a Cooperative Agreement (Contract No. 041521-TOT) with Sourcewell to streamline the purchase and acquisition of waste bins. The Sourcewell agreement expires on May 28, 2025. To maintain fiscal stability in an unpredictable environment, the City's Finance Department has considered contract extensions if a vendor agrees to maintain current pricing at the level of services throughout the extended term through June 30, 2025.

The Public Works Department is satisfied with the performance of Toter, LLC and reached out to ask if they would be agreeable to holding their prices for one additional month. Toter, LLC has

responded in writing, indicating their willingness to maintain the current pricing for the City of Riverside through June 30, 2025, contingent on resin prices not increasing by more than 10% (equivalent to a \$0.09 per pound increase based on the current index value of \$0.895).

This extension of current pricing will allow the Public Works Department to continue to provide the same level of services to the public without any increases that would reduce the level of services.

Purchasing Resolution 23914, Section 602 states that “Competitive procurement through informal procurement and formal procurement process shall not be required in any of the following circumstances: (f) “When Cooperative Purchasing is available and undertaken or Goods can be obtained through Federal, State and/ or other public entity pricing contracts or price agreements.”

The Purchasing Manager concurs that the recommendation to authorize the purchase complies with Purchasing Resolution No. 23914.

STRATEGIC PLAN ALIGNMENT:

This item contributes to **Strategic Priority 4 – Environmental Stewardship** and **Goal 4.4 – Implement measures and educate the community to responsibly manage goods, products, and services throughout their life cycle to achieve waste reduction outcomes.**

This project aligns with each of the five Cross-Cutting Threads as follows:

1. **Community Trust** – The purchase of additional bins will assist the Solid Waste Division in maintaining quality service for residents requesting replacement bins.
2. **Equity** – Riverside is committed to equitable distribution of service to ensure every member of the community has equal access to share in the benefits of community progress.
3. **Fiscal Responsibility** – Use of a Cooperative Agreement through Sourcwell ensures competitive pricing and reduces processing times to purchase this equipment.
4. **Innovation** – The City provides the value our community expects to meet trash hauling needs by purchasing durable products with a longer and more efficient life cycle.
5. **Sustainability & Resiliency** – These containers will continue the City’s recycling and organics recycling programs.

FISCAL IMPACT:

The total fiscal impact of this action is \$900,000 over the term of this agreement through June 30, 2025. For FY 2023/24 the available budget is approximately \$89,000 in the Refuse Fund, Solid Waste Collection, Special Department Supplies account number 4130100-426800. The appropriation to cover the remaining balance of the contract will be programmed in the upcoming FY 2024-2026 budget that is currently in development and will be brought forward to Council for adoption in June 2024.

Prepared by: Christina Navaratnam, Senior Administrative Analyst
Approved by: Gilbert Hernandez, Public Works Director
Certified as to
availability of funds: Kristie Thomas, Finance Director/Assistant Chief Financial Officer
Approved by: Kris Martinez, Assistant City Manager
Approved as to form: Phaedra A. Norton, City Attorney

Attachments:

1. Contract No. 041521-TOT
2. Toter Pricing