

7. File resignation of Beth Hill-Skinner from the Board of Ethics Citywide seat.

BACKGROUND:

Riverside City Charter Section 802 provides that each board and commission have one representative from each Council Ward.

Pursuant to Resolution 24076, Section XIV (A), Councilmember Cervantes recommends that the Mayor and City Council appoint Jadie Lee to the Human Resources Board Ward 2 seat for a term through March 1, 2027, and Joseph Trinh to the Transportation Board Ward 2 for a term through March 1, 2027.

The Mayor recommends that the City Council appoint Victoria Dove to the Commission on Aging Citywide seat for a term through March 1, 2025, Jonathan Garcia to the Commission of the Deaf Citywide seat for a term through March 1, 2027, and Kiera B. Vincent-Rose to the Commission of the Deaf Youth Ex Officio seat for a term through March 1, 2025.

On August 19, 2024, the City Clerk's Office received a resignation from Debra C. Keller. Ms. Keller held the Citywide seat on the Commission on Aging for a term expiring on March 1, 2028.

On August 21, 2024, the City Clerk's Office received a resignation from Beth Hill-Skinner. Ms. Hill-Skinner held the Citywide seat on the Board of Ethics for a term expiring on March 1, 2027.

The City Clerk's Office became aware that Daniel Robles was no longer interested in serving on the Transportation Board.

On August 21, 2024, the City Clerk's Office became aware that Mary Welding was no longer interested in serving on the Commission on Aging.

After several attempts the City Clerk's Office was unable to contact Noah Valencia to confirm his acceptance of the appointment.

STRATEGIC PLAN ALIGNMENT:

The Mayor and City Council process for filing a board/commission member vacancy contributes to the City Council's Envision 2025 Strategic Plan Priority and Goal:

High Performing Government - Provide world-class public service that is efficient, accessible, and responsive to all, and the following goal:

Goal 5.3 - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.

The board/commission resignation and appointment process for filling a vacancy aligns with the 5 Cross-Cutting Threads as follows:

1. Community Trust and 2. Equity - Riverside is transparent in providing timely notification when vacancies occur to provide opportunities for residents interested in community engagement and

involvement on the City Boards and Commissions.

3. Fiscal Responsibility - Riverside is a prudent steward of public funds and ensures responsible management of the City's financial resources. The City Clerk's Office annual budget includes funding to support and maintain Board and Commission operations administration.

4. Innovation - Board and Commission appointments allow new members to bring innovative ideas to meet the community's changing needs and prepare for the future through collaborative partnerships and adaptive processes.

5. Sustainability & Resiliency - Riverside is committed to meeting the present needs without compromising the needs of the future and ensuring the City's capacity to preserve, adapt and grow during fluctuating times are met. The City is prepared to fill vacancies due to unforeseen resignations by keeping an active pool of applicants.

FISCAL IMPACT:

Recruitment and appointment costs are included annually in the City Clerk's budget.

Prepared by: Donesia Gause, City Clerk
Approved as to form: Phaedra A. Norton, City Attorney