



Airport Commission

City of Arts & Innovation

TO: AIRPORT COMMISSIONERS

DATE: DECEMBER 12, 2024

FROM: AIRPORT

WARD: 3

SUBJECT: AIRPORT MANAGER’S OPERATIONS AND ACTIVITY REPORT

ISSUE:

Receive the December 2024 Airport Manager’s Operations and Activity Report, which includes January-October 2024 aircraft operations data, July 2023-October 2024 financial data, and airport highlights, including review of the 3rd Annual Planes and Treats Event.

RECOMMENDATIONS:

That the Airport Commission receive this December 2024 Airport Manager’s Operations and Activity Report.

BACKGROUND:

The Airport Manager’s Operation and Activity Report is provided to inform the Airport Commission (Commission) about operations, City Council actions, events, meetings and other issues concerning the Riverside Municipal Airport (Airport).

DISCUSSION:

This update includes information about Airport operations, financials, and highlights.

Key Operational and Financial Statistics

Aircraft Operations:

Aircraft Operations			
Prior Year to Date Versus Current Year To Date	Jan-Oct 2023	Jan-Oct 2024	Year to Date
	110,305	123,419	+11.8%
Prior Year Month Versus Current Year Month	October 2023	October 2024	
	12,434	12,445	0%

NOTE: FAA air traffic statistics are reported on a calendar year basis

Air Traffic levels increased year-over-year, with a 11.8% increase for the January through October period. However, month-over-month was flat with a 0% change for October 2024 compared to October 2023. Weather challenges and seasonal variation accounted for much of this change.

Financials:

Airport Financials				
July 01, 2024 – October 31, 2024				
	OPERATING BUDGET	ACTUAL	% TO GOAL	Projection Through End of FY
Expenditures ⁽¹⁾	\$ 2,030,540.58	\$ 646,739.28	31.9% ³	\$2,030,540.58
Revenues ⁽²⁾	\$ 1,971,935.00	\$ 646,456.60	32.8%	\$1,971,935.00
⁽¹⁾ Includes adjustments and encumbrances ⁽²⁾ Preliminary figures as of 11/4/24 ⁽³⁾ 33.3% complete with FY				

Four months into the new Fiscal Year, revenues and expenditures should be 33.3% of total annual budget. Expenditures are below budget by 1.4%. Revenues are also below budget, but only by 0.5%. To ensure we continue to closely track budgeted expenditures, airport staff continue perform projects and repairs in-house. To ensure we enhance revenues, we continue to explore innovative sources of revenue, including pending ground leases and potential Café expansion.

Highlights

Bike Racks

Recently, e-bikes have been secured to the stairs, light poles, and other locations at the Airport. In an effort to encourage sustainable transportation and provide facilities for bike riders, three bike racks have been installed at strategic locations in close proximity to the airport terminal.

Credit Card Machine

To provide enhanced customer service to tenants, as well as pilots of transient aircraft, the Airport Administration office is now able to accept credit card payments.

Emergency Generator

The FAA-funded project to install an emergency generator to ensure uninterrupted electrical power to the airfield is mostly complete. This will generator ensure that airfield signage lighting remains powered nightly and during low visibility conditions, even if city power to the airport is interrupted.

FAA FSDO Supplemental

Once repairs to the building housing the Federal Aviation Administration (FAA) Flight Standards District Office (FSDO) were complete, FAA staff were relocated from their temporary offices in the terminal building to the FAA FSDO building, located adjacent to the terminal. With this move, the monthly rental rate increased from \$1,512.19 to \$12,382.08. This will result in enhanced revenues for the Airport.

Doolittle Camera

At the City Manager's request, two security cameras were installed on Doolittle to allow for remote surveillance of illegal dumping and other criminal activity. Airport staff have the ability to view activity on Doolittle in both real time and from recorded video.

Airport Perimeter Fence on Central

The airport perimeter fence on Central has been impacted numerous times by vehicles departing the roadway, generally having difficulty navigating the curve on Central. Frequently, the airport perimeter fence has been damaged as a result. To mitigate the damage, a section of guardrail was installed by Public Works. Even after this guardrail installation, a vehicle accident recently occurred that resulted in damage to the airport perimeter fence. A review by the Airport and Public Works staff is underway to possibly lengthen the guardrail installation.

Terminal Restroom Renovations

The complete renovation of the downstairs restrooms is underway. The project began October 21 and is estimated to require 90 days, with a planned completion before February 1, 1025.

Digital Signage

A vertical digital signage unit was recently acquired to provide for in-terminal advertising. This will provide an additional medium for tenants to advertise their businesses to airport patrons and visitors.

VOR Approaches

The Federal Aviation Administration (FAA) Western Flight Procedures Team of the Air Traffic Organization (ATO) recently contacted the Airport to obtain feedback on potentially canceling the VOR-A and VOR RWY 9 approaches for Riverside Airport. This is part of a larger national effort by the FAA to decrease the number of published procedures within the National Airspace System (NAS). The VOR-A and VOR RWY 9 approach procedures were highlighted by the FAA as being underutilized. Flight schools and the Air Traffic Control Tower are being consulted on this matter so that the Airport can provide enlightened feedback on this matter.

3rd Annual plans and Treats

On October 19, Riverside Airport hosted the 3rd Annual Planes and Treats event. Organized by the Riverside Airport Café, and sponsored by the City of Riverside, this event brought 10,000+ attendees to the Airport. With 24 aircraft and 80+ vendors and food trucks, this year's event was bigger and better than ever. Plans are already underway for next year's event with a thorough debrief to understand lessons learned.

Recent City Council and Committee Actions:

- \$5M EV Charging Grant Application
- FAA FSDO Supplemental Agreement

Upcoming City Council and Committee Actions:

- Taxiway A Rehab Construction Agreement

STRATEGIC PLAN ALIGNMENT:

The **AIRPORT MANAGER’S OPERATION AND ACTIVITY REPORT** contributes to Strategic Priority No. 5 *High Performing Government* and Goal No. 5.3 – Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.

This item aligns with EACH of the five Cross-Cutting Threads as follows:

1. **Community Trust** - The Airport fosters community trust by regularly reviewing federal guidelines and regulations to ensure operational safety.
2. **Equity** – The Airport ensures equitable access to Airport resources.
3. **Fiscal Responsibility** – This Report provides information describing the financial status of the Airport as a snapshot in time and compares that picture with past performance.
4. **Innovation** – This Report provides a timely account of activities undertaken to ensure the Airport is well-situated for future growth.
5. **Sustainability and Resiliency** – This Report provides information to the community on the Airport’s investment in safeguarding Airport resources and assets.

FISCAL IMPACT:

There is no fiscal impact associated with receiving this monthly activity report.

Prepared by: Daniel Prather, Airport Manager
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Attachment: Presentation