



City Council Memorandum

City of Arts & Innovation

TO: HONORABLE MAYOR AND CITY COUNCIL **DATE: APRIL 14, 2026**
FROM: FINANCE DEPARTMENT **WARDS: ALL**
SUBJECT: ACCEPTANCE OF DONATIONS UP TO \$25,000 FOR CALENDAR YEAR 2025

ISSUE:

Receive and file the listing of donations accepted by City departments for calendar year 2025.

RECOMMENDATIONS:

That the City Council receive and file the listing of donations received by City departments for calendar year 2025.

BACKGROUND:

A gift of donation is defined as any item of value given to the City by a donor who expects nothing significant of value in return other than recognition and disposition of the gift in accordance with the donor's wishes. Donations are not considered a Grant. Grants, contracts, and cooperative agreements are external-funded activities in which the City and the sponsor enter a formal written agreement. A sponsored project may be considered a transaction in which there is a specified statement of work with a related, reciprocal transfer of something of value.

Except for donations made to the Library and Museum, which are governed by Section 808(f) of the City Charter and Section 2.12.020(F) of the Riverside Municipal Code, respectively, all other donations to the City are submitted for consideration and acceptance. Donations valued at \$2,500 or below may be accepted by the Department Director or, in the case of Elected Officials, by the elected individual or the individual's designated representative; donations with a value greater than \$2,500 and up to \$25,000 may be accepted by the Chief Financial Officer/City Treasurer; and donations valued more than \$25,000 may be accepted by the City Council.

DISCUSSION:

During calendar year 2025, the Department Directors and the Chief Financial Officer/City Treasurer accepted a total of \$8,700.76 in monetary and in-kind donations. Attached is the list of donations accepted by the department during the calendar year 2025.

FISCAL IMPACT:

There is no fiscal impact related to this report.

Prepared by: Ryan Carter, Controller
Approved by: Julie Nemes, Interim Finance Director
Certified as to
availability of funds: Julie Nemes, Interim Finance Director
Approved by: Edward Enriquez, Assistant City Manager/Chief Financial
Officer
Approved as to form: Rebecca McKee-Reimbold, Interim City Attorney
Attachment: Donations Detailed Listing for 2025