



City of Arts & Innovation

City Council Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL DATE: MAY 23, 2023
FROM: CITY CLERK'S OFFICE WARDS: ALL
SUBJECT: BOARD AND COMMISSION APPOINTMENTS AND RESIGNATIONS

ISSUE:

Appoint Melinda Moore-Reins to the Commission of the Deaf Ward 7 seat, Blair Rasmus to the Commission of the Deaf Ward 3 seat, and August A. Olague to the Commission of the Deaf Youth Ex Officio seat. File resignation of Rosa Jimenez from the Commission on Aging Ward 6 seat and Jenna Pontious from the Board of Library Trustees Ward 6 seat.

RECOMMENDATION:

That the Mayor and City Council:

1. Appoint Melinda Moore-Reins to the Commission of the Deaf Ward 7 seat for a term through March 1, 2025;
2. Appoint Blair Rasmus to the Commission of the Deaf Ward 3 seat for a term that will be decided during the first Commission meeting;
3. Appoint August A. Olague to the Commission of the Deaf Youth Ex Officio seat for a term that will be decided during the first Commission meeting;
4. File resignation of Rosa Jimenez from the Commission on Aging Ward 6 seat; and
5. File resignation of Jenna Pontious from the Board of Library Trustees Ward 6 seat.

BACKGROUND:

Riverside City Charter Section 802 provides that each board and commission have one representative from each Council Ward.

Pursuant to Resolution 23618, Section XIV (B), Councilmember Hemenway recommends the Mayor and City Council appoint Melinda Moore-Reins to the Commission of the Deaf Ward 7 seat for a term ending March 1, 2025.

Councilmember Fierro recommends the Mayor and City Council appoint Blair Rasmus to the Commission of the Deaf Ward 3 seat for a term that will be decided during the first Commission meeting.

Mayor Lock Dawson recommends the City Council appoint August A. Olague to the Commission of the Deaf Youth Ex Officio seat for a term that will be decided during the first Commission meeting.

On Monday, May 8, 2023, the City Clerk's Office received a resignation from Rosa Jimenez. Ms. Jimenez held the Ward 6 seat on the Commission on Aging. Her term expires on March 1, 2024.

On Tuesday, May 9, 2023, the City Clerk's Office received a resignation from Jenna Pontious. Ms. Pontious held the Ward 6 seat on the Board of Library Trustees. Her term expires on March 1, 2025.

STRATEGIC PLAN ALIGNMENT:

The Mayor and City Council process for appointing a board/commission member to fill a vacancy or file a resignation on a board or commission contributes to the City Council's Envision 2025 Strategic Plan Priority and Goal:

High Performing Government - Provide world-class public service that is efficient, accessible, and responsive to all, and the following goal:

Goal 5.3 - Enhance communication and collaboration with community members to improve transparency, build public trust, and encourage shared decision-making.

The board/commission appointment process for filling a vacancy aligns with the 5 Cross-Cutting Threads as follows:

1. Community Trust and 2. Equity - Riverside is transparent in providing timely notification when vacancies occur to provide opportunities for residents interested in community engagement and involvement on the City Boards and Commissions.

3. Fiscal Responsibility - Riverside is a prudent steward of public funds and ensures responsible management of the City's financial resources. The City Clerk's Office annual budget includes funding to support and maintain Board and Commission operations administration.

4. Innovation - Board and Commission appointments allow new members to bring innovative ideas to meet the community's changing needs and prepare for the future through collaborative partnerships and adaptive processes.

5. Sustainability & Resiliency - Riverside is committed to meeting the present needs without compromising the needs of the future and ensuring the City's capacity to preserve, adapt and grow during fluctuating times are met. The City is prepared to fill vacancies due to unforeseen resignations by keeping an active pool of applicants.

FISCAL IMPACT:

Recruitment and appointment costs are included annually in the City Clerk's budget.

Prepared by: Donesia Gause, City Clerk

Approved as to form: Phaedra A. Norton, City Attorney